



**TERREBONNE  
DOMESTIC  
WATER  
DISTRICT**

# Regular Public Board Meeting

July 12th, 2022

**Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.**

The Regular Public Board Meeting was **called to order** at 6:30 pm on July 12th, with 4 directors present: Eric Fisher, Art Tassie, Jim Wilhem and Bob Nupert. Also present was District Manager Dan Bruce and Dustin Hewitt. There were several customers attending on Zoom.

**Agenda:** Eric presented the agenda to the board (see agenda).

**Minutes:** Minutes for the June public board meeting and minutes from the district's first and second budget meetings were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Bob. All in favor, motion passed.

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Jim did a quick review of the district's final results from the fiscal year 2021/22. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Bob. All in favor, motion passed.

**Chairman's Report:** Eric thanked the board and Dan Bruce for their work on the 2022/23 budget and their efforts in getting our outstanding loans eliminated.

**District Manager's Report:** Dan presented his report to the board. (see report). Dan reported that as of this meeting the Terrebonne Domestic Water District is now debt free. Dan pointed out that few districts like our own can say they are debt free with a solid plan to stay that way. Dan continues to seek a replacement to fill our empty second person slot. Dan reports he has only had one response to our employment ads and that response did not pan out.

**Public Comment:** Two customers from the district commented on the fact that the leak located on 18th street court is in need of repair. Dan noted that this project had been pushed back several times due to unforeseen circumstances. Dan noted since he is short on staff that he will have to contract the work on this project. He has several calls out and is waiting for a response

as to when the work can be done. Dan was advised to keep in contact with the customer and keep them updated.

**Business Discussed: Sale of lot on F Street:** Dustin Hewitt (our Realtor of record) informed the board that the prospective buyer of the lot is asking that he be allowed to purchase the lot via his LLC. This would allow the buyer to move the tax base to his LLC. Dustin explained that this is a common procedure and should not affect the sale in any way. Dustin assured the board that the district should show added income by carrying the second half of the loan with little if no chance of having to take back the property. Bob made a motion that the board tentatively accept the offer on the property pending a final public meeting to present the sale, second by Jim. All in favor, motion passed.

**Board Compensation:** Eric noted that he felt that the original intent of previous boards was that board members receive free water for their service. He noted that that probability is a little out of the question now but that changing the compensation to the current base rate rather than the current \$20 per month would be acceptable. Jim noted that he agrees we do need a change but added caveats. Jim asked that the board members be compensated at the end of the year rather than the beginning and that the members only get paid for the meeting they attend. It was suggested that board members be allowed to miss 2 meetings before the compensation is reduced. The board agreed to visit this at the next public board meeting.

**Snow Bird Rate:** Jim suggested that the board institute a \$20 to \$25 monthly charge to any customer requesting the shut off for extended time. Dan noted that there is not a written regulation concerning snowbird rates only the shut off and turn of fees of \$10. Dan noted that he has not been consistent in changing the fees but will be moving forward. It was agreed to address this issue at the next board meeting.

**Resolution 2010-01:** It was noted that the board had been advised to update this resolution concerning fees and charges for information requests. Dan will be getting with our lawyer to see what changes we need to make to the resolution to get it up to date.

**Trailer Park Meter:** Dan noted that the district is now ready to move forward with the required meter upgrade at the trailer park. Eric asked that the board allow time to review the letter before it is sent out. Dan will be sending out the letter to each board member.

**Debt Service Fee:** Art questioned the board concerning the debt service fee that has been in place since 2019. Dan noted that as of July billing the district will no longer be changing this fee because all district loans have been paid off. Jim requested that Dan advise our web person that we would like to see a note on the web site explaining this accomplishment.

**Next Regular Board Meeting:** August 9th, 2022 @ 6:30pm @ Terrebonne Grange

**Meeting Adjourned:** 7:37 pm

**Submitted By:** Jim Wilhelm  
**Secretary TDWD**