

Terrebonne Domestic Water District

Agenda for Public Board Meeting

March 8th, 2022

Regular public board meetings of the Terrebonne Domestic Water District are held at 6:30 PM at the Terrebonne Fire Station on the second Tuesday of each month. Any additional meetings or changes to this schedule will be posted to the TDWD website and Facebook page. Any questions concerning meetings or schedules can be addressed at 1-541-548-2727.

Public Comments: Members of the public wishing to address the council are asked to fill out a form stating the subject and the members address. The speaker will be given 3 minutes to speak. Speakers will be asked to state their name and address at the beginning of their 3 minutes.

Minutes of Last Board Meeting: Secretary Jim Wilhelm will read minutes from last meeting.

Treasurer's Report: Treasurer will read treasurer's report.

Chairman's Report: Chairman Eric Fisher to report or comment as needed.

Water Manager's Report:

Business to be Discussed:

- 1- Empty board member seat.
- 2- Employee Recruitment
- 3- LID Project
- 4- District Property for Sale

Next Regular Board Meeting:

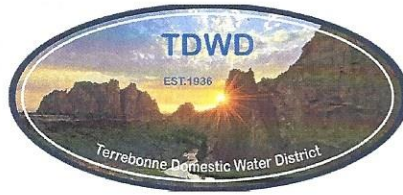
In accordance with Oregon Open Meeting laws, all meetings of the Terrebonne Domestic Water District, exempting some executive meetings, are open to the public. In addition to this all records of meetings and financial dealings are available for inspection. See Resolution 2014-01 for details.

<https://us02web.zoom.us/j/88653514130?pwd=QkMxMkhHeWRSQzE2Tjhxa205QWRoUT09>

Meeting ID: 886 5351 4130 Passcode: 020456

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Terrebonne Domestic Water District

**Public Board Meeting
February 15th, 2022**

This meeting was originally scheduled for 2/8/22 but was moved due to the lack of a quarm.

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

The Regular Public Board Meeting was **called to order** at 6:30 pm on February 15th, with 3 directors present- Eric Fisher, Jim Wilhem and Bob Nupert Also present was District Manager Dan Bruce. There was one member of the public on Zoom.

Public Comments: Eric inquired if there were any public comments. No comments were received at this time.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the January public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Bob. All in favor, motion passed.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Jim made a motion that the board accept the financial report and the checks as presented, seconded by Bob. All in favor, motion passed.

Chairman's Report: Chairman has nothing to report at this time.

District Manager's Report: Dan presented his report to the board. (see report). Dan noted that he had been in contact with our council concerning the property we currently have for sale. Council feels there may have been an error by the county when we received the property and as a result we may not need to pay to have the property rezoned as we thought. Dan will keep us informed of the progress on this item.

Total All Funds on Hand: **\$627,487.73**

Business Discussed: Empty Board Member Seat: Bob reported that he has been unable to attract a new member for the board. The board was encouraged to continue to seek out a possible new member.

Employee Recruitment: Dan noted that he has begun and will continue his search for a replacement for Dave (district's 2nd employee). Eric requested that the board spend some time to come up with a standard written hiring process. Eric stated that he will be working with members of the board to gather ideas and information to address a hiring process.(37)

Project Engineering: Dan noted that he will be requesting bids on engineering for the 1st St. project and the 11th St. project. The plan is to maybe save a little money by engineering both projects at the same time. Dan noted that when the bids are back he will present the results to the board for approval.

Employee Recruitment(2): It was noted by the board that it would be a good idea to start any new hire we have before Dave leaves our employee. Dan noted that he would like to have someone in training in April of this year.

Shirts and Hats: The board recommended that Dan purchase several hats and shirts for himself and Dave. Eric noted that he would like to have these by the time Dan attends training to reflect our goal of presenting ourselves as a professional district.

Correspondence from Council: Dan noted that he had received a letter from a customer that has been forwarded to our council: No action has to be made at this time although the board will need to meet this month to review the information. It was noted that any discussion of this matter will be in executive session as it concerns discussions with council. Board members were advised that they can review the letter but it is to remain confidential at this time.

