



## TERREBONNE DOMESTIC WATER DISTRICT

Terrebonne Domestic Water District  
8300 5th Terrebonne OR 97760  
Phone: 54-548-2727  
Email : [tdwd@bendbroadband.com](mailto:tdwd@bendbroadband.com)  
Website: <https://tdwd.org/>

Position #1 Velda Aldose  
Position #2 Jim Wilhelm  
Position #3 Kevin Byrne  
Position #4 Eric Fisher  
Position #5 Matt Banton

### Regular Public Board Meeting February 11th, 2025

The Regular Public Board Meeting was **called to order** at 1800 hours on February 11th, with 5 directors present: Eric Fisher, Jim Wilhelm, Kevin Byrne, Velda Aldous and Matt Banton attended via Zoom. Also present was District Manager Dan Bruce. No members of the public were present. There were no members of the public on Zoom.

**Agenda:** Eric presented the agenda to the board (see agenda).

**Minutes:** Minutes for the January public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Kevin. **VOTES:** Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Kevin reported \$30,353 in income, \$40,393 of expenses and **-\$10,040** of net income for the month of January. Current accounts showed onhand funds of \$811,070. Jim noted a large check which Dan stated was for the new meter. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Velda. **VOTES:** Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

**President's Report:** Eric noted that he was pleased about Jim's attendance and presentation at the recent SDAO conference. Eric felt that Jim represented the district well. Eric noted that sharing our financial story is good for us and tells a story everyone can learn from.

**District Manager's Report:** Dan presented his report to the board. (see report)

**Production Meter:** Dan informed the board that he has at long last received the replacement meter he had ordered in June. This meter allows Dan to monitor water flow and track water loss. Jim noted that he had a discussion with a district that had 70% water loss. Dan assured the board that our water loss runs less than 2%. Standard is under 14%.

**2020 Audit:** Dan informed the board that he had finally received our 2020 audit from our soon to be old auditor. Dan believes that we should be caught up on all other audits within this fiscal

year. Eric professed some skepticism concerning these outstanding audits being here anytime soon but he will remain open to this eventuality.

**Business Discussed: ODOT HWY 97 Project:** No change here. Project moving forward.

**Policy Project:** The board reviewed the SDAO training review list (see list). The board noted that only 4,5,7,8,9 and 15 remained to be done. Jim and Kevin were assigned to investigate #8 about evaluations. It was noted that all members of the board, except the secretary, should refrain from making notes about the discussions at board meetings. The board agrees that all district policies will be dated upon creation then reviewed yearly. Dan will gather all our policies so they can stay current and reviewed.

**SDAO Conference:** Jim reviewed his notes from the conference with the board. (see Notes from SDA 2025). It was agreed that on #8 would give an update to Dan rather than the board as he is the one that should have contact with the board. Dan will work with Jen to come up with some report she gets to him. #10 from this list will be added to our "Policy Project" list.

**Other Business Discussed:** Board members were reminded that Eric, Velda and Matt need to register for the election in May.

**Next Regular Board Meeting:** March, 11th, 2025 @ 1800 hours @ TDWD district office.

**Meeting Adjourned:** 1847 hours

**Submitted By:** Jim Wilhelm

**Secretary TDWD**

**Recorded Action Points**