

Terrebonne Domestic Water District

Agenda for Public Board Meeting

July 13th, 2021

Regular public board meetings of the Terrebonne Domestic Water District are held at 6:30 PM at the Terrebonne Fire Station on the second Tuesday of each month. Any additional meetings or changes to this schedule will be posted to the TDWD website and Facebook page. Any questions concerning meetings or schedules can be addressed at 1-541-548-2727.

Public Comments: Members of the public wishing to address the council are asked to fill out a form stating the subject and the members address. The speaker will be given 5 minutes to speak.

Minutes of Last Board Meeting: secretary Jim Wilhelm will read minutes from last meeting.

Treasurer's Report: Treasurer Art Tassie will read treasurer's report.

Chairman's Report: Chairman Eric Fisher to report or comment as needed.

Water Manager's Report:

Business to be Discussed:

- 1- LID Report
- 2- Land sales
- 3- Vote for Board Positions
- 4- Meter purchase
- 5- First reading of Ordinance 21-01

Next Regular Board Meeting:

In accordance with Oregon Open Meeting laws, all meetings of the Terrebonne Domestic Water District, exempting some executive meetings, are open to the public. In addition to this all records of meetings and financial dealings are available for inspection. See Resolution 2014-01 for details.



Terrebonne Domestic Water District

Public Board Meeting

July 13th, 2021

Note: Due to the current state lock down this meeting was conducted via Zoom for all board members and the public.

The Regular Public Board Meeting was called to order at 6:30 pm on July 13th, with 4 directors present- Eric Fisher, Tim Histon, Art Tassie and Jim Wilhem, Also present was District Manager Dan Bruce and guest Jim Newton.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the June public board meetings were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Art.. All in favor, motion passed.

Jim made a motion that the board approve the minutes from the Board's executive session on June 16th, 2021. (all members have received a copy along with a hard copy to be filed at the office.) second by Art. All in favor, motion passed.

LID Project: Dan and Jim Newton presented the LID project projection to the board. Jim Newton noted that there had been several cost changes from the first draft of this report. Jim N. also informed the board that we are in trying times on building projects like this one. Jim feels we may see some changes in the months ahead both up and down on cost and prices. Tim noted he was not familiar with the project details and Jim agreed to meet with him and Dan to answer all his questions.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Art made a motion that the board accept the financial report and the checks as presented, seconded by Jim. All in favor, motion passed. The board reviewed the highlights of our year ending results.

Note: Tim noted and it was confirmed that the link to the Zoom meeting on the Web page did not work. Dan will remove this link as it does not work but noted the link on the Facebook page is the correct one.

Chairman's Report: Eric thanked the board for their support and noted that Dustin will be missed for his efforts on the board.

District Manager's Report: Dan presented his report to the board. (see report)

Dan requested that the board approve extra funds to purchase more new meters this year. Dan noted that the cost of these meters are scheduled to increase and he would like to get ahead of the increase. Jim made a motion that the district purchase 160 new meters at a cost of \$32,000, second by Tim. All in favor , motion passed.

Dan noted that our extra payment of about \$134,000 has now been sent to USDA.

Art reminded Dan and the Board that we are anticipating Dave retiring from the District next year and we need to prepare for a replacement. It was agreed that Dan would be responsible for hiring Dave's replacement and he will be looking into options to fill the position.

Business Discussed: LID Report: Dan noted that once we accept the LID report he will be forwarding our plan to our lawyer to get legal approval for our procedures moving forward. Art made a motion that the board accept the LID as presented, second by Jim. All in favor motion passed.

Well Owners: Jim asked the board to make a decision on the three wells that the district does not currently have infrastructure near their homes. It was agreed that the district would offer these owners the same deal as the other owners and if they agreed to the plan their payments for SDC fees would start when they are hooked to the district.

Property Sale: Art noted that the proposed buyers of the district's lot have instructed us that they will not pay to have the property deed updated to build a house. The cost is protected to be about \$7,000. It was agreed that the district would take no action on reducing the sale price and would allow the buyer to make the next move.

Board Positions: Jim made a motion to elect Herb Aperstein the board Treasure, second by Art. All in favor motion passed.

Jim made a motion to elect Jim Wilhelm the board Secretary, second by Tim. Jim and Tim favor, Art abstained, motion passed.

Jim made a motion to elect Eric the board President. Jim in favor of Tim and Art abstained.

Jim made a motion to elect Tim the Board Vice President. All in favor motion passed.

