

Terrebonne Domestic Water District
May 12th , 2020

Public Comments: Members of the public wishing to address the council are asked to fill out a form stating the subject and the member's address. The speaker will be given 5 minutes to speak.

Minutes of Last Meeting: Approval of prior meeting minutes as presented by the secretary.

Treasurer's Report: Financials and Checks Written as presented by the treasurer.

Chairman's Report: The chairman has nothing to report at this time.

Water Manager Report: Presented by the District Manager.

Business to Discuss:

1. Budget 2020-2021.
2. Update on customer payments to the District.
3. COVID-19.
4. Newsletter.

Next Regular Board Meeting:
Meeting adjourned:



Terrebonne Domestic Water District

Public Board Meeting

April 14th , 2020

Note: Due to the current state lock down this meeting was conducted via Zoom for all board members and the public.

The regular TDWD Meeting was **called to order** at 6:30 pm on April 14th, 2020 with 4 directors present- Jim Wilhelm, Gerry Soto, Art Tassie, and Dustin Hewitt. Also present was District Manager Dan Bruce. Eric Fisher would attend for a short period from 6:45 until being called away at 6:50 pm.

Agenda: Dustin presented the agenda for the meeting. (see agenda).

Minutes: Minutes for the March 10th public board meeting and the minutes from the March 17th 2020 Emergency Public meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Gerry. All in favor, motion passed.

Treasurer's Report: The current financial report was reviewed by Gerry and the board, (see report).

Jim made a motion that the board accept the financial report and the checks as presented, seconded by Gerry. All in favor, motion passed. Jim noted that the district now had about \$911,000 in funds.

Chairman's Report: Chairman has nothing to report at this time.

District Manager's Report: Dan presented his report to the board. (see report)

Dan reviewed the work that will need to be done on the district generator. Dan feels the generator is one of the most important pieces of equipment we have and he will be scheduling a more regular maintenance program.

Dan reported that he is having to do some work from home but that both he and Dave are working full shifts.

Business Discussed: Jim made a motion that the district move forward with paying off one of our loans in June. The amount of the loan is about \$400,000, second by Art. All in favour, motion passed. Jerry noted her concern that making any further extra loan payments could

affect our ability to financially cover unexpected problems. Dustin acknowledged her concern but noted that any further planned payments could be halted.

Jim presented each board member with a budget projecting form for our 2020/21 budget (see form). Jim reviewed our budget procedures for the coming year and asked that each member make their own projection so that they can be reviewed at our next meeting. Jim asked that any questions concerning this form be first directed to him so that Dan is not inundated with questions.

On questioning from Dustin, Dan noted that there have been no problems with our changes in late charges but that he felt there are several customers that will be in trouble when the rules are enforced.

Art requested that the board have a work session to discuss what the district is doing. Dustin noted that this is not a good time to be having public meetings.

The board agreed to delay submitting our amended budget until June.

The board reviewed the standing on the lot we have for sale. There has been no action on the lot and we will be sitting tight until the marked changes.

Art questioned our actions on the wells in our district. Dustin noted that the district will not be moving on any items except regular business of the district at this time.

The board members were advised to look for members of the public that could be on our budget committee. The best case scenario would be one public member for each board member.

Gerry requested that the district purchase a new flag as our current one is worn. Dan will be making the purchase.

Next Regular Board Meeting: May 12th, 2020 @ 6:30pm @ Terrebonne Fire Station or Zoom meeting if needed.

Meeting Adjourned: 7:31 pm

Submitted By: Jim Wilhelm

Management Report

Terrebonne Domestic Water District
For the period ended April 30, 2020

Prepared on

May 12, 2020

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Profit and Loss

April 2020

	Total
INCOME	
40500 Investments	
45050 Interest Income	869.71
Total 40500 Investments	869.71
40550 OR-LB-20 Water Income	
41100 Water	24,051.38
41500 Debt Reduction Charge	2,852.10
Total 40550 OR-LB-20 Water Income	26,903.48
Total Income	27,773.19
GROSS PROFIT	
	27,773.19
EXPENSES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	8,313.99
61030 Payroll Taxes	711.02
61040 Employee Health ins	930.72
61070 Employee Retirement	300.00
61080 Workers Comp	241.68
Total 61000 OR-LB- 30 Personnel Services	10,497.41
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	1,552.04
Total 62010 Utilities	1,552.04
62020 Operating Supplies	21.95
62030 Testing expense	128.00
62050 Postage, Mailing Service	207.20
62070 Insurance	
62071 Insurance - Liability, D and O	72.25
62072 Property Insurance	622.00
Total 62070 Insurance	694.25
62080 Bookkeeping	703.50
62140 Auditing	495.00
62160 Bank Charges	
62161 Bank Service Fees	18.71
62162 Merchant Services Proc Fee	610.96
Total 62160 Bank Charges	629.67
62220 Telephone, Telecommunications	441.64
62230 Refund	336.95
Total 62000 OR-LB-31 Operations	5,210.20
70000 Capital Outlay	
70100 System Improvements	7,063.68
Total 70000 Capital Outlay	7,063.68
Total Expenses	22,771.29