Next Regular Board Meeting: March 11th, 2022 @ 6:30pm @ Terrebonne Fire Station and/or via Zoom as required.

Meeting Adjourned: 8:57 pm

Submitted By: Jim Wilhelm
Secretary TDWD

Recorded Action Points

Terrebonne Domestic Water District

Executive Session Opening Statement

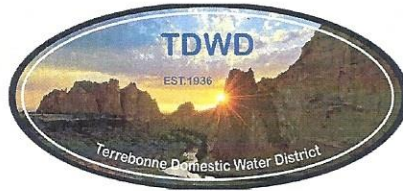
February 24th, 2022 - 6:00pm

The Terrebonne Domestic Water District will now meet in executive session pursuant to ORS 192.660(2)(h), which allows the Commission to meet in executive session

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session except to state the general subject of the session as previously announced. No decision may be made in the executive session. At the end of the executive session, we will return to the open session and welcome the audience back to the room.

Permissible grounds for going into executive session are:

- (a) To consider the employment of an officer, employee, staff member or agent. ORS 192.660(2)(a)
- (b) To consider dismissal or discipline of, or to hear charges or complaints against an officer, employee, staff member or agent, if the individual does not request an open meeting. ORS 192.660(2)(b).
- (e) To conduct deliberations with persons you have designated to negotiate real property transactions. ORS 192.660(2)(e).
- (f) To consider information or records that are exempt from disclosure by law, including written advice from your attorney. ORS 192.660(2)(f)
- (h) To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed. ORS 192.660(2)(h).
- (i) To review and evaluate the performance of an officer, employee or staff member if the person does not request an open meeting. This reason for the execution session may not be used to do a general evaluation of an agency goal, objective or operation or any directive to personnel concerning those subjects. ORS 192.660(2)(i) and 192.660(8).
- (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments. ORS 192.660(2)(j).
- (m) To discuss information about review or approval of programs relating to the security of any of the following: (C) generation, storage or conveyance of water ORS 453.005(7)(vi).



Terrebonne Domestic Water District

Special Public Board Meeting February 24th, 2022

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

This Special Public Board Meeting was **called to order** at 6:00 pm on February 24th, with 3 directors present- Eric Fisher, Jim Wilhem and Bob Neupert Also present was District Manager Dan Bruce and District's Council Carrie Connolly.

Agenda: This meeting was called to allow the board to address an ongoing legal matter with the district's council.

Executive Session: Eric read the "Executive Session Opening Statement" (see statement) and the board moved to executive session at 6:00pm.

Executive Session: The board returned to the public meeting at 6:37pm.

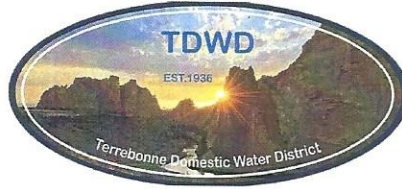
Business Discussed: There were no other items discussed.

Next Regular Board Meeting: March 14th, 2022 @ 6:30pm @ Terrebonne Fire Station or via Zoom as required.

Meeting Adjourned: 6:37pm

Submitted By: Jim Wilhelm
Secretary TDWD

Recorded Action Points



Terrebonne Domestic Water District

Open Action Points

1. What: TDWD will be contacting Carrie to coordinate with ODOT planning.
Who: Dan Bruce
When: Ongoing (will be updating board monthly)
2. What: Prepare a plan for our needs and wants on the 97 project.
Who: Dan Bruce
When: Ongoing (will be updating board monthly)
3. What: TDWD will need to submit our revised Master Plan
Who: Dan Bruce
When: Working with Jim Newton (will be updating board monthly)
13. What: Adjust letter to trailer park to reflect current OR law, present to lawyer.
Who: Dan Bruce
When: ASAP (will require approval of ordinance on time payments)
28. What: Prepare a plan for the district for when the state is released from the COVID mandate.
Who: Dan Bruce
When: 11/2/2021
31. What: Find out if board meetings can be broadcast through our website.
Who: Dan Bruce
When 12/13/21
32. What: Review how much and how board compensation is delivered.
Who: Board
When: 7/1/22
35. What: Seek out other possible audit companies.
Who: Dan
When: 4/14/22
36. What: Investigate needs to move forward on property sale
Who: Dan
When: 02/14/22 Updated to 3/15/22
36. What: Prepare standard hiring program.
Who: Eric
When: 03/8/22