Both Eric and Tim were sworn in as new board members. Both new members will need to stop by the office to sign the forms.

Ordinance 2021-01: Eric noted that the Ordinance had been available to the board and the public for review. As there were no questions Eric asked if anyone wanted the Ordinance read aloud. As no one requested the Ordinance be read it was accepted.

Board Pay: Eric noted that he would like to put out to the board that he feels the board members are under compensated for their time on the board. There was no action taken on this item. Dan will look into what is required to move forward on the item.

Employee Evaluation: Eric noted that he would like to see the district move forward with an employee evaluation program. Dan said he does have some forms that could be used for this and would move forward with an evaluation of Dave.

Special Board Meeting: July 20th, 2021 @ Terrebonne Fire Station or Zoom as needed.

Next Regular Board Meeting: August 10th, 2021 @ 6:30pm @ Terrebonne Fire Station or Zoom as needed.

Meeting Adjourned: 8:05 pm

Submitted By: Jim Wilhelm

Recorded Action Points



Terrebonne Domestic Water District

Special Public Board Meeting

July 20th, 2021

Note: Due to the current state lock down this meeting was conducted via Zoom for all board members and the public.

The Regular Public Board Meeting was **called to order** at 6:30 pm on July 20th, with 5 directors present- Eric Fisher, Tim Histon, Art Tassie, Herb Aperstein and Jim Wilhem, Also present was guest Dustin Hewitt.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: No minutes were presented at this meeting.

Treasurer's Report: No financial report was presented at this meeting

Chairman's Report: Chairman has nothing to report at this time.

Note: It was noted by Tim that he had heard from one of our customers and that they could not get into this meeting through the portal. Dan was called and asked to check the portal and see if there was a problem.

Business Discussed: Districts Property for Sale: Dustin informed the board that the current buyers of the property were not willing to pay to have the deed corrected for residential building. The board was advised that they would have to note this deed change requirement when offering the sale of the property. The board was not willing to lower the cost of the property or pay for the needed changes. It was agreed that the district would allow the buyer rescind their offer and we would continue to attempt to sell the property as is.

Ordinance 2021-01: This Ordinance was presented and reviewed at the last regular board meeting on July 13th, 2021. This meeting was called for the second reading of the ordinance in a public meeting. Tim was concerned about some of the sections of the Ordinance and questioned why they were there. Eric noted that all sections of this ordinance were updates that were required to get our district into compliance with Oregon State Law. Tim noted that he did not feel the district needed a penalty of \$250 per day in the Ordinance. Eric noted that the Ordinance read "up to" and that the board would only enforce any daily penalty on a vote of the board. Jim made a motion that the board accept Ordinance 2021-01 as written, second by Herb. Votes in favor. Jim, Herb and Art. Vote against. Tim Motion passed.

Project Update: Art requested that the district as our District Manager to update our project list.(25) It was noted that there have been several changes to the list from the last time it was presented.

Next Regular Board Meeting: August 10th, 2021 @ 6:30pm @ Terrebonne Fire Station or Zoom if needed.

Meeting Adjourned:7:51 pm

Submitted By: Jim Wilhelm

Recorded Action Points

Management Report

Terrebonne Domestic Water District
For the period ended July 31, 2021

Prepared on

August 10, 2021

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Profit and Loss

July 2021

	Total
INCOME	
40500 Investments	
45050 Interest Income	277.68
Total 40500 Investments	277.68
40550 OR-LB-20 Water Income	
41100 Water	69,925.33
41200 Service Fees	1,373.52
41500 Debt Reduction Charge	2,837.02
Total 40550 OR-LB-20 Water Income	74,135.87
Total Income	74,413.55
GROSS PROFIT	
	74,413.55
EXPENSES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	10,696.00
61030 Payroll Taxes	946.64
61040 Employee Health ins	1,246.21
61070 Employee Retirement	1,011.70
61080 Workers Comp	206.11
Total 61000 OR-LB- 30 Personnel Services	14,106.66
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	3,730.27
62012 Utilities - Other	578.86
Total 62010 Utilities	4,309.13
62020 Operating Supplies	1,025.51
62030 Testing expense	64.00
62040 Office Supplies	331.84
62050 Postage, Mailing Service	4.15
62060 Legal	1,445.50
62070 Insurance	
62071 Insurance - Liability, D and O	80.08
62072 Property Insurance	683.92
Total 62070 Insurance	764.00
62080 Bookkeeping	703.50
62160 Bank Charges	
62161 Bank Service Fees	63.34
62162 Merchant Services Proc Fee	377.06
Total 62160 Bank Charges	440.40
62180 Computer Software	109.11
62200 Fuel	31.55
62210 Printing and Copying	255.16
62220 Telephone, Telecommunications	441.24

