

Terrebonne Domestic Water District
October 13th, 2020

Public Comments: Members of the public wishing to address the council are asked to fill out a form stating the subject and the member's address. The speaker will be given 5 minutes to speak.

Minutes of Last Meeting: Approval of prior meeting minutes as presented by the secretary.

Treasurer's Report: Financials and Checks Written as presented by the treasurer.

Chairman's Report: Meeting was held via Zoom due to COVID restrictions.

Water Manager Report: Presented by the District Manager.

Business to Discuss:

1. Wells in the district.
2. COVID-19 update.
3. USDA Bond Payment.
4. Trailer park meter.

Next Regular Board Meeting:
Meeting adjourned:



Terrebonne Domestic Water District

Public Board Meeting
September 17th, 2020

Note: Due to the current state lock down this meeting was conducted via Zoom for all board members and the public.

Note: Due to unforeseen problems, no audio or written notes were available for this meeting. The following is our best reconstruction of the meeting based on those attending.

The Regular Public Board Meeting was **called to order** at about 6:30 pm on September 17th, with 3 directors present- Gerry Soto, Art Tassie, and Dustin Hewitt. Also present was District Manager Dan Bruce

Agenda: Dustin presented the agenda to the board (see agenda).

Minutes: Minutes for the August public board meeting were reviewed by the board. (see minutes). After some discussion the minutes were approved by the board

Treasurer's Report: The current financial report was reviewed by Gerry and the board, (see report). After some discussion the financial report was approved by the board.

Chairman's Report: Chairman has nothing to report at this time.

District Manager's Report: Dan presented his report to the board. (see report)

Executive Session: At this time Dustin read the Executive Session Opening Statement (See statement) and the board moved to executive session.

Regular Session: At this time the board returned to regular session.

Business Discussed: Wells in the district, There was nothing to report on the wells other than those items touched on in executive session.

COVID-19 update: Dan noted that the new window in the office is up and running and the office is now open for customers to enter the office.

USDA Bond Payment: The board agreed to only make the normal payment on the bond due in September. The discussion of any further payments would be moved to the October meeting.

Trailer Park Meter: This item was referred to discussion at our next meeting.

Next Regular Board Meeting: October 13th, 2020 @ 6:30pm @ Terrebonne Fire Station

Meeting Adjourned: Time not noted.

Submitted By: Jim Wilhelm with input from Dan Bruce.

Terrebonne Domestic Water District

Executive Session Opening Statement

September 17th 2020

The Terrebonne Domestic Water District will now meet in executive session pursuant to ORS 192.660(2)(f), which allows the Commission to meet in executive session to consider information or records that are exempt from disclosure by law, including written advice from your attorney.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session except to state the general subject of the session as previously announced. No decision may be made in the executive session. At the end of the executive session, we will return to the open session and welcome the audience back to the room.

Permissible grounds for going into executive session are:

- (a) To consider the employment of an officer, employee, staff member or agent. ORS 192.660(2)(a)
- (b) To consider dismissal or discipline of, or to hear charges or complaints against an officer, employee, staff member or agent, if the individual does not request an open meeting. ORS 192.660(2)(b).
- (e) To conduct deliberations with persons you have designated to negotiate real property transactions. ORS 192.660(2)(e).
- (f) To consider information or records that are exempt from disclosure by law, including written advice from your attorney. ORS 192.660(2)(f)
- (h) To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed. ORS 192.660(2)(h).
- (i) To review and evaluate the performance of an officer, employee or staff member if the person does not request an open meeting. This reason for the execution session may not be used to do a general evaluation of an agency goal, objective or operation or any directive to personnel concerning those subjects. ORS 192.660(2)(i) and 192.660(8).
- (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments. ORS 192.660(2)(j).
- (m) To discuss information about review or approval of programs relating to the security of any of the following: (C) generation, storage or conveyance of water ORS 453.005(7)(vi).

Management Report

Terrebonne Domestic Water District

For the period ended September 30, 2020

Prepared on

October 13, 2020

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Profit and Loss

September 2020

	Total
INCOME	
40550 OR-LB-20 Water Income	
41100 Water	62,756.55
41200 Service Fees	1,675.00
41500 Debt Reduction Charge	2,831.61
Total 40550 OR-LB-20 Water Income	67,263.16
Total Income	67,263.16
GROSS PROFIT	67,263.16
EXPENSES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	8,636.58
61030 Payroll Taxes	702.30
61070 Employee Retirement	500.00
61080 Workers Comp	219.82
Total 61000 OR-LB- 30 Personnel Services	10,058.70
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	3,528.58
62012 Utilities - Other	44.00
Total 62010 Utilities	3,572.58
62020 Operating Supplies	1,278.60
62030 Testing expense	64.00
62070 Insurance	
62071 Insurance - Liability, D and O	72.25
62072 Property Insurance	622.00
Total 62070 Insurance	694.25
62080 Bookkeeping	703.50
62110 Education	315.00
62160 Bank Charges	
62161 Bank Service Fees	71.35
62162 Merchant Services Proc Fee	445.38
Total 62160 Bank Charges	516.73
62190 Dues & Subscriptions	344.31
62220 Telephone, Telecommunications	186.68
62230 Refund	249.45
Total 62000 OR-LB-31 Operations	7,925.10
70000 Capital Outlay	
70100 System Improvements	12,551.20
Total 70000 Capital Outlay	12,551.20
80000 Interest Expense	20,735.22
Payroll Expenses	
Company Contributions	