Updated 2/21/22

Management Report

Terrebonne Domestic Water District
For the period ended February 28, 2022

Prepared on
March 8, 2022

Table of Contents

Profit and Loss3

Balance Sheet.....5

Profit and Loss

February 2022

	Total
INCOME	
40500 Investments	
45050 Interest Income	197.50
Total 40500 Investments	197.50
40550 OR-LB-20 Water Income	
41100 Water	23,900.95
41500 Debt Reduction Charge	2,833.08
Total 40550 OR-LB-20 Water Income	26,734.03
Total Income	26,931.53
GROSS PROFIT	
	26,931.53
EXPENSES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	10,696.00
61030 Payroll Taxes	966.81
61040 Employee Health ins	1,246.21
61070 Employee Retirement	1,011.70
61080 Workers Comp	206.11
Total 61000 OR-LB- 30 Personnel Services	14,126.83
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	1,546.39
62012 Utilities - Other	83.46
Total 62010 Utilities	1,629.85
62020 Operating Supplies	275.88
62030 Testing expense	74.00
62040 Office Supplies	99.05
62050 Postage, Mailing Service	66.88
62060 Legal	4,018.00
62070 Insurance	
62071 Insurance - Liability, D and O	89.00
62072 Property Insurance	763.58
Total 62070 Insurance	852.58
62080 Bookkeeping	703.50
62100 Vehicle Maintenance & Repair	184.72
62160 Bank Charges	
62162 Merchant Services Proc Fee	391.65
Total 62160 Bank Charges	391.65
62170 Billing support	59.95
62180 Computer Software	14.99
62220 Telephone, Telecommunications	379.97
62230 Refund	182.61
Total 62000 OR-LB-31 Operations	8,933.63

	Total
70000 Capital Outlay	
70100 System Improvements	272.46
Total 70000 Capital Outlay	272.46
Total Expenses	23,332.92
NET OPERATING INCOME	3,598.61
NET INCOME	\$3,598.61

Balance Sheet

As of February 28, 2022

	Total
ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	20,896.49
10200 First Interstate -3877- General	36,392.16
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	51,899.53
10520 LGIP Investment Fund #5534	439,974.10
10530 LGIP - SDC Fund #6271	67,193.24
15340 LGIP Deposit Fund #6272	13,244.40
Total 10500 LGIP Investments	572,311.27
Total Bank Accounts	629,599.92
Other Current Assets	
11500 Water Bills Receivable	7,471.11
14000 Inventory	6,451.05
14200 Prepaid Expenses	9,350.31
Total Other Current Assets	23,272.47
Total Current Assets	652,872.39
Fixed Assets	
15000 Equipment	85,813.68
15100 Water System	3,551,904.10
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15900 Accumulated Depreciation	-1,225,589.75
Total Fixed Assets	2,527,993.03
TOTAL ASSETS	\$3,180,865.42
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	5,561.69
Total Accounts Payable	5,561.69
Other Current Liabilities	
24000 Payroll Liabilities	0.00
OR Employment Taxes	275.11
OR Statewide Transit Taxes	21.04
SDIC	41.93
Total 24000 Payroll Liabilities	338.08
24300 Payroll payable	1,918.62
25000 Customer deposits payable	34,388.65

	Total
Total Other Current Liabilities	36,645.35
Total Current Liabilities	42,207.04
Long-Term Liabilities	
27000 N/P - USDA/RD	122,561.22
Total Long-Term Liabilities	122,561.22
Total Liabilities	164,768.26
Equity	
32000 Retained Earnings S	977,391.31
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Income	138,554.70
Total Equity	3,016,097.16
TOTAL LIABILITIES AND EQUITY	\$3,180,865.42