	Total
NET OPERATING INCOME	5,001.90
NET INCOME	\$5,001.90

Balance Sheet

As of April 30, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	15,975.67
10200 First Interstate -3877- General	26,579.28
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	572,790.38
10520 LGIP Investment Fund #5534	291,708.46
Total 10500 LGIP Investments	864,498.84
Total Bank Accounts	907,053.79
Other Current Assets	
11500 Water Bills Receivable	24,881.25
14000 Inventory	6,451.05
14200 Prepaid Expenses	7,530.77
Total Other Current Assets	38,863.07
Total Current Assets	945,916.86
Fixed Assets	
15000 Equipment	86,278.18
15100 Water System	3,538,014.43
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15900 Accumulated Depreciation	-1,224,489.38
Total Fixed Assets	2,515,668.23
TOTAL ASSETS	\$3,461,585.09
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	1,812.36
Total Accounts Payable	1,812.36
Credit Cards	
21000 Credit Card-First National	-147.04
Total Credit Cards	-147.04
Other Current Liabilities	
24000 Payroll Liabilities	0.00
Federal Unemployment (940)	84.00
OR Employment Taxes	86.22
OR Statewide Transit Taxes	8.27
Total 24000 Payroll Liabilities	178.49
24300 Payroll payable	1,848.76

	Total
25000 Customer deposits payable	29,450.00
Total Other Current Liabilities	31,477.25
Total Current Liabilities	33,142.57
Long-Term Liabilities	
27000 N/P - USDA/RD	423,617.67
27100 N/P-UDA/Flexlease	400,000.00
Total Long-Term Liabilities	823,617.67
Total Liabilities	856,760.24
Equity	
32000 Retained Earnings S	312,171.10
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	51,331.00
33000 Retained Earnings M	1,735,214.52
Net Income	400,202.60
Total Equity	2,604,824.85
TOTAL LIABILITIES AND EQUITY	\$3,461,585.09

Terrebonne Domestic Water District

BUDGET VS. ACTUALS: FY_2019_2020 - FY20 P&L

July 2019 - June 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40500 Investments				
45050 Interest Income	10,943.33	14,500.00	-3,556.67	75.47 %
Total 40500 Investments	10,943.33	14,500.00	-3,556.67	75.47 %
40550 OR-LB-20 Water Income				
41100 Water	332,804.69	435,000.00	-102,195.31	76.51 %
41200 Service Fees	3,954.75	6,000.00	-2,045.25	65.91 %
41300 Backflow Fees	5,310.00	4,500.00	810.00	118.00 %
41400 Deposit Fees		5,500.00	-5,500.00	
41500 Debt Reduction Charge	27,936.29	35,460.00	-7,523.71	78.78 %
Total 40550 OR-LB-20 Water Income	370,005.73	486,460.00	-116,454.27	76.06 %
Total Income	\$380,949.06	\$500,960.00	\$ -120,010.94	76.04 %
GROSS PROFIT	\$380,949.06	\$500,960.00	\$ -120,010.94	76.04 %
Expenses				
61000 OR-LB- 30 Personnel Services				
61020 Payroll Expenses	92,433.46	100,500.00	-8,066.54	91.97 %
61030 Payroll Taxes	7,804.28	8,800.00	-995.72	88.69 %
61040 Employee Health ins	9,391.06	12,000.00	-2,608.94	78.26 %
61060 Employee Benefits		1,000.00	-1,000.00	
61070 Employee Retirement	3,300.00	3,000.00	300.00	110.00 %
61080 Workers Comp	2,416.80	2,500.00	-83.20	96.67 %
Total 61000 OR-LB- 30 Personnel Services	115,345.60	127,800.00	-12,454.40	90.25 %
62000 OR-LB-31 Operations				
62010 Utilities				
62011 Utilities - Electric	24,454.88	30,000.00	-5,545.12	81.52 %
62012 Utilities - Other	745.90	1,000.00	-254.10	74.59 %
Total 62010 Utilities	25,200.78	31,000.00	-5,799.22	81.29 %
62020 Operating Supplies	1,509.74	5,500.00	-3,990.26	27.45 %
62024 Repair and Maintenance	364.76		364.76	
Total 62020 Operating Supplies	1,874.50	5,500.00	-3,625.50	34.08 %
62030 Testing expense	2,759.86	2,500.00	259.86	110.39 %
62040 Office Supplies	1,558.26	2,200.00	-641.74	70.83 %
62050 Postage, Mailing Service	2,475.95	3,500.00	-1,024.05	70.74 %
62060 Legal	3,088.50	4,000.00	-911.50	77.21 %
62070 Insurance		7,500.00	-7,500.00	
62071 Insurance - Liability, D and O	205.50		205.50	
62072 Property Insurance	5,948.02		5,948.02	
Total 62070 Insurance	6,153.52	7,500.00	-1,346.48	82.05 %
62080 Bookkeeping	7,137.20	9,000.00	-1,862.80	79.30 %
62090 Directors Fees	1,200.00	1,200.00	0.00	100.00 %
62100 Vehicle Maintenance & Repair	1,330.55	800.00	530.55	166.32 %