	Total
Health Insurance	1,139.70
Total Company Contributions	1,139.70
Total Payroll Expenses	1,139.70
Total Expenses	52,409.92
NET OPERATING INCOME	14,853.24
NET INCOME	\$14,853.24

Balance Sheet

As of September 30, 2020

	Total
ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	3,599.86
10200 First Interstate -3877- General	41,048.38
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	244,388.77
10520 LGIP Investment Fund #5534	292,935.78
Total 10500 LGIP Investments	537,324.55
Total Bank Accounts	581,972.79
Other Current Assets	
11500 Water Bills Receivable	62,290.31
14000 Inventory	6,451.05
14200 Prepaid Expenses	4,621.22
Total Other Current Assets	73,362.58
Total Current Assets	655,335.37
Fixed Assets	
15000 Equipment	86,278.18
15100 Water System	3,538,014.43
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15900 Accumulated Depreciation	-1,224,489.38
Total Fixed Assets	2,515,668.23
TOTAL ASSETS	\$3,171,003.60
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	2,909.36
Total Accounts Payable	2,909.36
Other Current Liabilities	
24000 Payroll Liabilities	0.00
Federal Unemployment (940)	84.00
OR Employment Taxes	188.37
OR Statewide Transit Taxes	25.79
SDIC	209.65
Total 24000 Payroll Liabilities	507.81
24300 Payroll payable	1,848.76
25000 Customer deposits payable	30,060.00
Total Other Current Liabilities	32,416.57

	Total
Total Current Liabilities	35,325.93
Long-Term Liabilities	
27000 N/P - USDA/RD	393,676.89
Total Long-Term Liabilities	393,676.89
Total Liabilities	429,002.82
Equity	
32000 Retained Earnings S	739,869.98
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Income	101,979.65
Total Equity	2,742,000.78
TOTAL LIABILITIES AND EQUITY	\$3,171,003.60

Terrebonne Domestic Water District

PROFIT AND LOSS COMPARISON

July - September, 2020

	TOTAL	
	JUL - SEP, 2020	JUL - SEP, 2019 (PY)
Income		
40500 Investments		
45050 Interest Income	912.79	3,708.55
Total 40500 Investments	912.79	3,708.55
40550 OR-LB-20 Water Income		
41100 Water	187,807.03	155,264.18
41200 Service Fees	4,034.56	1,287.25
41500 Debt Reduction Charge	8,488.72	8,624.35
Total 40550 OR-LB-20 Water Income	200,330.31	165,175.78
Total Income	\$201,243.10	\$168,884.33
GROSS PROFIT	\$201,243.10	\$168,884.33
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	25,909.74	24,941.97
61030 Payroll Taxes	2,145.19	2,124.17
61040 Employee Health ins	2,279.40	2,959.85
61070 Employee Retirement	1,500.00	900.00
61080 Workers Comp	659.46	725.04
Total 61000 OR-LB- 30 Personnel Services	32,493.79	31,651.03
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	11,296.36	11,200.01
62012 Utilities - Other	237.10	130.05
Total 62010 Utilities	11,533.46	11,330.06
62020 Operating Supplies	2,314.27	787.06
62024 Repair and Maintenance		8.00
Total 62020 Operating Supplies	2,314.27	795.06
62030 Testing expense	128.00	128.00
62040 Office Supplies	333.28	224.97
62050 Postage, Mailing Service	427.60	837.20
62060 Legal	2,000.00	1,232.00
62070 Insurance		
62071 Insurance - Liability, D and O	216.75	210.00
62072 Property Insurance	1,866.00	1,730.01
Total 62070 Insurance	2,082.75	1,940.01
62080 Bookkeeping	2,110.50	2,200.50
62090 Directors Fees	1,200.00	
62110 Education	315.00	
62140 Auditing	1,500.00	

Terrebonne Domestic Water District

PROFIT AND LOSS COMPARISON

July - September, 2020

	TOTAL	
	JUL - SEP, 2020	JUL - SEP, 2019 (PY)
62150 Backflow Expense		5,512.50
62160 Bank Charges		
62161 Bank Service Fees	266.87	326.75
62162 Merchant Services Proc Fee	1,353.22	968.75
Total 62160 Bank Charges	1,620.09	1,295.50
62170 Billing support		140.06
62180 Computer Software	14.99	
62190 Dues & Subscriptions	359.30	929.98
62200 Fuel	155.37	630.46
62210 Printing and Copying		421.00
62220 Telephone, Telecommunications	1,165.05	1,463.07
62230 Refund	616.37	183.20
Total 62000 OR-LB-31 Operations	27,876.03	29,263.57
70000 Capital Outlay		
70100 System Improvements	17,016.96	9,650.94
Total 70000 Capital Outlay	17,016.96	9,650.94
80000 Interest Expense	20,736.97	5,516.50
Payroll Expenses		
Company Contributions		
Health Insurance	1,139.70	
Total Company Contributions	1,139.70	
Total Payroll Expenses	1,139.70	
Total Expenses	\$99,263.45	\$76,082.04
NET OPERATING INCOME	\$101,979.65	\$92,802.29
NET INCOME	\$101,979.65	\$92,802.29