Terrebonne Domestic Water District

Profit and Loss YTD Comparison

February 2022

	TOTAL	
	FEB 2022	JUL 2021 - FEB 2022 (YTD)
Income		
40500 Investments		
45050 Interest Income	197.50	1,753.22
Total 40500 Investments	197.50	1,753.22
40550 OR-LB-20 Water Income		
41100 Water	23,900.95	315,989.40
41200 Service Fees	0.00	14,546.67
41500 Debt Reduction Charge	2,833.08	22,805.05
Total 40550 OR-LB-20 Water Income	26,734.03	353,341.12
41600 System Development Fees		7,700.00
Total Income	\$26,931.53	\$362,794.34
GROSS PROFIT	\$26,931.53	\$362,794.34
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	10,696.00	86,853.10
61030 Payroll Taxes	966.81	7,409.51
61040 Employee Health ins	1,246.21	9,676.17
61070 Employee Retirement	1,011.70	8,093.60
61080 Workers Comp	206.11	1,648.88
Total 61000 OR-LB- 30 Personnel Services	14,126.83	113,681.26
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	1,546.39	21,574.23
62012 Utilities - Other	83.46	2,084.48
Total 62010 Utilities	1,629.85	23,658.71
62015 Rent, Parking		100.00
62020 Operating Supplies	275.88	2,383.27
62024 Repair and Maintenance		30.30
Total 62020 Operating Supplies	275.88	2,413.57
62030 Testing expense	74.00	1,612.00
62040 Office Supplies	99.05	1,797.04
62050 Postage, Mailing Service	66.88	1,785.19
62060 Legal	4,018.00	9,677.50
62070 Insurance		
62071 Insurance - Liability, D and O	89.00	658.48
62072 Property Insurance	763.58	5,630.68
Total 62070 Insurance	852.58	6,289.16
62080 Bookkeeping	703.50	5,657.01
62090 Directors Fees		960.00

Terrebonne Domestic Water District

Profit and Loss YTD Comparison

February 2022

	TOTAL	
	FEB 2022	JUL 2021 - FEB 2022 (YTD)
62100 Vehicle Maintenance & Repair	184.72	242.32
62110 Education		465.00
62114 Travel		723.35
Total 62110 Education		1,188.35
62150 Backflow Expense		5,355.00
62160 Bank Charges		
62161 Bank Service Fees		630.59
62162 Merchant Services Proc Fee	391.65	3,851.01
Total 62160 Bank Charges	391.65	4,481.60
62170 Billing support	59.95	733.69
62180 Computer Software	14.99	1,294.65
62190 Dues & Subscriptions		1,162.53
62200 Fuel		305.69
62210 Printing and Copying		1,381.44
62220 Telephone, Telecommunications	379.97	3,589.27
62230 Refund	182.61	1,063.69
Total 62000 OR-LB-31 Operations	8,933.63	74,748.41
70000 Capital Outlay		
70100 System Improvements	272.46	34,137.22
Total 70000 Capital Outlay	272.46	34,137.22
80000 Interest Expense		1,672.75
Total Expenses	\$23,332.92	\$224,239.64
NET OPERATING INCOME	\$3,598.61	\$138,554.70
NET INCOME	\$3,598.61	\$138,554.70