Terrebonne Domestic Water District

BUDGET VS. ACTUALS: FY_2019_2020 - FY20 P&L

July 2019 - June 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
62110 Education		500.00	-500.00	
62114 Travel	1,882.54	1,500.00	382.54	125.50 %
62212 Conference, Convention, Meeting	1,035.00	900.00	135.00	115.00 %
Total 62110 Education	2,917.54	2,900.00	17.54	100.60 %
62120 Contract Labor		1,000.00	-1,000.00	
62130 Flexlease Svc Fee	950.00	1,200.00	-250.00	79.17 %
62140 Auditing	630.00	13,000.00	-12,370.00	4.85 %
62150 Backflow Expense	5,647.50	4,500.00	1,147.50	125.50 %
62160 Bank Charges		4,500.00	-4,500.00	
62161 Bank Service Fees	813.52		813.52	
62162 Merchant Services Proc Fee	3,706.17		3,706.17	
Total 62160 Bank Charges	4,519.69	4,500.00	19.69	100.44 %
62170 Billing support	2,609.44	2,000.00	609.44	130.47 %
62180 Computer Software	99.99	500.00	-400.01	20.00 %
62190 Dues & Subcriptions	1,879.70	1,500.00	379.70	125.31 %
62200 Fuel	1,301.47	2,500.00	-1,198.53	52.06 %
62210 Printing and Copying	1,069.27		1,069.27	
62220 Telephone, Telecommunications	4,592.72	5,000.00	-407.28	91.85 %
62230 Refund	1,353.73	1,500.00	-146.27	90.25 %
62240 HR Services	15.00	2,000.00	-1,985.00	0.75 %
Total 62000 OR-LB-31 Operations	80,365.17	109,300.00	-28,934.83	73.53 %
68001 Business Expenses Other	11.90		11.90	
70000 Capital Outlay				
70100 System Improvements	30,282.67	200,000.00	-169,717.33	15.14 %
70500 Water Rights		5,000.00	-5,000.00	
Total 70000 Capital Outlay	30,282.67	205,000.00	-174,717.33	14.77 %
80000 Interest Expense	17,858.04	88,014.00	-70,155.96	20.29 %
Payroll Expenses				
Company Contributions				
Health Insurance	972.65		972.65	
Total Company Contributions	972.65		972.65	
Total Payroll Expenses	972.65		972.65	
Total Expenses	\$244,836.03	\$530,114.00	\$ -285,277.97	46.19 %
NET OPERATING INCOME	\$136,113.03	\$ -29,154.00	\$165,267.03	-466.88 %
Other Income				
90300 Gain (Loss) on Sale	256,993.00		256,993.00	
Total Other Income	\$256,993.00	\$0.00	\$256,993.00	0.00%
NET OTHER INCOME	\$256,993.00	\$0.00	\$256,993.00	0.00%
NET INCOME	\$393,106.03	\$ -29,154.00	\$422,260.03	-1,348.38 %

Terrebonne Domestic Water District

PROFIT AND LOSS YTD COMPARISON

April 2020

	TOTAL	
	APR 2020	JUL 2019 - APR 2020 (YTD)
Income		
40500 Investments		
45050 Interest Income	869.71	10,943.33
Total 40500 Investments	869.71	10,943.33
40550 OR-LB-20 Water Income		
41100 Water	24,051.38	329,351.74
41200 Service Fees	0.00	3,954.75
41300 Backflow Fees		5,310.00
41500 Debt Reduction Charge	2,852.10	27,936.29
Total 40550 OR-LB-20 Water Income	26,903.48	366,552.78
Total Income	\$27,773.19	\$377,496.11
GROSS PROFIT	\$27,773.19	\$377,496.11
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	8,313.99	84,119.47
61030 Payroll Taxes	711.02	7,126.29
61040 Employee Health ins	930.72	9,391.06
61070 Employee Retirement	300.00	3,000.00
61080 Workers Comp	241.68	2,416.80
Total 61000 OR-LB- 30 Personnel Services	10,497.41	106,053.62
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	1,552.04	24,454.88
62012 Utilities - Other		745.90
Total 62010 Utilities	1,552.04	25,200.78
62020 Operating Supplies	21.95	1,509.74
62024 Repair and Maintenance		364.76
Total 62020 Operating Supplies	21.95	1,874.50
62030 Testing expense	128.00	2,759.86
62040 Office Supplies		1,558.26
62050 Postage, Mailing Service	207.20	2,475.95
62060 Legal		3,088.50
62070 Insurance		
62071 Insurance - Liability, D and O	72.25	205.50
62072 Property Insurance	622.00	5,948.02
Total 62070 Insurance	694.25	6,153.52
62080 Bookkeeping	703.50	7,137.20
62090 Directors Fees		1,200.00
62100 Vehicle Maintenance & Repair		1,330.55
62110 Education		
62114 Travel		1,882.54