Terrebonne Domestic Water District

PROFIT AND LOSS COMPARISON

September 2020

	TOTAL	
	SEP 2020	SEP 2019 (PY)
Income		
40500 Investments		
45050 Interest Income		1,172.19
Total 40500 Investments		1,172.19
40550 OR-LB-20 Water Income		
41100 Water	62,756.55	48,296.79
41200 Service Fees	1,675.00	340.00
41500 Debt Reduction Charge	2,831.61	2,870.00
Total 40550 OR-LB-20 Water Income	67,263.16	51,506.79
Total Income	\$67,263.16	\$52,678.98
GROSS PROFIT	\$67,263.16	\$52,678.98
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	8,636.58	8,313.99
61030 Payroll Taxes	702.30	694.16
61040 Employee Health ins		972.62
61070 Employee Retirement	500.00	300.00
61080 Workers Comp	219.82	241.68
Total 61000 OR-LB- 30 Personnel Services	10,058.70	10,522.45
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	3,528.58	3,572.57
62012 Utilities - Other	44.00	22.55
Total 62010 Utilities	3,572.58	3,595.12
62020 Operating Supplies	1,278.60	45.98
62030 Testing expense	64.00	64.00
62050 Postage, Mailing Service		210.00
62070 Insurance		
62071 Insurance - Liability, D and O	72.25	70.00
62072 Property Insurance	622.00	576.67
Total 62070 Insurance	694.25	646.67
62080 Bookkeeping	703.50	703.50
62110 Education	315.00	
62160 Bank Charges		
62161 Bank Service Fees	71.35	92.10
62162 Merchant Services Proc Fee	445.38	254.03
Total 62160 Bank Charges	516.73	346.13
62190 Dues & Subcriptions	344.31	489.01
62200 Fuel		342.65

Terrebonne Domestic Water District

PROFIT AND LOSS COMPARISON

September 2020

	TOTAL	
	SEP 2020	SEP 2019 (PY)
62220 Telephone, Telecommunications	186.68	428.73
62230 Refund	249.45	45.92
Total 62000 OR-LB-31 Operations	7,925.10	6,917.71
70000 Capital Outlay		
70100 System Improvements	12,551.20	35.80
Total 70000 Capital Outlay	12,551.20	35.80
80000 Interest Expense	20,735.22	5,511.76
Payroll Expenses		
Company Contributions		
Health Insurance	1,139.70	
Total Company Contributions	1,139.70	
Total Payroll Expenses	1,139.70	
Total Expenses	\$52,409.92	\$22,987.72
NET OPERATING INCOME	\$14,853.24	\$29,691.26
NET INCOME	\$14,853.24	\$29,691.26

Terrebonne Domestic Water District
Budget vs. Actuals, FY 2020 - 2021 - FY21
July 2020 - June 2021