	Total
62230 Refund	317.05
Total 62000 OR-LB-31 Operations	10,242.14
Total Expenses	24,348.80
NET OPERATING INCOME	50,064.75
NET INCOME	\$50,064.75

Balance Sheet

As of July 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	5,765.57
10200 First Interstate -3877- General	49,337.01
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	51,753.74
10520 LGIP Investment Fund #5534	368,870.32
10530 LGIP - SDC Fund #6271	67,004.48
15340 LGIP Deposit Fund #6272	13,207.19
Total 10500 LGIP Investments	500,835.73
Total Bank Accounts	555,938.31
Other Current Assets	
11500 Water Bills Receivable	54,624.44
14000 Inventory	6,451.05
14200 Prepaid Expenses	6,557.84
Total Other Current Assets	67,633.33
Total Current Assets	623,571.64
Fixed Assets	
15000 Equipment	85,813.68
15100 Water System	3,538,014.43
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15900 Accumulated Depreciation	-1,225,589.75
Total Fixed Assets	2,514,103.36
TOTAL ASSETS	\$3,137,675.00
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	4,603.86
Total Accounts Payable	4,603.86
Other Current Liabilities	
24000 Payroll Liabilities	0.00
OR Employment Taxes	139.61
OR Statewide Transit Taxes	10.65
SDIC	83.86
Total 24000 Payroll Liabilities	234.12
24300 Payroll payable	1,918.62
25000 Customer deposits payable	32,988.65

	Total
Total Other Current Liabilities	35,141.39
Total Current Liabilities	39,745.25
Long-Term Liabilities	
27000 N/P - USDA/RD	159,727.35
Total Long-Term Liabilities	159,727.35
Total Liabilities	199,472.60
Equity	
32000 Retained Earnings S	987,986.50
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Income	50,064.75
Total Equity	2,938,202.40
TOTAL LIABILITIES AND EQUITY	\$3,137,675.00

NOTE: Blocked calls are not displayed on this report.

For more information, see Junk Fax Report and the Caller ID Report.

Last Transaction

Date	Time	Type	Station ID	Duration	Pages	Result
			Caller ID	Digital Fax		
Aug 10,	7:51AM	Received	5418133449	0:00 N/A	0	No fax

Terrebonne Domestic Water District

Profit and Loss Comparison

July 2021

	TOTAL	
	JUL 2021	JUL 2020 (PY)
Income		
40500 Investments		
45050 Interest Income	277.68	479.11
Total 40500 Investments	277.68	479.11
40550 OR-LB-20 Water Income		
41100 Water	69,925.33	62,428.61
41200 Service Fees	1,373.52	618.37
41500 Debt Reduction Charge	2,837.02	2,825.50
Total 40550 OR-LB-20 Water Income	74,135.87	65,872.48
41600 System Development Fees	0.00	
Total Income	\$74,413.55	\$66,351.59
GROSS PROFIT	\$74,413.55	\$66,351.59
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	10,696.00	8,313.99
61030 Payroll Taxes	946.64	694.48
61040 Employee Health ins	1,246.21	1,097.77
61070 Employee Retirement	1,011.70	500.00
61080 Workers Comp	206.11	219.82
Total 61000 OR-LB- 30 Personnel Services	14,106.66	10,826.06
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	3,730.27	3,552.25
62012 Utilities - Other	578.86	61.75
Total 62010 Utilities	4,309.13	3,614.00
62020 Operating Supplies	1,025.51	4.20
62030 Testing expense	64.00	64.00
62040 Office Supplies	331.84	
62050 Postage, Mailing Service	4.15	211.40
62060 Legal	1,445.50	
62070 Insurance		
62071 Insurance - Liability, D and O	80.08	72.25
62072 Property Insurance	683.92	622.00
Total 62070 Insurance	764.00	694.25
62080 Bookkeeping	703.50	703.50
62090 Directors Fees		1,200.00