Terrebonne Domestic Water District

PROFIT AND LOSS YTD COMPARISON

April 2020

	TOTAL	
	APR 2020	JUL 2019 - APR 2020 (YTD)
62212 Conference, Convention, Meeting		1,035.00
Total 62110 Education		2,917.54
62130 Flexlease Svc Fee		950.00
62140 Auditing	495.00	630.00
62150 Backflow Expense		5,647.50
62160 Bank Charges		
62161 Bank Service Fees	18.71	813.52
62162 Merchant Services Proc Fee	610.96	3,458.53
Total 62160 Bank Charges	629.67	4,272.05
62170 Billing support		2,572.19
62180 Computer Software		99.99
62190 Dues & Subscriptions		1,879.70
62200 Fuel		1,301.47
62210 Printing and Copying		1,069.27
62220 Telephone, Telecommunications	441.64	4,592.72
62230 Refund	336.95	1,353.73
62240 HR Services		15.00
Total 62000 OR-LB-31 Operations	5,210.20	80,080.28
68001 Business Expenses Other		11.90
70000 Capital Outlay		
70100 System Improvements	7,063.68	30,282.67
Total 70000 Capital Outlay	7,063.68	30,282.67
80000 Interest Expense		17,858.04
Payroll Expenses		
Company Contributions		
Health Insurance		0.00
Total Company Contributions		0.00
Total Payroll Expenses		0.00
Total Expenses	\$22,771.29	\$234,286.51
NET OPERATING INCOME	\$5,001.90	\$143,209.60
Other Income		
90300 Gain (Loss) on Sale		256,993.00
Total Other Income	\$0.00	\$256,993.00
NET OTHER INCOME	\$0.00	\$256,993.00
NET INCOME	\$5,001.90	\$400,202.60

Terrebonne Domestic Water District

PROFIT AND LOSS YTD COMPARISON

April 2020

	TOTAL	
	APR 2020	APR 2019 (PY)
Income		
40500 Investments		
45050 Interest Income	869.71	1,242.65
Total 40500 Investments	869.71	1,242.65
40550 OR-LB-20 Water Income		
41100 Water	24,051.38	22,220.14
41200 Service Fees	0.00	1,456.00
41300 Backflow Fees		0.00
41500 Debt Reduction Charge	2,852.10	
Total 40550 OR-LB-20 Water Income	26,903.48	23,676.14
Total Income	\$27,773.19	\$24,918.79
GROSS PROFIT	\$27,773.19	\$24,918.79
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	8,313.99	8,011.30
61030 Payroll Taxes	711.02	693.27
61040 Employee Health ins	930.72	850.26
61070 Employee Retirement	300.00	250.00
61080 Workers Comp	241.68	199.25
Total 61000 OR-LB- 30 Personnel Services	10,497.41	10,004.08
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	1,552.04	1,485.57
62012 Utilities - Other		17.75
Total 62010 Utilities	1,552.04	1,503.32
62020 Operating Supplies	21.95	294.04
62030 Testing expense	128.00	
62040 Office Supplies		22.87
62050 Postage, Mailing Service	207.20	752.75
62070 Insurance		
62071 Insurance - Liability, D and O	72.25	70.00
62072 Property Insurance	622.00	576.67
Total 62070 Insurance	694.25	646.67
62080 Bookkeeping	703.50	1,513.50
62140 Auditing	495.00	
62160 Bank Charges		
62161 Bank Service Fees	18.71	102.83
62162 Merchant Services Proc Fee	610.96	527.52
Total 62160 Bank Charges	629.67	630.35
62200 Fuel		173.80
62220 Telephone, Telecommunications	441.64	538.27

Terrebonne Domestic Water District

PROFIT AND LOSS YTD COMPARISON

April 2020

	TOTAL	
	APR 2020	APR 2019 (PY)
62230 Refund	336.95	186.78
Total 62000 OR-LB-31 Operations	5,210.20	6,262.35
70000 Capital Outlay		
70100 System Improvements	7,063.68	15,976.00
Total 70000 Capital Outlay	7,063.68	15,976.00
Total Expenses	\$22,771.29	\$32,242.43
NET OPERATING INCOME	\$5,001.90	\$ -7,323.64
NET INCOME	\$5,001.90	\$ -7,323.64