	Jul 2020			Aug 2020			Sep 2020			Oct 2020			Nov 2020			Dec 2020			Jan 2021		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income																					
4000 Investments	473.11	1,000.00	47.31%	423.88	1,000.00	42.39%	446.43	1,000.00	44.64%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%
4000 Interest Income	473.11	1,000.00	47.31%	423.88	1,000.00	42.39%	446.43	1,000.00	44.64%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%
Total 4000 Investments	473.11	1,000.00	47.31%	423.88	1,000.00	42.39%	446.43	1,000.00	44.64%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%	1,000.00	1,000.00	100.00%
4050 OR-LE-20 Water Income	62,428.67	61,688.00	101.19%	62,251.67	60,500.00	102.91%	62,765.55	60,500.00	103.74%	62,874.00	60,500.00	103.92%	62,874.00	60,500.00	103.92%	62,874.00	60,500.00	103.92%	62,874.00	60,500.00	103.92%
4100 Water	62,428.67	61,688.00	101.19%	62,251.67	60,500.00	102.91%	62,765.55	60,500.00	103.74%	62,874.00	60,500.00	103.92%	62,874.00	60,500.00	103.92%	62,874.00	60,500.00	103.92%	62,874.00	60,500.00	103.92%
4120 Service Fees	509.56	469.86	108.66%	511.91	469.86	109.16%	511.91	469.86	109.16%	511.91	469.86	109.16%	511.91	469.86	109.16%	511.91	469.86	109.16%	511.91	469.86	109.16%
4130 Backflow Fees	458.53	458.53	100.00%	458.53	458.53	100.00%	458.53	458.53	100.00%	458.53	458.53	100.00%	458.53	458.53	100.00%	458.53	458.53	100.00%	458.53	458.53	100.00%
4140 Disposal Fees	203.33	203.33	100.00%	203.33	203.33	100.00%	203.33	203.33	100.00%	203.33	203.33	100.00%	203.33	203.33	100.00%	203.33	203.33	100.00%	203.33	203.33	100.00%
4150 DRP Reduction Charge	2,835.50	2,835.50	100.00%	2,835.50	2,835.50	100.00%	2,835.50	2,835.50	100.00%	2,835.50	2,835.50	100.00%	2,835.50	2,835.50	100.00%	2,835.50	2,835.50	100.00%	2,835.50	2,835.50	100.00%
Total 4050 OR-LE-20 Water Income	65,653.87	65,000.00	101.01%	65,403.49	64,000.00	102.19%	65,765.55	64,000.00	102.76%	65,874.00	64,000.00	102.93%	65,874.00	64,000.00	102.93%	65,874.00	64,000.00	102.93%	65,874.00	64,000.00	102.93%
Total Income	\$66,127.98	\$66,000.00	100.19%	\$66,037.26	\$64,500.00	102.39%	\$66,231.10	\$64,000.00	103.49%	\$66,231.10	\$64,000.00	103.49%	\$66,231.10	\$64,000.00	103.49%	\$66,231.10	\$64,000.00	103.49%	\$66,231.10	\$64,000.00	103.49%
Expenses																					
6100 OR-LE-20 Personal Services	8,313.96	8,750.00	95.02%	8,659.17	8,750.00	97.93%	8,750.00	8,750.00	100.00%	8,750.00	8,750.00	100.00%	8,750.00	8,750.00	100.00%	8,750.00	8,750.00	100.00%	8,750.00	8,750.00	100.00%
6100 Payroll Expenses	604.48	766.67	78.85%	748.41	766.67	97.62%	766.67	766.67	100.00%	766.67	766.67	100.00%	766.67	766.67	100.00%	766.67	766.67	100.00%	766.67	766.67	100.00%
6100 Employee Health Ins	1,330.70	1,166.67	114.08%	1,139.70	1,166.67	97.68%	1,139.70	1,166.67	97.68%	1,139.70	1,166.67	97.68%	1,139.70	1,166.67	97.68%	1,139.70	1,166.67	97.68%	1,139.70	1,166.67	97.68%
6100 Workers Compensation	500.00	500.00	100.00%	500.00	500.00	100.00%	500.00	500.00	100.00%	500.00	500.00	100.00%	500.00	500.00	100.00%	500.00	500.00	100.00%	500.00	500.00	100.00%
6100 Workers Comp	219.82	233.33	94.21%	219.82	233.33	94.21%	219.82	233.33	94.21%	219.82	233.33	94.21%	219.82	233.33	94.21%	219.82	233.33	94.21%	219.82	233.33	94.21%
Total 6100 OR-LE-20 Personal Services	\$10,867.96	\$11,416.67	95.18%	\$10,867.96	\$11,416.67	95.18%	\$10,867.96	\$11,416.67	95.18%	\$10,867.96	\$11,416.67	95.18%	\$10,867.96	\$11,416.67	95.18%	\$10,867.96	\$11,416.67	95.18%	\$10,867.96	\$11,416.67	95.18%
6200 Utilities	3,552.28	3,166.67	112.18%	3,215.53	3,166.67	101.54%	3,215.53	3,166.67	101.54%	3,215.53	3,166.67	101.54%	3,215.53	3,166.67	101.54%	3,215.53	3,166.67	101.54%	3,215.53	3,166.67	101.54%