Terrebonne District
Budget vs. Actuals: FY 2
July 2021 - 1h

Income	Jul 2021				Aug 2021				Sep 2021				Oct 2021				Nov 2021				Dec 2021			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
4200 Investments	277.88	250.00	27.88	111.07%	233.90	250.00	-16.10	92.50%	226.54	250.00	-23.46	90.60%	208.08	250.00	-41.92	83.23%	185.49	250.00	-64.51	74.20%	208.55	250.00	-41.45	82.22%
4200 Interest Income	\$ 277.88	\$ 250.00	\$ 27.88	111.07%	\$ 233.90	\$ 250.00	\$ -16.10	92.50%	\$ 226.54	\$ 250.00	\$ -23.46	90.60%	\$ 208.08	\$ 250.00	\$ -41.92	83.23%	\$ 185.49	\$ 250.00	\$ -64.51	74.20%	\$ 208.55	\$ 250.00	\$ -41.45	82.22%
4200 OR-EB-20 Water Income	69,925.33	64,950.00	4,975.33	101.50%	59,425.84	63,000.00	-3,574.16	94.33%	53,950.19	63,025.00	-9,074.81	85.60%	52,025.00	63,075.00	-11,050.00	82.48%	24,788.01	23,837.00	954.01	102.99%	24,788.01	23,837.00	951.01	102.99%
4100 Water	69,925.33	64,950.00	4,975.33	101.50%	59,425.84	63,000.00	-3,574.16	94.33%	53,950.19	63,025.00	-9,074.81	85.60%	52,025.00	63,075.00	-11,050.00	82.48%	24,788.01	23,837.00	954.01	102.99%	24,788.01	23,837.00	951.01	102.99%
4200 OR-EB-20 Water Income	1,379.52	1,250.00	1,149.52	108.08%	1,181.50	1,250.00	-68.50	94.56%	1,008.90	1,250.00	-241.10	80.71%	990.00	1,250.00	-260.00	79.20%	2,428.01	1,250.00	1,178.01	106.24%	1,250.00	1,250.00	0.00	100.00%
4100 Water	1,379.52	1,250.00	1,149.52	108.08%	1,181.50	1,250.00	-68.50	94.56%	1,008.90	1,250.00	-241.10	80.71%	990.00	1,250.00	-260.00	79.20%	2,428.01	1,250.00	1,178.01	106.24%	1,250.00	1,250.00	0.00	100.00%
4100 Backflow Fees	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%
4100 Backflow Fees	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%	483.33	483.33	0.00	100.00%
4100 Data Reduction Charge	2,837.02	2,833.33	3.69	100.13%	2,834.33	2,833.33	1.00	100.04%	2,831.13	2,833.33	-2.20	99.92%	2,833.33	2,833.33	0.00	100.00%	2,831.55	2,833.33	-1.78	100.65%	2,833.33	2,833.33	0.00	100.00%
4100 Data Reduction Charge	2,837.02	2,833.33	3.69	100.13%	2,834.33	2,833.33	1.00	100.04%	2,831.13	2,833.33	-2.20	99.92%	2,833.33	2,833.33	0.00	100.00%	2,831.55	2,833.33	-1.78	100.65%	2,833.33	2,833.33	0.00	100.00%
Total 4200 OR-EB-20 Water Income	\$ 74,138.67	\$ 69,500.00	\$ 4,638.67	106.44%	\$ 63,455.50	\$ 68,000.00	\$ -4,544.50	93.31%	\$ 57,485.32	\$ 67,500.00	\$ -10,014.68	85.20%	\$ 52,025.00	\$ 63,075.00	\$ -11,050.00	82.48%	\$ 24,788.01	\$ 23,837.00	\$ 951.01	102.99%	\$ 24,788.01	\$ 23,837.00	\$ 951.01	102.99%
Total 4200 OR-EB-20 Water Income	\$ 74,138.67	\$ 69,500.00	\$ 4,638.67	106.44%	\$ 63,455.50	\$ 68,000.00	\$ -4,544.50	93.31%	\$ 57,485.32	\$ 67,500.00	\$ -10,014.68	85.20%	\$ 52,025.00	\$ 63,075.00	\$ -11,050.00	82.48%	\$ 24,788.01	\$ 23,837.00	\$ 951.01	102.99%	\$ 24,788.01	\$ 23,837.00	\$ 951.01	102.99%
Total Income	\$ 74,413.65	\$ 69,770.00	\$ 4,643.65	106.64%	\$ 63,645.50	\$ 68,000.00	\$ -4,354.50	93.45%	\$ 57,681.83	\$ 67,180.00	\$ -9,498.17	85.26%	\$ 52,280.02	\$ 63,250.00	\$ -10,969.98	84.27%	\$ 24,983.56	\$ 23,837.00	\$ 1,146.56	103.13%	\$ 24,983.56	\$ 23,837.00	\$ 1,146.56	103.13%
Total Income	\$ 74,413.65	\$ 69,770.00	\$ 4,643.65	106.64%	\$ 63,645.50	\$ 68,000.00	\$ -4,354.50	93.45%	\$ 57,681.83	\$ 67,180.00	\$ -9,498.17	85.26%	\$ 52,280.02	\$ 63,250.00	\$ -10,969.98	84.27%	\$ 24,983.56	\$ 23,837.00	\$ 1,146.56	103.13%	\$ 24,983.56	\$ 23,837.00	\$ 1,146.56	103.13%
6100 OR-LB-30 Personnel Services	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%
6100 Payroll Expenses	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%	10,990.00	11,091.67	-101.67	98.43%
6100 Payroll Taxes	946.64	1,041.67	-95.03	90.89%	943.36	1,041.67	-108.31	90.56%	969.70	1,041.67	-72.97	92.46%	969.70	1,041.67	-72.97	92.46%	969.70	1,041.67	-72.97	92.46%	969.70	1,041.67	-72.97	92.46%