Terrebonne Domestic Water District

Profit and Loss Comparison

July 2021

	TOTAL	
	JUL 2021	JUL 2020 (PY)
62160 Bank Charges		
62161 Bank Service Fees	63.34	70.64
62162 Merchant Services Proc Fee	377.06	328.82
Total 62160 Bank Charges	440.40	399.46
62180 Computer Software	109.11	
62190 Dues & Subscriptions		14.99
62200 Fuel	31.55	64.23
62210 Printing and Copying	255.16	
62220 Telephone, Telecommunications	441.24	602.36
62230 Refund	317.05	291.19
Total 62000 OR-LB-31 Operations	10,242.14	7,863.58
70000 Capital Outlay		
70100 System Improvements	0.00	4,465.76
Total 70000 Capital Outlay	0.00	4,465.76
Total Expenses	\$24,348.80	\$23,155.40
NET OPERATING INCOME	\$50,064.75	\$43,196.19
NET INCOME	\$50,064.75	\$43,196.19

Mestic Water District
 FY 2020 2021 - FY21 P&L
 020 - June 2021

Actual	Jan 2021		Feb 2021		Mar 2021		Apr 2021		May 2021		Jun 2021		Total										
	Budget	over Budget	Budget	over Budget	Budget	over Budget	Budget	over Budget	Budget	over Budget	Budget	over Budget											
	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget											
333.30	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00										
\$ 333.30	\$ 1,000.00	\$ -666.71	\$ 333.33%	\$ 321.66	\$ 1,000.00	\$ -678.34	\$ 321.17%	\$ 285.07	\$ 1,000.00	\$ -714.63	\$ 284.51%	\$ 278.01	\$ 1,000.00	\$ -723.99	\$ 276.05%	\$ 290.10	\$ 1,000.00	\$ -700.20	\$ 269.85%	\$ 255.98	\$ 1,000.00	\$ -746.81	\$ 244.5%
21,008.50	21,750.00	2,319.56	110.60%	23,419.30	21,750.00	1,669.30	100.66%	23,210.40	21,750.00	1,460.40	106.74%	27,125.23	28,278.00	-511.77	96.15%	39,050.43	34,000.00	5,100.43	147.07%	44,659.43	43,000.00	1,659.43	106.42%
1,769.15	900.00	1,293.15	351.63%	315.00	600.00	-165.00	94.00%	1,198.30	500.00	698.30	221.96%	1,090.00	500.00	590.00	118.00%	6,800.00	2,100.00	4,700.00	223.81%	1,151.00	500.00	651.00	130.20%
483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%
208.33	208.33	-208.33	0.00%	208.33	208.33	-208.33	0.00%	208.33	208.33	-208.33	0.00%	208.33	208.33	-208.33	0.00%	208.33	208.33	-208.33	0.00%	208.33	208.33	-208.33	0.00%
2,863.21	2,845.83	17.38	103.48%	2,829.84	2,829.84	-16.99	99.31%	2,799.65	2,845.83	-46.18	98.38%	2,807.26	2,863.21	-56.95	98.78%	2,919.83	2,863.21	56.62	197.69%	2,863.21	2,863.21	0.00	100.00%
\$ 28,632.42	\$ 25,742.49	\$ 2,889.93	\$ 111.14%	\$ 28,632.42	\$ 25,742.49	\$ 2,889.93	\$ 111.14%	\$ 28,632.42	\$ 25,742.49	\$ 2,889.93	\$ 111.14%	\$ 28,632.42	\$ 25,742.49	\$ 2,889.93	\$ 111.14%	\$ 28,632.42	\$ 25,742.49	\$ 2,889.93	\$ 111.14%	\$ 28,632.42	\$ 25,742.49	\$ 2,889.93	\$ 111.14%
\$ 38,601.21	\$ 20,724.49	\$ 9,004.82	\$ 137.01%	\$ 28,632.42	\$ 20,724.49	\$ 12,260.00	\$ 100.46%	\$ 42,887.22	\$ 20,724.49	\$ 22,162.73	\$ 106.95%	\$ 31,911.50	\$ 33,287.40	\$ -1,375.90	\$ 95.87%	\$ 44,150.33	\$ 30,872.40	\$ 13,277.93	\$ 107.80%	\$ 45,642.27	\$ 57,212.81	\$ -11,569.54	\$ 80.30%