6200 Utilities - Electric	125.35	83.33	150.42%	42.02	83.33	50.44%	112.18%	83.33	134.64%	112.18%	83.33	134.64%	112.18%	83.33	134.64%	112.18%	83.33	134.64%	112.18%	83.33	134.64%
Total 6200 Utilities	\$3,677.63	\$3,250.00	111.77%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%
6200 Operating Supplies	4.20	200.00	2.10%	2.10	200.00	0.11%	2.10	200.00	0.11%	2.10	200.00	0.11%	2.10	200.00	0.11%	2.10	200.00	0.11%	2.10	200.00	0.11%
6200 Fuel Expenses	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%
6200 Fueling Expenses	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%
6200 Office Supplies	211.40	291.67	72.48%	211.40	291.67	72.48%	211.40	291.67	72.48%	211.40	291.67	72.48%	211.40	291.67	72.48%	211.40	291.67	72.48%	211.40	291.67	72.48%
6200 Postage, Mailing Service	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%
6200 Legal	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%
6200 Insurance - Liability, D and O	72.25	72.25	100.00%	72.25	72.25	100.00%	72.25	72.25	100.00%	72.25	72.25	100.00%	72.25	72.25	100.00%	72.25	72.25	100.00%	72.25	72.25	100.00%
6200 Property Insurance	422.00	422.00	100.00%	422.00	422.00	100.00%	422.00	422.00	100.00%	422.00	422.00	100.00%	422.00	422.00	100.00%	422.00	422.00	100.00%	422.00	422.00	100.00%
6200 Backlogging	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%	700.00	700.00	100.00%
6200 Directors Fees	1,200.00	1,200.00	100.00%	1,200.00	1,200.00	100.00%	1,200.00	1,200.00	100.00%	1,200.00	1,200.00	100.00%	1,200.00	1,200.00	100.00%	1,200.00	1,200.00	100.00%	1,200.00	1,200.00	100.00%
6200 Vehicle Maintenance & Repair	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%
6200 Education	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%
6200 Travel	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%
6200 Conferences, Convention, Meeting	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%
Total 6200 Utilities	\$3,677.63	\$3,250.00	111.77%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%	\$3,257.55	\$3,250.00	100.23%
6200 Contract Labor	125.00	125.00	100.00%	125.00	125.00	100.00%	125.00	125.00	100.00%	125.00	125.00	100.00%	125.00	125.00	100.00%	125.00	125.00	100.00%	125.00	125.00	100.00%
6200 Auditing	2,166.67	2,166.67	100.00%	2,166.67	2,166.67	100.00%	2,166.67	2,166.67	100.00%	2,166.67	2,166.67	100.00%	2,166.67	2,166.67	100.00%	2,166.67	2,166.67	100.00%	2,166.67	2,166.67	100.00%
6200 Backlog Expenses	458.33	458.33	100.00%	458.33	458.33	100.00%	458.33	458.33	100.00%	458.33	458.33	100.00%	458.33	458.33	100.00%	458.33	458.33	100.00%	458.33	458.33	100.00%
6200 Bank Charges	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%
6200 Bank Service Fees	70.64	70.64	100.00%	70.64	70.64	100.00%	70.64	70.64	100.00%	70.64	70.64	100.00%	70.64	70.64	100.00%	70.64	70.64	100.00%	70.64	70.64	100.00%
6200 Merchant Services Fee	328.82	328.82	100.00%	328.82	328.82	100.00%	328.82	328.82	100.00%	328.82	328.82	100.00%	328.82	328.82	100.00%	328.82	328.82	100.00%	328.82	328.82	100.00%
Total 6200 Bank Charges	\$399.46	\$333.33	119.84%	\$399.46	\$333.33	119.84%	\$399.46	\$333.33	119.84%	\$399.46	\$333.33	119.84%	\$399.46	\$333.33	119.84%	\$399.46	\$333.33	119.84%	\$399.46	\$333.33	119.84%
6200 Billing Support	100.00	100.00	100.00%	100.00	100.00	100.00%	100.00	100.00	100.00%	100.00	100.00	100.00%	100.00	100.00	100.00%	100.00	100.00	100.00%	100.00	100.00	100.00%
6200 Computer Software	41.66	41.66	100.00%	41.66	41.66	100.00%	41.66	41.66	100.00%	41.66	41.66	100.00%	41.66	41.66	100.00%	41.66	41.66	100.00%	41.66	41.66	100.00%
6200 Data & Subscriptions	14.60	14.60	100.00%	14.60	14.60	100.00%	14.60	14.60	100.00%	14.60	14.60	100.00%	14.60	14.60	100.00%	14.60	14.60	100.00%	14.60	14.60	100.00%
6200 Fuel	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	10												