6100 Employee Health Ins	1,204.28	1,198.33	4.95	100.97%	1,204.28	1,198.33	4.95	100.97%	1,204.28	1,198.33	4.95	100.97%	1,204.28	1,198.33	4.95	100.97%	1,204.28	1,198.33	4.95	100.97%	1,204.28	1,198.33	4.95	100.97%
6100 Employee Retirement	1,011.70	1,011.67	0.03	100.00%	1,011.70	1,011.67	0.03	100.00%	1,011.70	1,011.67	0.03	100.00%	1,011.70	1,011.67	0.03	100.00%	1,011.70	1,011.67	0.03	100.00%	1,011.70	1,011.67	0.03	100.00%
6100 Workers Comp	205.11	250.00	-44.89	82.44%	202.11	250.00	-47.89	80.84%	208.11	250.00	-41.89	83.24%	208.11	250.00	-41.89	83.24%	208.11	250.00	-41.89	83.24%	208.11	250.00	-41.89	83.24%
Total 6100 OR-LB-30 Personnel Services	\$ 14,884.73	\$ 14,553.34	\$ 331.39	95.44%	\$ 14,491.42	\$ 14,553.34	\$ -62.92	96.22%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%
Total 6100 OR-LB-30 Personnel Services	\$ 14,884.73	\$ 14,553.34	\$ 331.39	95.44%	\$ 14,491.42	\$ 14,553.34	\$ -62.92	96.22%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%	\$ 14,388.78	\$ 14,553.34	\$ -164.56	98.87%
6200 OR-LB-30 Personnel Services	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
6200 Utilities Electric	3,292.27	2,750.00	542.27	135.65%	4,042.20	2,750.00	1,292.20	148.81%	3,834.60	2,750.00	1,084.60	139.59%	2,951.17	2,750.00	201.17	107.32%	1,070.02	2,750.00	-1,679.98	39.28%	1,965.60	2,750.00	-784.40	71.45%
6200 Utilities Electric	3,292.27	2,750.00	542.27	135.65%	4,042.20	2,750.00	1,292.20	148.81%	3,834.60	2,750.00	1,084.60	139.59%	2,951.17	2,750.00	201.17	107.32%	1,070.02	2,750.00	-1,679.98	39.28%	1,965.60	2,750.00	-784.40	71.45%
6202 Utilities - Other	578.85	760.00	-181.15	78.70%	623.20	760.00	-136.80	82.08%	669.67	760.00	-90.33	88.11%	770.00	760.00	10.00	101.32%	720.00	760.00	-40.00	94.74%	720.00	760.00	-40.00	94.74%
6202 Utilities - Other	578.85	760.00	-181.15	78.70%	623.20	760.00	-136.80	82.08%	669.67	760.00	-90.33	88.11%	770.00	760.00	10.00	101.32%	720.00	760.00	-40.00	94.74%	720.00	760.00	-40.00	94.74%
Total 6200 Utilities	\$ 4,361.13	\$ 3,510.00	\$ 851.13	123.22%	\$ 4,665.40	\$ 3,510.00	\$ 1,155.40	132.91%	\$ 4,504.27	\$ 3,510.00	\$ 994.27	128.33%	\$ 3,721.17	\$ 3,510.00	\$ 211.17	103.18%	\$ 1,790.02	\$ 3,510.00	\$ -1,719.98	48.44%	\$ 1,790.02	\$ 3,510.00	\$ -1,719.98	51.00%
Total 6200 Utilities	\$ 4,361.13	\$ 3,510.00	\$ 851.13	123.22%	\$ 4,665.40	\$ 3,510.00	\$ 1,155.40	132.91%	\$ 4,504.27	\$ 3,510.00	\$ 994.27	128.33%	\$ 3,721.17	\$ 3,510.00	\$ 211.17	103.18%	\$ 1,790.02	\$ 3,510.00	\$ -1,719.98	48.44%	\$ 1,790.02	\$ 3,510.00	\$ -1,719.98	51.00%
6203 Rent, Parking	1,025.51	416.67	608.84	146.12%	1,350.00	416.67	933.33	224.00%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%
6203 Rent, Parking	1,025.51	416.67	608.84	146.12%	1,350.00	416.67	933.33	224.00%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%
6204 Repair and Maintenance	1,025.51	416.67	608.84	146.12%	1,350.00	416.67	933.33	224.00%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%
6204 Repair and Maintenance	1,025.51	416.67	608.84	146.12%	1,350.00	416.67	933.33	224.00%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%	1,161.67	416.67	745.00	178.84%
Total 6200 Operating Supplies	\$ 1,025.51	\$ 416.67	\$ 608.84	146.12%	\$ 1,350.00	\$ 416.67	\$ 933.33	224.00%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%
Total 6200 Operating Supplies	\$ 1,025.51	\$ 416.67	\$ 608.84	146.12%	\$ 1,350.00	\$ 416.67	\$ 933.33	224.00%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%	\$ 1,161.67	\$ 416.67	\$ 745.00	178.84%
6203 Training Expenses	64.00	250.00	-186.00	74.40%	250.00	250.00	0.00	100.00%	250.00	250.00	0.00	100.00%	250.00	250.00	0.00	100.00%	250.00	250.00	0.00	100.00%	250.00	250.00	0.00	100.00%
6203 Training Expenses	64.00	250.00	-186																					