\$ 38,601.21	\$ 20,724.49	\$ 9,004.82	\$ 137.01%	\$ 28,632.42	\$ 20,724.49	\$ 12,260.00	\$ 100.46%	\$ 42,887.22	\$ 20,724.49	\$ 22,162.73	\$ 106.95%	\$ 31,911.50	\$ 33,287.40	\$ -1,375.90	\$ 95.87%	\$ 44,150.33	\$ 30,872.40	\$ 13,277.93	\$ 107.80%	\$ 45,642.27	\$ 57,212.81	\$ -11,569.54	\$ 80.30%
9,609.41	8,750.00	859.41	109.72%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%
9,609.41	8,750.00	859.41	109.72%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%	8,638.88	8,750.00	-111.12	98.70%
1,097.74	1,166.67	-68.93	94.00%	1,097.74	1,166.67	-68.93	94.00%	1,097.74	1,166.67	-68.93	94.00%	1,097.74	1,166.67	-68.93	94.00%	1,097.74	1,166.67	-68.93	94.00%	1,097.74	1,166.67	-68.93	94.00%
569.50	500.00	69.50	113.00%	500.00	500.00	0.00	100.00%	500.00	500.00	0.00	100.00%	500.00	500.00	0.00	100.00%	500.00	500.00	0.00	100.00%	500.00	500.00	0.00	100.00%
21,922	23,333	-1,411	94.21%	21,922	23,333	-1,411	94.21%	21,922	23,333	-1,411	94.21%	21,922	23,333	-1,411	94.21%	21,922	23,333	-1,411	94.21%	21,922	23,333	-1,411	94.21%
\$ 12,323.64	\$ 11,416.67	\$ 906.97	\$ 107.98%	\$ 11,245.28	\$ 11,416.67	\$ -171.39	\$ 98.41%	\$ 11,245.28	\$ 11,416.67	\$ -171.39	\$ 98.41%	\$ 11,245.28	\$ 11,416.67	\$ -171.39	\$ 98.41%	\$ 11,245.28	\$ 11,416.67	\$ -171.39	\$ 98.41%	\$ 11,245.28	\$ 11,416.67	\$ -171.39	\$ 98.41%
1,041.35	3,166.67	-2,125.32	67.93%	1,500.00	3,166.67	-1,666.67	47.40%	1,500.00	3,166.67	-1,666.67	47.40%	1,500.00	3,166.67	-1,666.67	47.40%	1,500.00	3,166.67	-1,666.67	47.40%	1,500.00	3,166.67	-1,666.67	47.40%
54.00	83.33	-29.33	64.80%	30.21	83.33	-53.12	36.25%	119.46	83.33	36.13	120.28%	500.46	83.33	417.13	603.85%	66.46	83.33	176.13	211.31%	66.46	83.33	176.13	211.31%
102.81	250.00	-147.19	41.12%	187.83	250.00	-61.17	73.05%	200.00	250.00	-50.00	80.00%	250.00	250.00	-100.00	100.00%	104.49	250.00	-145.51	41.80%	250.00	250.00	-100.00	100.00%
\$ 102.81	\$ 250.00	\$ -147.19	\$ 41.12%	\$ 187.83	\$ 250.00	\$ -61.17	\$ 73.05%	\$ 200.00	\$ 250.00	\$ -50.00	\$ 80.00%	\$ 250.00	\$ 250.00	\$ -100.00	\$ 100.00%	\$ 104.49	\$ 250.00	\$ -145.51	\$ 41.80%	\$ 250.00	\$ 250.00	\$ -100.00	\$ 100.00%
303.33	303.33	0.00	100.00%	303.33	303.33	0.00	100.00%	303.33	303.33	0.00	100.00%	303.33	303.33	0.00	100.00%	303.33	303.33	0.00	100.00%	303.33	303.33	0.00	100.00%
168.00	291.67	-123.67	57.81%	13.87	291.67	-277.80	4.75%	291.67	291.67	-277.80	4.75%	291.67	291.67	-277.80	4.75%	291.67	291.67	-277.80	4.75%	291.67	291.67	-277.80	4.75%
209.30	291.67	-82.37	71.79%	208.25	291.67	-83.42	71.40%	212.40	291.67	-79.27	72.82%	531.11	291.67	220.44	180.20%	174.00	291.67	-117.67	40.36%	291.67	291.67	0.00	100.00%