2021		Feb 2021				Mar 2021				Apr 2021				May 2021				Jun 2021				Total	
over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget		
-\$ 1,000.00	0.00%	0.00%	1,000.00	-\$ 1,000.00	0.00%	0.00%	1,000.00	-\$ 1,000.00	0.00%	0.00%	1,000.00	-\$ 1,000.00	0.00%	0.00%	1,000.00	-\$ 1,000.00	0.00%	0.00%	1,000.00	-\$ 1,000.00	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
-\$ 1,750.00	0.00%	0.00%	21,750.00	-\$ 21,750.00	0.00%	21,750.00	0.00%	0.00%	0.00%	21,750.00	0.00%	0.00%	0.00%	21,750.00	0.00%	0.00%	0.00%	21,750.00	0.00%	0.00%	0.00%		
-\$500.00	0.00%	0.00%	500.00	-\$500.00	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%		
-\$48.33	0.00%	0.00%	48.33	-\$48.33	0.00%	48.33	0.00%	0.00%	0.00%	48.33	0.00%	0.00%	0.00%	48.33	0.00%	0.00%	0.00%	48.33	0.00%	0.00%	0.00%		
-\$20.33	0.00%	0.00%	20.33	-\$20.33	0.00%	20.33	0.00%	0.00%	0.00%	20.33	0.00%	0.00%	0.00%	20.33	0.00%	0.00%	0.00%	20.33	0.00%	0.00%	0.00%		
-\$ 25,452.49	0.00%	0.00%	25,452.49	-\$ 25,452.49	0.00%	25,452.49	0.00%	0.00%	0.00%	25,452.49	0.00%	0.00%	0.00%	25,452.49	0.00%	0.00%	0.00%	25,452.49	0.00%	0.00%	0.00%		
-\$ 20,792.49	0.00%	0.00%	20,792.49	-\$ 20,792.49	0.00%	20,792.49	0.00%	0.00%	0.00%	20,792.49	0.00%	0.00%	0.00%	20,792.49	0.00%	0.00%	0.00%	20,792.49	0.00%	0.00%	0.00%		
-\$ 20,792.49	0.00%	0.00%	20,792.49	-\$ 20,792.49	0.00%	20,792.49	0.00%	0.00%	0.00%	20,792.49	0.00%	0.00%	0.00%	20,792.49	0.00%	0.00%	0.00%	20,792.49	0.00%	0.00%	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
-\$ 4,750.00	0.00%	0.00%	8,750.00	-\$ 4,750.00	0.00%	8,750.00	0.00%	0.00%	0.00%	8,750.00	0.00%	0.00%	0.00%	8,750.00	0.00%	0.00%	0.00%	8,750.00	0.00%	0.00%	0.00%		
-\$ 766.67	0.00%	0.00%	7,766.67	-\$ 766.67	0.00%	7,766.67	0.00%	0.00%	0.00%	7,766.67	0.00%	0.00%	0.00%	7,766.67	0.00%	0.00%	0.00%	7,766.67	0.00%	0.00%	0.00%		
-\$ 1,166.67	0.00%	0.00%	1,166.67	-\$ 1,166.67	0.00%	1,166.67	0.00%	0.00%	0.00%	1,166.67	0.00%	0.00%	0.00%	1,166.67	0.00%	0.00%	0.00%	1,166.67	0.00%	0.00%	0.00%		
-\$500.00	0.00%	0.00%	500.00	-\$500.00	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%		
-\$23.33	0.00%	0.00%	23.33	-\$23.33	0.00%	23.33	0.00%	0.00%	0.00%	23.33	0.00%	0.00%	0.00%	23.33	0.00%	0.00%	0.00%	23.33	0.00%	0.00%	0.00%		
-\$ 114,667.00	0.00%	0.00%	114,667.00	-\$ 114,667.00	0.00%	114,667.00	0.00%	0.00%	0.00%	114,667.00	0.00%	0.00%	0.00%	114,667.00	0.00%	0.00%	0.00%	114,667.00	0.00%	0.00%	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
-\$ 3,166.67	0.00%	0.00%	3,166.67	-\$ 3,166.67	0.00%	3,166.67	0.00%	0.00%	0.00%	3,166.67	0.00%	0.00%	0.00%	3,166.67	0.00%	0.00%	0.00%	3,166.67	0.00%	0.00%	0.00%		
-\$3.33	0.00%	0.00%	8.33	-\$3.33	0.00%	8.33	0.00%	0.00%	0.00%	8.33	0.00%	0.00%	0.00%	8.33	0.00%	0.00%	0.00%	8.33	0.00%	0.00%	0.00%		
-\$ 3,200.00	0.00%	0.00%	3,200.00	-\$ 3,200.00	0.00%	3,200.00	0.00%	0.00%	0.00%	3,200.00	0.00%	0.00%	0.00%	3,200.00	0.00%	0.00%	0.00%	3,200.00	0.00%	0.00%	0.00%		
-\$20.00	0.00%	0.00%	20.00	-\$20.00	0.00%	20.00	0.00%	0.00%	0.00%	20.00	0.00%	0.00%	0.00%	20.00	0.00%	0.00%	0.00%	20.00	0.00%	0.00%	0.00%		
-\$33.33	0.00%	0.00%	33.33	-\$33.33	0.00%	33.33	0.00%	0.00%	0.00%	33.33	0.00%	0.00%	0.00%	33.33	0.00%	0.00%	0.00%	33.33	0.00%	0.00%	0.00%		
-\$29.67	0.00%	0.00%	29.67	-\$29.67	0.00%	29.67	0.00%	0.00%	0.00%	29.67	0.00%	0.00%	0.00%	29.67	0.00%	0.00%	0.00%	29.67	0.00%	0.00%	0.00%		
-\$91.67	0.00%	0.00%	91.67	-\$91.67	0.00%	91.67	0.00%	0.00%	0.00%	91.67	0.00%	0.00%	0.00%	91.67	0.00%	0.00%	0.00%	91.67	0.00%	0.00%	0.00%		