Terrebonne Domestic Water District

Check Detail

February 9 - March 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506						
03/01/2022	Expense		MRC HNT PMNT PROC		C	-83.20
				MRC HNT PMNT PROC SETTLEMENT 5611 MRC HNT PMNT PROC SETTLEMENT 5611		83.20
10200 First Interstate -3877- General						
02/11/2022	Tax Payment		OR Department of Revenue	Tax Payment for Period: 02/05/2022-02/08/2022 OR Income Tax	R	-727.91 -727.91
02/11/2022	Tax Payment		IRS	Tax Payment for Period: 02/05/2022-02/08/2022 Federal Taxes (941/944)	R	- 2,478.65 - 2,478.65
02/25/2022	Check		US POSTAL SERVICE	Hubdoc - 261224236 3396		-66.88 66.88
02/28/2022	Bill Payment (Check)	3394	ED STAUB & SONS PETROLEUM			-163.68 -163.68
02/28/2022	Bill Payment (Check)	3395	Fred & Lisa Olson			-100.00 -100.00
02/28/2022	Bill Payment (Check)	3396	Gabe Lenzyck			-82.61 -82.61
02/28/2022	Bill Payment (Check)	3397	LOCAL GOVERNMENT LAW GROUP PC			-367.50 -367.50
02/28/2022	Bill Payment (Check)	3398	PACIFIC POWER			- 1,546.39 - 1,546.39
03/01/2022	Check	3399	RAYMOND JAMES	FBO: Daniel Bruce Acc# 809F4693		-583.30 583.30
03/01/2022	Check	3400	EDWARD JONES	FBO - David Griffin		-428.40 428.40
03/07/2022	Check	3401	RAYMOND JAMES	Account # 809F4693		-174.99 -174.99
03/07/2022	Check	3402	EDWARD JONES			-128.64 -128.64
03/08/2022	Payroll Check	3415	David B. Griffin	Pay Period: 03/01/2022-03/31/2022 Gross Pay - This is not a legal pay stub Employer Taxes SDIC Edward Jones 401K OR Statewide Transit Taxes		- 3,240.53 4,284.00 377.33 41.93 128.64 4.11