Terrebonne Domestic Water District

PROFIT AND LOSS YTD COMPARISON

July 2019 - April 2020

	TOTAL	
	JUL 2019 - APR 2020	JUL 2018 - APR 2019 (PY)
Income		
40500 Investments		
45050 Interest Income	10,943.33	11,162.09
Total 40500 Investments	10,943.33	11,162.09
40550 OR-LB-20 Water Income		
41100 Water	329,351.74	365,459.28
41200 Service Fees	3,954.75	17,019.98
41300 Backflow Fees	5,310.00	64.50
41500 Debt Reduction Charge	27,936.29	
Total 40550 OR-LB-20 Water Income	366,552.78	382,543.76
Total Income	\$377,496.11	\$393,705.85
GROSS PROFIT	\$377,496.11	\$393,705.85
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	84,119.47	81,113.00
61030 Payroll Taxes	7,126.29	6,942.90
61040 Employee Health ins	9,391.06	8,518.27
61060 Employee Benefits		211.90
61070 Employee Retirement	3,000.00	2,350.00
61080 Workers Comp	2,416.80	1,992.50
Total 61000 OR-LB- 30 Personnel Services	106,053.62	101,128.57
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	24,454.88	21,962.20
62012 Utilities - Other	745.90	552.50
Total 62010 Utilities	25,200.78	22,514.70
62020 Operating Supplies	1,509.74	3,617.59
62024 Repair and Maintenance	364.76	
Total 62020 Operating Supplies	1,874.50	3,617.59
62030 Testing expense	2,759.86	1,237.00
62040 Office Supplies	1,558.26	1,582.30
62050 Postage, Mailing Service	2,475.95	2,834.10
62060 Legal	3,088.50	2,582.40
62070 Insurance		
62071 Insurance - Liability, D and O	205.50	4,199.28
62072 Property Insurance	5,948.02	2,306.68
Total 62070 Insurance	6,153.52	6,505.96
62080 Bookkeeping	7,137.20	11,459.60
62090 Directors Fees	1,200.00	1,200.00
62100 Vehicle Maintenance & Repair	1,330.55	344.43
62110 Education		

Terrebonne Domestic Water District

PROFIT AND LOSS YTD COMPARISON

July 2019 - April 2020

	TOTAL	
	JUL 2019 - APR 2020	JUL 2018 - APR 2019 (PY)
62114 Travel	1,882.54	637.67
62212 Conference, Convention, Meeting	1,035.00	1,403.83
Total 62110 Education	2,917.54	2,041.50
62120 Contract Labor		849.99
62130 Flexlease Svc Fee	950.00	1,000.00
62140 Auditing	630.00	2,300.00
62150 Backflow Expense	5,647.50	3,959.00
62160 Bank Charges		
62161 Bank Service Fees	813.52	1,099.50
62162 Merchant Services Proc Fee	3,458.53	2,309.47
Total 62160 Bank Charges	4,272.05	3,408.97
62170 Billing support	2,572.19	1,854.74
62180 Computer Software	99.99	
62190 Dues & Subscriptions	1,879.70	1,316.39
62200 Fuel	1,301.47	1,709.32
62210 Printing and Copying	1,069.27	
62220 Telephone, Telecommunications	4,592.72	4,407.50
62230 Refund	1,353.73	995.75
62240 HR Services	15.00	
62500 Water Rights/credits		525.00
Total 62000 OR-LB-31 Operations	80,080.28	78,246.24
68001 Business Expenses Other	11.90	
70000 Capital Outlay		
70100 System Improvements	30,282.67	47,853.12
70200 Equipment		464.50
Total 70000 Capital Outlay	30,282.67	48,317.62
80000 Interest Expense	17,858.04	18,811.88
Payroll Expenses		
Company Contributions		
Health Insurance	0.00	
Total Company Contributions	0.00	
Taxes		0.00
Wages		0.00
Total Payroll Expenses	0.00	0.00
Total Expenses	\$234,286.51	\$246,504.31
NET OPERATING INCOME	\$143,209.60	\$147,201.54
Other Income		
90300 Gain (Loss) on Sale	256,993.00	
Total Other Income	\$256,993.00	\$0.00
NET OTHER INCOME	\$256,993.00	\$0.00

Terrebonne Domestic Water District

PROFIT AND LOSS YTD COMPARISON

July 2019 - April 2020

	TOTAL	
	JUL 2019 - APR 2020	JUL 2018 - APR 2019 (PY)
NET INCOME	\$400,202.60	\$147,201.54

Terrebonne Domestic Water District

CHECK DETAIL

April 15 - May 12, 2020

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION
10100 Bank-4506			
04/23/2020	Expense		GATEWAY SERVICES WEBPAYMENT GATEWAY SI WEBPAYMENT
05/01/2020	Expense		MRCHNT PMNT PROC SETTLEMENT 5611 MRCHN PROC SETTLEMENT 5611
05/05/2020	Expense		GATEWAY SERVICES WEBPAYMENT GATEWAY SI WEBPAYMENT
10200 First Interstate -3877- General			
04/15/2020	Tax Payment	OR Department of Revenue	Tax Payment for Period: 01/01/2020-03/31/2020 OR Employment Taxes OR Employment Taxes OR Employment Taxes
04/15/2020	Tax Payment	OR Department of Revenue	Tax Payment for Period: 01/01/2020-03/31/2020 OR Statewide Transit Taxes
04/17/2020	Expense		ACH SETTLEMENT ELEC DEBIT 108078 ACH SETT ELEC DEBIT 108078
04/27/2020	Expense		LGIP ACH OREGON ST TREAS LGIP AC LGIP ACH (C TREAS LGIP AC
04/28/2020	Bill Payment (Check)	2794 Terrebonne PUD, LLC	
04/28/2020	Bill Payment (Check)	2795 PACIFIC POWER	
04/28/2020	Bill Payment (Check)	2796 EDGE ANALYTICAL INC	
04/30/2020	Bill Payment (Check)	2797 Therasa & Patrick Jones	