-\$14.67	0.00%	0.00%	14.67	-\$14.67	0.00%	14.67	0.00%	0.00%	0.00%	14.67	0.00%	0.00%	0.00%	14.67	0.00%	0.00%	0.00%	14.67	0.00%	0.00%	0.00%		
-\$755.00	0.00%	0.00%	755.00	-\$755.00	0.00%	755.00	0.00%	0.00%	0.00%	755.00	0.00%	0.00%	0.00%	755.00	0.00%	0.00%	0.00%	755.00	0.00%	0.00%	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
-\$ 700.00	0.00%	0.00%	700.00	-\$ 700.00	0.00%	700.00	0.00%	0.00%	0.00%	700.00	0.00%	0.00%	0.00%	700.00	0.00%	0.00%	0.00%	700.00	0.00%	0.00%	0.00%		
-\$750.00	0.00%	0.00%	750.00	-\$750.00	0.00%	750.00	0.00%	0.00%	0.00%	750.00	0.00%	0.00%	0.00%	750.00	0.00%	0.00%	0.00%	750.00	0.00%	0.00%	0.00%		
-\$100.00	0.00%	0.00%	100.00	-\$100.00	0.00%	100.00	0.00%	0.00%	0.00%	100.00	0.00%	0.00%	0.00%	100.00	0.00%	0.00%	0.00%	100.00	0.00%	0.00%	0.00%		
-\$16.67	0.00%	0.00%	16.67	-\$16.67	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%		
-\$3.33	0.00%	0.00%	3.33	-\$3.33	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%		
-\$16.67	0.00%	0.00%	16.67	-\$16.67	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%		
-\$3.33	0.00%	0.00%	3.33	-\$3.33	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%		
-\$3.33	0.00%	0.00%	3.33	-\$3.33	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%	3.33	0.00%	0.00%	0.00%		
-\$125.00	0.00%	0.00%	125.00	-\$125.00	0.00%	125.00	0.00%	0.00%	0.00%	125.00	0.00%	0.00%	0.00%	125.00	0.00%	0.00%	0.00%	125.00	0.00%	0.00%	0.00%		
-\$2,166.67	0.00%	0.00%	2,166.67	-\$2,166.67	0.00%	2,166.67	0.00%	0.00%	0.00%	2,166.67	0.00%	0.00%	0.00%	2,166.67	0.00%	0.00%	0.00%	2,166.67	0.00%	0.00%	0.00%		
-\$48.33	0.00%	0.00%	48.33	-\$48.33	0.00%	48.33	0.00%	0.00%	0.00%	48.33	0.00%	0.00%	0.00%	48.33	0.00%	0.00%	0.00%	48.33	0.00%	0.00%	0.00%		
-\$33.33	0.00%	0.00%	33.33	-\$33.33	0.00%	33.33	0.00%	0.00%	0.00%	33.33	0.00%	0.00%	0.00%	33.33	0.00%	0.00%	0.00%	33.33	0.00%	0.00%	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
-\$ 333.33	0.00%	0.00%	333.33	-\$ 333.33	0.00%	333.33	0.00%	0.00%	0.00%	333.33	0.00%	0.00%	0.00%	333.33	0.00%	0.00%	0.00%	333.33	0.00%	0.00%	0.00%		
-\$100.00	0.00%	0.00%	100.00	-\$100.00	0.00%	100.00	0.00%	0.00%	0.00%	100.00	0.00%	0.00%	0.00%	100.00	0.00%	0.00%	0.00%	100.00	0.00%	0.00%	0.00%		
-\$1.66	0.00%	0.00%	1.66	-\$1.66	0.00%	1.66	0.00%	0.00%	0.00%	1.66	0.00%	0.00%	0.00%	1.66	0.00%	0.00%	0.00%	1.66	0.00%	0.00%	0.00%		
-\$16.67	0.00%	0.00%	16.67	-\$16.67	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%		
-\$16.67	0.00%	0.00%	16.67	-\$16.67	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%		
-\$500.00	0.00%	0.00%	500.00	-\$500.00	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%	500.00	0.00%	0.00%	0.00%		
-\$16.67	0.00%	0.00%	16.67	-\$16.67	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%	16.67	0.00%	0.00%	0.00%		
-\$16.66	0.00%	0.00%	16.66	-\$16.66	0.00%	16.66	0.00%	0.00%	0.00%	16.66	0.00%	0.00%	0.00%	16.66	0.00%	0.00%	0.00%	16.66	0.00%	0.00%	0.00%		
-\$1.67	0.00%	0.00%	1.67	-\$1.67	0.00%	1.67	0.00%	0.00%	0.00%	1.67	0.00%	0.00%	0.00%	1.67	0.00%	0.00%	0.00%	1.67	0.00%	0.00%	0.00%		
-\$ 17,414.67	0.00%	0.00%	17,414.67	-\$ 17,414.67	0.00%	17,414.67	0.00%	0.00%	0.00%	17,414.67	0.00%	0.00%	0.00%	17,414.67	0.00%	0.00%	0.00%	17,414.67	0.00%	0.00%	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
-\$ 16,666.67	0.00%	0.00%	16,666.67	-\$ 16,666.67	0.00%	16,666.67	0.00%	0.00%	0.00%	16,666.67	0.00%	0.00%	0.00%	16,666.67	0.00%	0.00%	0.00%	16,666.67	0.00%	0.00%	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%		
0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00			