Terrebonne Domestic Water District

Check Detail

February 9 - March 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				OR Employment Taxes		54.72
				OR Income Tax		299.00
				Federal Unemployment (940)		0.00
				Federal Taxes (941/944)		892.40
03/08/2022	Payroll Check	3414	Daniel J. Bruce	Pay Period: 03/01/2022-03/31/2022		-
				Gross Pay - This is not a legal pay stub		4,704.08
				Employer Taxes		6,412.00
				Raymond James 401K		569.36
				OR Statewide Transit Taxes		174.99
				OR Employment Taxes		6.41
				OR Income Tax		80.76
				Federal Unemployment (940)		428.91
				Federal Taxes (941/944)		0.00
						1,586.21
03/08/2022	Bill Payment (Check)	3403	AMERICAN BUSINESS SOFTWARE INC			-46.95
						-46.95
03/08/2022	Bill Payment (Check)	3404	FIRST INTERSTATE BANK			-23.76
						-23.76
03/08/2022	Bill Payment (Check)	3405	MASTERCARD (FIB) #2575			-574.64
						-574.64
03/08/2022	Bill Payment (Check)	3406	REVEAL ACCOUNTING SOLUTIONS			-703.50
						-703.50
03/08/2022	Bill Payment (Check)	3407	SPECIAL DISTRICTS INSURANCE SERVICES			-
						1,246.21
						-
						1,246.21
03/08/2022	Bill Payment (Check)	3408	Terrebonne PUD, LLC			-65.00
						-65.00
03/08/2022	Bill Payment (Check)	3409	US CELLULAR			-1.11
						-1.11
03/08/2022	Bill Payment (Check)	3410	BEND BROADBAND			-167.16
						-167.16
03/08/2022	Bill Payment (Check)	3411	CENTRATTEL TELEPHONE ANSWERING SERVICE			-211.70
						-211.70
03/08/2022	Bill Payment (Check)	3412	LOCAL GOVERNMENT LAW GROUP PC			-
						4,018.00
						-
						4,018.00
03/08/2022	Bill Payment	3413	REPUBLIC SERVICES #675			-18.46

Terrebonne Domestic Water District

Check Detail

February 9 - March 8, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-18.46

Terrebonne Domestic Water District

3-8-2022

- Action point updates
 - 1- I have been in contact with Cari and the engineers working on the HWY 97 project and we are starting to share info on both our plans for the 11th street upgrade.
 - 2- Engineering is our next step towards the project. Working on that bid process now.
 - 3- With everything going on the Master Plan has been taking a back burner to everything else. It should move up the priority list soon.

- 13- Letter to is reviewed and ready to send out. I will send it out ASAP.

- 28- I talked to Redmond fire about using the fire hall again. I was told to get back with them after mask mandates are lifted.

- 31- Zoom is currently the best way for us to broadcast our meeting.

- 35- I have been hoping to chat with other like sized organizations to see who they are using.

- I spoke with Chris Doty form Deschutes County about the possible sewer district. I was told at this point the county will create the district if there is no request for a local vote. I was told they may or may not send us a posting on this and we should keep an eye out on the county commission meeting agendas. It is unclear if it will be a requirement to hookup at this point. TDWD dose fall inside the 1st phase boundary.

First Interstate Bank

\$65,211.19

LGIP

4845 - TERREBONNE WATER DISTRICT/DEBT SERVICE

\$51,899.53

5534 - TERREBONNE WATER DISTRICT

\$439,974.10

6271 - SDC Fund

\$67,193.24

6272 - Deposit Fund

\$13,244.40

Grand total **\$572,311.27**