Terrebonne Domestic Water District

CHECK DETAIL

April 15 - May 12, 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION
05/01/2020	Check		EDWARD JONES	FBO - David Griffin
05/01/2020	Check		RAYMOND JAMES	FBO: Daniel Bruce Acc# 299TV694
05/07/2020	Check	2799	VOIDED CHECK	Hubdoc - 118246953 - INV2799 Voided Check
			Check	2799
05/07/2020	Expense			ACH SETTLEMENT ELEC DEBIT 108078 ACH SETTLE ELEC DEBIT 108078
05/08/2020	Payroll Check		Daniel J. Bruce	Pay Period: 05/01/2020-05/31/2020 Gross Pay - This is not a legal pay stub Employer Taxes OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Unemployment (940) Federal Taxes (941/944)
05/08/2020	Payroll Check		David B. Griffin	Pay Period: 05/01/2020-05/31/2020 Gross Pay - This is not a legal pay stub Employer Taxes SDIC OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Unemployment (940) Federal Taxes (941/944)
05/12/2020	Bill Payment (Check)		Brian & Chelsea Neault	
05/12/2020	Bill Payment (Check)		Chad Coonse	
05/12/2020	Bill Payment (Check)		US CELLULAR	
05/12/2020	Bill Payment (Check)		Britanie Hannan	

Terrebonne Domestic Water District

CHECK DETAIL

April 15 - May 12, 2020

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION
	(Check)		
05/12/2020	Bill Payment (Check)		SPECIAL DISTRICTS INSURANCE SERVICES
05/12/2020	Bill Payment (Check)		AMERICAN BUSINESS SOFTWARE INC

Terrebonne Domestic Water District

5-12-2020

- The paperwork is in to pay off the SDAO flexlease loan. We will be making the \$400,000.00 payment in late June. This will allow us to gain a little more interest until then.
- Next month will be the time we go through supplemental budget process. I will be posting it soon and if we have to do it in a remote meeting we will get it done.
- As you can see in the newsletter I have put an announcement in there about getting volunteers to sit on the budget committee. If we still have to have meetings remotely then we might get more involvement if they can join remotely.
- I am sending letters out to some of our customers that are getting very far behind with the hold on shut-offs for non-payment. It basically lets them know that they will have to pay their water bills when this is all over and the more they can pay now the easier it will be in the future. Also we ask that they contact us to help them with assistance.
- With the newsletter going out I will be including our consumer confidence report in the newsletter. We have also sent out the letters to customers with backflow devices to be tested so Bob's Jobs can start testing in June.

First Interstate Bank: \$46,382.81

LGIP

4845: \$572,790.33

5534: \$291,708.46

Total: \$864,498.79

Terrebonne Domestic Water District

Water Billing 2016 to 2020

				Cubic Feet Billed							
	2016	2017	2018	Chg to 17	%Chg to 17	2019	Chg to 18	%Chg to 18	2020	Chg to 19	%Chg to 19
Jan	390625	357505	306039	-51,466	-14.40%	302103	-3936	-1.29%	367533	65430	21.65%
Feb	323644	360159	357774	-2,385	-0.66%	372255	1461	4.61%	310414	-6841	-17.06%
Mar	363384	307522	283768	-23,754	-7.72%	300556	18228	5.93%	315561	14965	4.98%
Apr	602400	408664	378539	-30,325	-7.42%	334687	-43852	-11.58%	571202	236515	70.67%
May	938085	710542	866586	156,044	21.96%	966331	102745	11.88%			
Jun	1415683	1472199	1512685	40,486	2.75%	1345211	-26674	-1.76%			
Jul	1409121	1758992	1614010	-155,882	-8.81%	1246111	-228712	-14.17%			
Aug	1789266	1665229	1737288	91,059	5.53%	1484410	112122	6.45%			
Sep	1565061	1636890	1819724	-17,166	-1.05%	1282431	-337293	-20.82%			
Oct	713506	715000	748037	33,037	4.62%	538688	-212349	-28.39%			
Nov	363088	388820	445356	76,536	20.75%	399759	-4597	-10.24%			
Dec	363826	306811	332900	26,089	8.50%	317329	-15571	-4.88%			
Total	10237689	10080433	10202706	122,273	1.21%	9296998	-905708	-8.88%	1564710	253069	19.29%