Terrebonne Domestic Water District

CHECK DETAIL

September 9 - October 13, 2020

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION
10100 Bank-4506			
09/09/2020	Expense	WEBPAYMENT GATEWAY SERVICES	GATEWAY SERVICES WEBPAYMENT GATEWAY WEBPAYMENT
09/22/2020	Expense	WEBPAYMENT GATEWAY SERVICES	GATEWAY SERVICES WEBPAYMENT GATEWAY WEBPAYMENT
10/01/2020	Expense		MRCHNT PMNT PROC SETTLEMENT 5611 MRCH SETTLEMENT 5611
10/06/2020	Expense	WEBPAYMENT GATEWAY SERVICES	GATEWAY SERVICES WEBPAYMENT GATEWAY WEBPAYMENT
10200 First Interstate -3877- General			
09/11/2020	Tax Payment	IRS	Tax Payment for Period: 09/05/2020-09/08/2020 Federal Taxes (941/944)
09/11/2020	Tax Payment	OR Department of Revenue	Tax Payment for Period: 09/05/2020-09/08/2020 OR Income Tax
09/22/2020	Bill Payment (Check)	2921 BI-MART	
09/22/2020	Bill Payment (Check)	2922 SPEER HOYT LLC	
09/22/2020	Bill Payment (Check)	2923 Hooker Creek Companies, LLC.	
09/22/2020	Bill Payment (Check)	2924 TERREBONNE HARDWARE	
09/22/2020	Bill Payment (Check)	2925 REPUBLIC SERVICES #675	
09/22/2020	Bill Payment (Check)	2926 PACIFIC POWER	

Terrebonne Domestic Water District

CHECK DETAIL

September 9 - October 13, 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION
09/22/2020	Bill Payment (Check)	2930	SPECIAL DISTRICTS INSURANCE SERVICES	
09/28/2020	Expense		USDA	USDA RD DCFO PAYMENT 0000 USDA RD DCFO USDA Loan Interest
09/30/2020	Expense		FIRST INTERSTATE BANK	SERVICE CHARGE SERVICE CHARGE
10/01/2020	Check	2931	EDWARD JONES	FBO - David Griffin
10/01/2020	Check	2932	RAYMOND JAMES	FBO: Daniel Bruce Acc# 299TV694
10/01/2020	Check	2918	US POSTAL SERVICE	Hubdoc - 141528537 - INV2918 2918
10/06/2020	Payroll Check	2920	David B. Griffin	Pay Period: 10/01/2020-10/31/2020 Gross Pay - This is not a legal pay stub Employer Taxes SDIC OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Unemployment (940) Federal Taxes (941/944)
10/06/2020	Payroll Check	2919	Daniel J. Bruce	Pay Period: 10/01/2020-10/31/2020 Gross Pay - This is not a legal pay stub Employer Taxes OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Unemployment (940) Federal Taxes (941/944)
10/09/2020	Tax Payment		IRS	Tax Payment for Period: 10/03/2020-10/06/2020 Federal Taxes (941/944)
10/09/2020	Tax Payment		OR Department of Revenue	Tax Payment for Period: 10/03/2020-10/06/2020 OR Income Tax

Terrebonne Domestic Water District

CHECK DETAIL

September 9 - October 13, 2020

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION
10/13/2020	Bill Payment (Check)	2937 Laurie Parker	
10/13/2020	Bill Payment (Check)	2938 Marty Hazeltine	
10/13/2020	Bill Payment (Check)	2939 BI-MART	
10/13/2020	Bill Payment (Check)	2940 Cliff Nelson	
10/13/2020	Bill Payment (Check)	2941 REVEAL ACCOUNTING SOLUTIONS	
10/13/2020	Bill Payment (Check)	2942 TERREBONNE HARDWARE	
10/13/2020	Bill Payment (Check)	2943 Veronica Morrison	
10/13/2020	Bill Payment (Check)	2944 FIRST INTERSTATE BANK	
10/13/2020	Bill Payment (Check)	2945 MASTERCARD	
10/13/2020	Bill Payment (Check)	2946 Oregon Government Ethics Commission	
10/13/2020	Bill Payment (Check)	2947 BEND BROADBAND	
10/13/2020	Bill Payment (Check)	2948 PACIFIC POWER	

Terrebonne Domestic Water District

CHECK DETAIL

September 9 - October 13, 2020

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION
10500 LGIP Investments			
10510 LGIP - Debit Service #4845			
09/30/2020 Check		SVCCHRG	Service Charge

Terrebonne Domestic Water District

10-13-2020

- I have signed Dave up for a conference in December to get the CEU's he needs to keep his certifications. We will also be renewing both of our certs by the end of the year.
- Last week a leak popped up in the entrance to the post office. After seeing the pipework in place, we are better off with that out of the ground and it repaired correctly.
- Our lawyer created a template of an RFP for the district to get an engineer to work with the district on the creation of the LID. I am going through that now and will get it out ASAP.

First Interstate Bank

\$69,605.95

LGIP

4845: \$244,589.04

5534: \$293,175.89

Total: \$537,764.93