1,323.00	416.67	906.33	314.23%	745.00	416.67	328.33	178.40%	416.67	416.67	0.00	100.00%	416.67	416.67	0.00	100.00%	416.67	416.67	0.00	100.00%	416.67	416.67	0.00	100.00%
80.08	700.00	-619.92	8.86%	80.08	700.00	-619.92	8.86%	80.08	700.00	-619.92	8.86%	80.08	700.00	-619.92	8.86%	80.08	700.00	-619.92	8.86%	80.08	700.00	-619.92	8.86%
463.92	653.92	-190.00	70.95%	653.92	653.92	0.00	100.00%	653.92	653.92	0.00	100.00%	653.92	653.92	0.00	100.00%	653.92	653.92	0.00	100.00%	653.92	653.92	0.00	100.00%
\$ 744.00	\$ 700.00	\$ 44.00	\$ 105.71%	\$ 744.00	\$ 700.00	\$ 44.00	\$ 106.14%	\$ 744.00	\$ 700.00	\$ 44.00	\$ 106.14%	\$ 744.00	\$ 700.00	\$ 44.00	\$ 106.14%	\$ 744.00	\$ 700.00	\$ 44.00	\$ 106.14%	\$ 744.00	\$ 700.00	\$ 44.00	\$ 106.14%
714.70	700.00	14.70	102.86%	750.00	700.00	50.00	107.14%	700.00	700.00	0.00	100.00%	700.00	700.00	0.00	100.00%	700.00	700.00	0.00	100.00%	700.00	700.00	0.00	100.00%
90.34	100.00	-9.66	90.34%	100.00	100.00	0.00	100.00%	100.00	100.00	0.00	100.00%	100.00	100.00	0.00	100.00%	100.00	100.00	0.00	100.00%	100.00	100.00	0.00	100.00%
168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%
63.33	63.33	0.00	100.00%	63.33	63.33	0.00	100.00%	63.33	63.33	0.00	100.00%	63.33	63.33	0.00	100.00%	63.33	63.33	0.00	100.00%	63.33	63.33	0.00	100.00%
168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%	168.67	168.67	0.00	100.00%
133.33	133.33	0.00	100.00%	133.33	133.33	0.00	100.00%	133.33	133.33	0.00	100.00%	133.33	133.33	0.00	100.00%	133.33	133.33	0.00	100.00%	133.33	133.33	0.00	100.00%
\$ 0.00	\$ 383.33	\$ -383.33	\$ 0.00%	\$ 0.00	\$ 383.33	\$ -383.33	\$ 0.00%	\$ 0.00	\$ 383.33	\$ -383.33	\$ 0.00%	\$ 0.00	\$ 383.33	\$ -383.33	\$ 0.00%	\$ 0.00	\$ 383.33	\$ -383.33	\$ 0.00%	\$ 0.00	\$ 383.33	\$ -383.33	\$ 0.00%
125.60	-125.60	0.00	0.00%	125.60	-125.60	0.00	0.00%	125.60	-125.60	0.00	0.00%	125.60	-125.60	0.00	0.00%	125.60	-125.60	0.00	0.00%	125.60	-125.60	0.00	0.00%
2,166.67	-2,166.67	0.00	0.00%	2,166.67	-2,166.67	0.00	0.00%	2,166.67	-2,166.67	0.00	0.00%	2,166.67	-2,166.67	0.00	0.00%	2,166.67	-2,166.67	0.00	0.00%	2,166.67	-2,166.67	0.00	0.00%
483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%
483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%	483.33	-483.33	0.00	0.00%
353.33	-353.33	0.00	0.00%	353.33	-353.33	0.00	0.00%	353.33	-353.33	0.00	0.00%	353.33	-353.33	0.00	0.00%	353.33	-353.33	0.00	0.00%	353.33	-353.33	0.00	0.00%
174.50	714.50	-540.00	24.33%	89.91	714.50	-624.59	12.44%	78.17	714.50	-636.33	10.94%	72.54	714.50	-641.96	10.15%	72.54	714.50	-641.96	10.15%	72.54	714.50	-641.96	10.15%
448.48	448.48	0.00	100.00%	448.48	448.48	0.00	100.00%	448.48	448														