				Price per Cubic Foot Sold (100 cF)							
	2016	2017	2018	Chg to 17	%Chg to 17	2019	Chg to 18	%Chg to 18	2020	Chg to 19	%Chg to 19
Jan	\$4.68	\$6.02	\$7.08	1.06	17.53%	\$7.41	\$0.34	4.79%	\$6.50	-\$0.92	-12.38%
Feb	\$5.33	\$6.46	\$6.18	0.726	13.26%	\$6.27	\$0.09	1.42%	\$7.48	\$1.21	19.35%
Mar	\$4.88	\$6.84	\$7.51	0.663	9.68%	\$7.45	-\$0.05	-0.69%	\$7.35	-\$0.11	-1.44%
Apr	\$4.18	\$5.48	\$5.99	0.508	9.28%	\$6.80	\$0.81	13.65%	\$4.71	-\$2.09	-30.74%
May	\$3.63	\$3.94	\$3.67	-0.265	-6.72%	\$3.61	-\$0.06	-1.63%			
Jun	\$3.34	\$3.19	\$3.19	0.000	0.01%	\$3.36	\$0.17	5.22%			
Jul	\$3.32	\$3.13	\$3.20	0.065	2.07%	\$3.30	\$0.10	3.17%			
Aug	\$3.19	\$3.19	\$3.24	0.054	1.69%	\$3.24	\$0.00	-0.13%			
Sep	\$3.15	\$3.23	\$3.27	0.039	1.22%	\$3.45	\$0.18	5.40%			
Oct	\$3.96	\$4.13	\$3.88	-0.243	-5.88%	\$5.13	\$1.25	32.08%			
Nov	\$6.02	\$6.18	\$5.48	-0.705	-11.39%	\$6.21	\$0.73	13.28%			
Dec	\$6.01	\$7.05	\$6.82	-0.223	-3.17%	\$7.33	\$0.50	7.39%			
Total	\$3.759	\$3.922	\$3.986	0.046	1.17%	\$4.229	\$0.261	6.57%	\$7.11	\$0.12	1.78%

				Total Dollars Billed							
	2016	2017	2018	Chg to 17	%Chg to 17	2019	Chg to 18	%Chg to 18	2020	Chg to 19	%Chg to 19
Jan	\$18,662	\$21,522	\$21,654	\$132	0.61%	\$22,400	\$746	3.45%	\$23,877	\$1,477	6.59%
Feb	\$17,240	\$20,746	\$22,118	\$1,372	6.61%	\$23,456	\$1,347	6.09%	\$23,228	-\$237	-1.01%
Mar	\$17,728	\$21,043	\$21,298	\$255	1.21%	\$22,406	\$1,108	5.20%	\$23,183	\$777	3.47%
Apr	\$25,210	\$22,411	\$22,671	\$260	1.16%	\$22,406	\$89	0.39%	\$26,905	\$4,145	18.21%
May	\$34,020	\$27,981	\$31,832	\$3,851	13.76%	\$36,026	\$3,193	10.03%			
Jun	\$47,215	\$46,950	\$48,244	\$1,294	2.76%	\$45,708	-\$6,428	-13.32%			
Jul	\$46,741	\$65,454	\$51,619	-\$3,835	-6.92%	\$47,808	-\$5,911	-11.45%	\$2,895		
Aug	\$57,093	\$52,489	\$56,327	\$3,838	7.31%	\$59,884	\$3,557	6.31%	\$2,859		
Sep	\$49,279	\$52,973	\$52,958	\$85	0.16%	\$44,193	-\$8,765	-18.55%	\$2,870		
Oct	\$28,266	\$29,500	\$29,048	-\$452	-1.53%	\$27,476	-\$1,572	-5.41%	\$2,345		
Nov	\$21,874	\$22,806	\$24,401	\$1,595	6.99%	\$24,812	\$411	1.68%	\$2,832		
Dec	\$21,874	\$21,622	\$22,717	\$1,095	5.06%	\$23,254	\$537	2.36%	\$2,827		
Total	\$384,798	\$395,397	\$404,887	\$9,490	2.40%	\$393,199	-\$11,688	-2.89%	\$16,528	\$97,193	\$6,162

				Average Customer Charge							
	2016	2017	2018	Chg to 17	%Chg to 17	2019	Chg to 18	%Chg to 18	2020	Chg to 19	%Chg to 19
Jan	\$31.49	\$37.11	\$37.33	\$0.23	0.61%	\$38.62	\$1.29	3.45%	\$41.17	\$2.55	6.59%
Feb	\$28.72	\$35.77	\$38.13	\$2.37	6.61%	\$40.46	\$2.32	6.09%	\$40.05	-\$0.41	-1.01%
Mar	\$30.56	\$36.28	\$36.72	\$0.44	1.21%	\$38.63	\$1.91	5.20%	\$39.97	\$1.34	3.47%
Apr	\$43.47	\$38.54	\$39.09	\$0.45	1.16%	\$39.24	\$0.15	0.39%	\$46.39	\$7.15	18.21%
May	\$56.66	\$48.24	\$54.88	\$6.64	13.76%	\$60.39	\$5.51	10.03%			
Jun	\$81.41	\$80.95	\$83.18	\$2.23	2.76%	\$72.10	-\$11.08	-13.32%			
Jul	\$80.59	\$85.61	\$89.00	-\$6.61	-6.92%	\$78.81	-\$10.19	-11.45%			
Aug	\$98.44	\$90.50	\$97.12	\$6.62	7.31%	\$103.25	\$6.13	6.31%			
Sep	\$84.96	\$91.16	\$91.31	\$0.15	0.16%	\$76.19	-\$15.11	-16.55%			
Oct	\$48.73	\$50.56	\$50.08	-\$0.78	-1.53%	\$47.37	-\$2.71	-5.41%			
Nov	\$37.71	\$39.32	\$42.07	\$2.75	6.99%	\$42.78	\$0.71	1.68%			
Dec	\$37.71	\$37.28	\$39.17	\$1.89	5.06%	\$40.09	\$0.93	2.36%			
Total	\$55.29	\$56.81	\$58.17	\$1.36	2.40%	\$61.63	\$3.46	5.94%	\$40.61	\$1.37	3.49%

