



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting

August 9th, 2022

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

The Regular Public Board Meeting was **called to order** at 6:30 pm on August 9th, with 4 directors present: Eric Fisher, Art Tassie, Jim Wilhem and Bob Nupert. Also present was District Manager Dan Bruce. No members of the public were present.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the July Public Board Meeting, August Land Sale Meeting and 2 August Executive Session Meetings were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Art. All in favor, motion passed.

Treasurer's Report: The current financial report was reviewed by the board, (see treasurer's report). Eric noted that the district was in the process of completing the sale of the district's lot on F Street. Eric thanked the board for their work on getting this sale completed. Jim noted a recent change in the interest we are getting for our LGIP accounts. The rate increased from 1.40% to 1.65%. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Bob. All in favor, motion passed.

Chairman's Report: Chairman has nothing to report at this time.

District Manager's Report: Dan presented his report to the board. (see Manager's report) Dan noted that the leak on 18 Street had been repaired and the street surface had been cleaned up. Dan continues to seek a new employee but has no prospects at this time.

Business Discussed: Board Positions: Jim made a motion that all positions from the 2021/22 fiscal year continue to serve in the same positions for fiscal year 2022/23, second by Bob. All in favor, motion passed. Board President: Eric Fisher, Board Vice President: Art Tassie, Secretary: Jim Wilhelm. Treasurer: Bob Nupert.

Bylaw Changes: All board members were supplied with a copy of the district's current bylaws, Ordinance No 99-02 and suggested changes to those bylaws. (see ordinance) Article I #1

change was adjusted to "Commissioners must reside in their primary residence within the district boundaries". Article I #4 required no changes to recommended addition. Article I #The 5 boards agreed to remove this section of the bylaws. Article I #7, Change to read: Each Commissioner shall receive compensation in the amount of the current district base rate, not to exceed state maximum allowed, per month for his or her service. Compensation will be paid at the end of the fiscal year with a reduction of one months compensation for any unattended meeting beyond two meetings missed. Article I #8 Change accepted by board. Art expressed an opinion that he did not want to see the board positions become a "paid job". Bob was concerned that we can not get any new board members no matter the pay. Eric felt that the younger generation are not as enthused about public service and the extra allowance may help. Eric noted that our attorney may want to review Article II #4 to see if it is currently acceptable. Dan will be having the district attorney review all suggested changes before any further action is taken on changing the bylaws. Jim made a motion that the board temporarily follow the proposed changes to board compensation until the bylaws can be changed, second by Bob. All in favor, motion passed.

LGIP Accounts: Art expressed a concern that the district is not receiving a good rate of return on the LGIP accounts. Dan informed Art that by state law the district is not allowed to invest its funds (beyond checking accounts) anywhere but the LGIP account. Jim suggested that we adjust our accounts to reflect the current use of funds to pay off the district's debts. Dan noted that he will be making those changes. Jim also suggested after the district receives the proceeds from the property sale the district renames and redirects funds to the accounts.

Action Point Review: The board received a copy of the board's current open action items (see action items). Dan updated the board on every item and every item will have its status updated.

Board Meeting Location: Jim suggested that the Board discontinue meeting at the Grange Hall due to the fact that we are back to not having any members of the public at the meetings and the cost of using the hall was now \$100. It was agreed the meetings in the future would be at the district office unless a large gathering required the Grange.

Approve Applications for Service Forms: Members of the board were presented with updated copies of New Service Application Forms. Jim made a motion that the board approve and accept the new forms, second by Art. All in favor, motion passed. Eric suggested that we design a Request for Service Form that can be used by district customers. Jim and Dan agreed to create this new form. (40)

New Website: Dan informed the board that the district's new web site is now up and running. He advised all board members to visit the site and note the updates we are making.

New Rate Study: Members of the board were given an updated rate study. (see rate study) Jim informed the board that this is an update to a study that was done in 2018. As with the last study it appears that the district's current rates are on average with other rates in the state.

Truck Purchase: Eric voiced concern that the district was still in need of a work truck and would like to move forward with a purchase. Dan noted that retails on new trucks were still very high to a point he does not want to move forward. Dan will continue to monitor this situation and keep the board updated on the subject.

Meeting Room Construction: Eric questioned Dan concerning any movement forward on creating a new meeting room in the old office building. Dan agreed to have estimates and bids on completing the upgrades to the old office by the September meeting.

Hats and Shirts for Staff: Dan was advised by the board to proceed with the purchase of hats and shirts for the staff now that we had a new logo. Dan will be seeking bids on this purchase.

Next Regular Board Meeting: September 13th, 2022 @ 6:30pm @ TDWD district office.

Meeting Adjourned: 7:43 pm

Submitted By: Jim Wilhelm
Secretary TDWD

Recorded Action Points