



# Terrebonne Domestic Water District

## Public Board Meeting

February 15th, 2022

**This meeting was originally scheduled for 2/8/22 but was moved due to the lack of a quarm.**

**Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.**

The Regular Public Board Meeting was **called to order** at 6:30 pm on February 15th, with 3 directors present- Eric Fisher, Jim Wilhem and Bob Nupert Also present was District Manager Dan Bruce. There was one member of the public on Zoom.

**Public Comments:** Eric inquired if there were any public comments. No comments were received at this time.

**Agenda:** Eric presented the agenda to the board (see agenda).

**Minutes:** Minutes for the January public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Bob. All in favor, motion passed.

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Jim made a motion that the board accept the financial report and the checks as presented, seconded by Bob. All in favor, motion passed.

**Chairman's Report:** Chairman has nothing to report at this time.

**District Manager's Report:** Dan presented his report to the board. (see report). Dan noted that he had been in contact with our council concerning the property we currently have for sale. Council feels there may have been an error by the county when we received the property and as a result we may not need to pay to have the property rezoned as we thought. Dan will keep us informed of the progress on this item.

Total All Funds on Hand: **\$627,487.73**

**Business Discussed: Empty Board Member Seat:** Bob reported that he has been unable to attract a new member for the board. The board was encouraged to continue to seek out a possible new member.

**Employee Recruitment:** Dan noted that he has begun and will continue his search for a replacement for Dave (district's 2nd employee). Eric requested that the board spend some time to come up with a standard written hiring process. Eric stated that he will be working with members of the board to gather ideas and information to address a hiring process.(37)

**Project Engineering:** Dan noted that he will be requesting bids on engineering for the 1st St. project and the 11th St. project. The plan is to maybe save a little money by engineering both projects at the same time. Dan noted that when the bids are back he will present the results to the board for approval.

**Employee Recruitment(2):** It was noted by the board that it would be a good idea to start any new hire we have before Dave leaves our employee. Dan noted that he would like to have someone in training in April of this year.

**Shirts and Hats:** The board recommended that Dan purchase several hats and shirts for himself and Dave. Eric noted that he would like to have these by the time Dan attends training to reflect our goal of presenting ourselves as a professional district.

**Correspondence from Council:** Dan noted that he had received a letter from a customer that has been forwarded to our council: No action has to be made at this time although the board will need to meet this month to review the information. It was noted that any discussion of this matter will be in executive session as it concerns discussions with council. Board members were advised that they can review the letter but it is to remain confidential at this time.

**Next Regular Board Meeting:** March 11th, 2022 @ 6:30pm @ Terrebonne Fire Station and/or via Zoom as required.

**Meeting Adjourned:** 8:57 pm

**Submitted By:** Jim Wilhelm  
**Secretary TDWD**

**Recorded Action Points**