



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting

December 10th, 2024

The Regular Public Board Meeting was **called to order** at 1800 hours on December 10th, with 4 directors present: Eric Fisher, Jim Wilhem, Kevin Byrne, and Velda Aldous and. Also present was District Manager Dan Bruce. No members of the public were present. There were no members of the public on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the November public board meeting were reviewed by the board. (see minutes). It was noted that there was a correction needed on the expenses noted for the month of November. Jim made a motion that the board accept the minutes as presented with the amount for expenses to be changed, seconded by Kevin.

VOTES: Eric-yea, Jim-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$33,110 in income, \$35,224 of expenses and **-\$2,224** of net income for the month of November. Current accounts showed onhand funds of \$842,204. It was noted that there was a charge of **-\$8,669** for System Improvements last month that caused income to drop. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Velda. **VOTES:** Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

President's Report: President has nothing to report at this time.

District Manager's Report: Dan presented his report to the board. (see report)

Dan noted that there was a property owner requesting the district to extend and upgrade a water line to his property. Dan has been communicating with our lawyer concerning this matter and will keep the Board informed.

Business Discussed: ODOT HWY 97 Project: Dan informed the board that the project continues to move forward with few problems. Dan was questioned concerning the line extension from the end of 11th street up to tie in to 13th street. Dan informed the Board that ODOT will be doing half of that extension and we will be doing the upper extension to 13th.

District Managers Policy's: The Board reviewed two new policies affecting the District's Manager money handling. *Emergency Funds Policy* and *District Managers Spending Policy*

(see policies). Kevin made a motion that the Board approve the two policies as written with the exception of the last two words of the Emergency policy to be stricken, second by Jim.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

It was agreed that the District would compile a binder with all policies established by the Board.

Other Business Discussed: December Rate Forgiveness: Jim asked that the Board review its decision to grant rate forgiveness this December as was done last December. Dan voiced his concerns that after all efforts to control cost we are now depriving the District of funds that could be used for infrastructure upgrades. After some discussion the Board agreed to move forward with the forgiveness this year. The Board felt that the District's customers had again supported the District's efforts this year and they wanted to give back again. It was also agreed that this program would not become something we do every year. The Board would meet December 16th to record a holiday message and Dan will rewrite the holiday note to our customers.

Next Regular Board Meeting: January 14th, 2024 @ 1800 hours @ TDWD district office.

Meeting Adjourned: 1851 hours

Submitted By: Jim Wilhelm

Secretary TDWD

Recorded Action Points