Terrebonne Domestic Water District

Check Detail

July 14 - August 10, 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506					
07/20/2021	Expense	WEBPAYMENT GATEWAY SERVICES	GATEWAY SERVICES WEBPAYMENT GATEWAY SERVICES WEBPAYMENT	R	-57.72 57.72
08/03/2021	Expense	MRC HNT PMNT PROC	MRC HNT PMNT PROC SETTLEMENT 5611 MRC HNT PMNT PROC SETTLEMENT 5611	C	-368.99 -368.99
08/05/2021	Expense	WEBPAYMENT GATEWAY SERVICES	GATEWAY SERVICES WEBPAYMENT GATEWAY SERVICES WEBPAYMENT	C	-81.59 81.59
10200 First Interstate -3877- General					
07/16/2021	Tax Payment	OR Department of Revenue	Tax Payment for Period: 04/01/2021-06/30/2021 OR Statewide Transit Taxes	R	-25.80 -25.80
07/21/2021	Tax Payment	OR Department of Revenue	Tax Payment for Period: 04/01/2021-06/30/2021 OR Employment Taxes OR Employment Taxes OR Employment Taxes	R	-332.27 -332.27 -0.05 -0.05
07/27/2021	Bill Payment (Check)	PACIFIC POWER			-3,730.27 -3,730.27
07/27/2021	Bill Payment (Check)	Terrebonne PUD, LLC			-62.00 -62.00
07/27/2021	Check	RAYMOND JAMES	FBO: Daniel Bruce Acc# 299TV694 replacement for 3179		-583.30 583.30
07/30/2021	Expense	FIRST INTERSTATE BANK	SERVICE CHARGE SERVICE CHARGE	R	-63.34 63.34
08/01/2021	Check	RAYMOND JAMES	FBO: Daniel Bruce Acc# 299TV694		-583.30 583.30
08/01/2021	Check	EDWARD JONES	FBO - David Griffin		-428.40 428.40
08/09/2021	Payroll Check	David B. Griffin	Pay Period: 08/01/2021-08/31/2021 Gross Pay - This is not a legal pay stub Employer Taxes SDIC Edward Jones 401K Retro EJ 401k OR Statewide Transit Taxes OR Employment Taxes OR Income Tax Federal Unemployment (940) Federal Taxes (941/944)		-3,127.99 4,284.00 377.34 41.93 128.64 128.64 3.98 54.73 289.38 0.00 886.05
08/09/2021	Payroll Check	Daniel J. Bruce	Pay Period: 08/01/2021-08/31/2021 Gross Pay - This is not a legal pay stub Employer Taxes		-4,516.37 6,412.00 566.02

Terrebonne Domestic Water District

Check Detail

July 14 - August 10, 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
			Raymond James 401K		174.99
			Retro RJ 401k		174.99
			OR Statewide Transit Taxes		6.41
			OR Employment Taxes		77.41
			OR Income Tax		432.54
			Federal Unemployment (940)		0.00
			Federal Taxes (941/944)		1,595.31
08/10/2021	Check	RAYMOND JAMES	FBO: Daniel Bruce Acc# 299TV694		-349.98
			Dan's 401K - employee portion		-174.99
			Dan's 401K - employee portion		-174.99
08/10/2021	Bill Payment (Check)	AMERICAN BUSINESS SOFTWARE INC			-52.15
					-52.15
08/10/2021	Bill Payment (Check)	BEND BROADBAND			-159.98
					-159.98
08/10/2021	Bill Payment (Check)	CENTRAL OREGON MEDIA GROUP			-255.16
					-255.16
08/10/2021	Bill Payment (Check)	CENTRTEL TELEPHONE ANSWERING SERVICE			-203.80
					-203.80
08/10/2021	Bill Payment (Check)	Eddie Knuckles			-85.56
					-85.56
08/10/2021	Bill Payment (Check)	Gregory Amirto			-44.31
					-44.31
08/10/2021	Bill Payment (Check)	H.D. FOWLER COMPANY			-
					10,709.98
					-
					10,709.98
08/10/2021	Bill Payment (Check)	Kristen Manns			-87.18
					-87.18
08/10/2021	Bill Payment (Check)	LOCAL GOVERNMENT LAW GROUP PC			-1,445.50
					-1,445.50
08/10/2021	Bill Payment (Check)	MASTERCARD			-729.14
					-729.14
08/10/2021	Bill Payment (Check)	Michael Harrison			-100.00
					-100.00
08/10/2021	Bill Payment (Check)	MID COLUMBIA PRODUCERS, INC.			-31.55

Terrebonne Domestic Water District

Check Detail

July 14 - August 10, 2021

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	CLR	AMOUNT
					-31.55
08/10/2021	Bill Payment (Check)		MUCK SEPTIC SERVICE		-490.00
					-490.00
08/10/2021	Bill Payment (Check)		ONE CALL CONCEPTS INC		-8.40
					-8.40
08/10/2021	Bill Payment (Check)		REPUBLIC SERVICES #675		-18.46
					-18.46
08/10/2021	Bill Payment (Check)		REVEAL ACCOUNTING SOLUTIONS		-703.50
					-703.50
08/10/2021	Bill Payment (Check)		SPECIAL DISTRICTS INSURANCE SERVICES		-1,246.21
					-1,246.21
08/10/2021	Bill Payment (Check)		TERREBONNE HARDWARE		-22.51
					-22.51
08/10/2021	Bill Payment (Check)		US CELLULAR		-77.46
					-77.46
08/10/2021	Bill Payment (Check)		USABlueBook		-293.00
					-293.00



Terrebonne Domestic Water District

Projected Income and Expenditures for 21/22 & 22/23

August 10, 2021

In light of the recent update that seems to show that the Hwy 97 project should be moving forward in 2023, this is a projected financial statement of the district's cash situation through 2023.