Notes: WOW! Is this a sign of things to come this summer. Our sales were way up this last month as the weather warmed up an we had less rainfall than average

				Changes YTD 18 vs 19	
	2019	2020	Chg	Chg %	
CF Billed	1311641	1564710	253069	19.29%	
\$ Billed	\$91,031	\$97,193	\$6,162	6.77%	
\$ Period CF	\$6,985	\$7,109	\$0.12	1.78%	
Avg Chg	\$39.24	\$40.61	\$1.37	3.49%	



The budget season is upon us, and TDWD is in need of some budget committee members. Budget committee members help out with next year's budget. This would include two evening meetings in the month of June. If you would like to help please contact the district office.

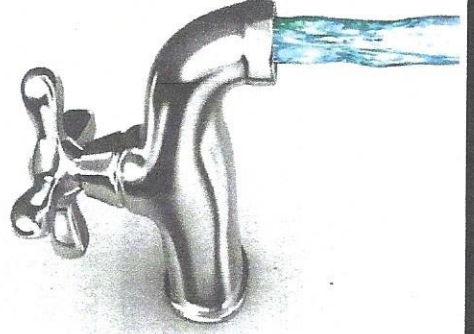
Budget meeting notice

First Class Mail
US Postage Paid
Terrebonne, OR
Permit No. 4

Terrebonne Domestic Water District

Newsletter

Spring 2019



Terrebonne Domestic Water
District
P.O. Box 31
Terrebonne, OR 97760

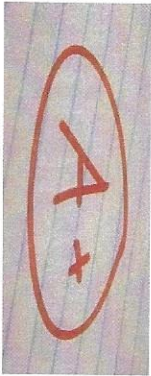
Tel 541-548-2727
Fax 541-548-0635

tdwd.org
tdwd@bendbroadband.com



WANT TO PAY ONLINE???

Visit **TDWD.ORG** to view and pay your bill online. Just follow the prompt at the bottom of the page to setup your login information. If you have any questions contact the District office for assistance.



Annual backflow testing

Backflow testing will begin in the first part of June this year. Bob's Jobs will be performing the tests again this year as well. A letter will be sent out to those with backflow devices soon allowing those who do not want the discounted testing fee of \$22.50 to opt-out. We have been working every year to improve this program to make things easier and more cost effective for our customers. If you have any questions please feel free to contact our office.

A MESSAGE FROM: THE TDWD BOARD OF DIRECTORS

*By Dustin Hewitt, Board Chairman
and Gerry Soto, Board Treasurer*

As the COVID-19 pandemic continues to impact our lives in unprecedented ways, we want to assure you that we at the Terrebonne Domestic Water District (TDWD) are taking every precaution to provide reliable water and services to our customers. We have also taken steps to help keep our employees safe. As you may have noticed we have closed the office to any foot traffic until further notice and are asking customers to place your bills in the drop box, mail them in, or use our online bill pay. You can find our online bill pay at www.tdwd.org and we have temporarily suspended any fees associated with this feature making this is a great time to give it a try.

As some of you may have noticed we have also suspended service shutoffs and late payment fees. We would like to remind all of our customers that this is temporary and users will be responsible for any water that is used. We are asking anyone who is needing assistance with their bill to contact us as soon as possible so we may assist you with a plan to get current on your bill. We at the board are currently looking into the next steps that need to be taken to get us back to "business as usual" while complying with the rules set out by the State.

We are pleased to report that by combining the proceeds from a recent sale of excess property in our district along with the accumulation of the \$5 Debt Service Fee we are in the process of paying off the balance on a \$500,000 loan and will result in the district saving roughly \$120,000 in interest! Your monthly Debt Service Fee is making this happen for our community and we would like to remind our customers that when our last remaining loan is paid off the Debt Service Fee will end. The paying off of these two loans will reshape our district and free up funds to further improve our infrastructure and continue our service to you.

Once again, we appreciate your understanding in these difficult times and look forward to seeing you in our office soon!

Monthly Board Meetings

**Terrebonne Domestic Water
District's**

**Regularly scheduled board
meetings are held 6:30pm the
second Tuesday of every month.
The meetings will be held at the
Terrebonne Fire Hall @ 1390 C
Ave., Terrebonne, OR 97760**