Current Total Cash Assets: \$570,000

Estimated Income (\$275,000x2) \$550,000

Total Cash Available: \$1,120,000

1st Street Project: \$575,000

Hwy 97 Project: \$350,000

Total Project Costs: \$925,000

Cost sharing participation- property owner pays \$7700(up to 20 year term at 1% interest)

- District pays for infrastructure costs.
- Property owner agrees to let the District pay to abandon well.
- District pays for plumbing from meter to existing plumbing.
- District pays easement costs

Cost sharing non-participation- Property owner pays their share of infrastructure costs.(up to 20 year term at 1% interest)

- Property owner must pay SDC fee. (up to 20 year term at 1% interest)
- Property owner must install Reduced Pressure backflow device.

Properties in LID and properties with existing water main near their property can hookup immediately. Property owners will choose to participate or not.

Four properties do not have existing water lines near property.

8065 17th St., 8095 17th St., 925 Central – these properties have existing homes. They must agree to cost sharing and start paying when water lines are installed to get the benefit.

9170 NW 19th- this property do not have existing home. They must agree to cost sharing to get benefit and start paying when water line is installed. If they agree to cost sharing and pay before water line is installed, they can agrees to start paying and allow the district to meter their well to get signed off for building permits and must hookup when water lines are installed. At once connected the well would be abandoned.

Project List and Timeline

Project	Description	Cost	Timeline
1st Street Project/LID	New water line installation	\$450,000-575,000	Summer 2022
HWY 97 project	New water line installation	\$300,000-350,000	2021-23
17th Street	Line Replacement 1275'	\$153,000 - 191,250	Summer 2024
Forester Dr. & 4th St.	Line Replacement 18405'	\$220,800 - 276,000	Summer 2025
11th St,	Line Replacement 725'	\$87,000 - 108,750	Summer 2026
5th to B ave.	Line Replacement 250'	\$30,000 - 37,000	Summer 2021
B ave. to 4th	Line Replacement 250'	\$30,000 - 37,000	Summer 2026
7th St.	Line Replacement 1360'	\$163,000 - 204,000	Summer 2026
8th St.	Line Replacement 1360'	\$163,000 - 204,000	Summer 2027
6th St.	Line Replacement 920'	\$110,000 - 138,000	Summer 2028
4th St.	Line Replacement 460'	\$55,200 - 69,000	Summer 2029
3rd St.	Line Replacement 790'	\$94,800 - 118,500	Summer 2029
3rd & 4th to B ave.	Line Replacement 1100'	\$132,000 - 165,000	Summer 2030
18th St,	Line Replacement 1375'	\$165,600 - 207,000	Summer 2031
F ave.	Line Replacement 450'	\$54,000 - 67,500	Summer 2032
G ave.	Line Replacement 545'	\$65,000 - 81,870	Summer 2032

Terrebonne Domestic Water District

8-10-2021

- I have spoken with Cari Charlton from ODOT about the HWY 97 project. What she is sharing is that ODOT and Deschutes County are working to finalize the plan designs. Once that happens the engineering will start soon after. They are hoping to get final approval from the county in the next month or two so the engineering portion could start this fall. We will work with them when we do the engineering for the new water line on 11th street. Then they are looking to break ground summer of 2023.
- I have updated our current long term project projections. I have attached it for everyone to review.
- After our last meeting I had our lawyer review the LID report. She found a few things that she wanted Jim Newton to add. It was mainly just adding names and contact info for each lot involved. He is making those changes now. Next we will work with the lawyer for the notification portion of the project. So once the board decides on the deal to offer we will start notifying the land owners.
- While installing some of the new water meters we ordered Dave had an accident. He tripped and fell and cut his arm open on his tool box on his truck. I took him to the ER and he had to get stitched up. He took some time off to heal and is on vacation this week. he will see the doctor next week to find out when he can return to work.

First Interstate Bank: \$68,951.33

LGIP: \$500,835.68