



TERREBONNE DOMESTIC WATER DISTRICT

Regular Public Board Meeting

March 14th, 2023

Note: As of January 1st, 2022 all TDWD public meetings will now be available on Zoom. Information on attending can be found on the TDWD web site.

The Regular Public Board Meeting was **called to order** at 6:00 pm on March 14th, with 5 directors present: Eric Fisher, Art Tassie, Jim Wilhem, Kevin Byrne and Debbi Wilhelm. Also present was District Manager Dan Bruce. No members of the public were present.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the February 14, 2023 public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Art. All in favor, motion passed.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$29,083 in income, \$21,303 of expenses and \$7,780 of income for the month of February. Current accounts showed onhand funds of \$849,859. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Kevin. All in favor, motion passed.

Chairman's Report: Eric informed the board that he had been unable to get an answer from the county on who might be our contact person with the County Commissioners. Eric noted that will continue to reach out to the county. With the understanding that the district will be having elections for board members in May, Eric wanted to remind the board that it is possible that he may be leaving the board in early 2024.

District Manager's Report: Dan presented his report to the board. (see report)
Dan reported to the board that after much discussion and many meetings with ODOT they have finally agreed to all crossing on the 97 project being reimbursable. Jim noted that with this final concession from ODOT we have now gotten everything, and more, than we were promised at the beginning of this project. Jim wanted the board to recognize the extra effort Dan had made to get us to this point. Dan, through his efforts, has saved the district untold dollars on the Hwy 97 project. All board members agreed and were in agreement.

11th Street Water Line: Dan informed the board that he has chosen to make an adjustment to the original plan for the 11th Street water line. He is planning to move part of the pipe off private property and into 11th Street right of way. This action will solve possible problems later and allow us to loop the line at some point. Dan is expecting some estimate on the cost of the Hwy 97 in April or May, contracts should be awarded sometime in November and the project should start in January.

Business Discussed: ODOT Hwy 97 Project: Discussed in Managers report.

11th Street Water Line: Discussed in Managers report.

Future Projects: Dan presented them with a list of future projects (see list). Dan informed the board that once we have a better understanding of our cost of the Hwy 97 project we will be able to move forward in this list of projects. Dan will be looking into the possibility of doing all engineering work at one time or grouping the projects by area. Kevin noted that we may want to contact our representative in Congress, Lori Chavez-DeRemer, for any funding we may be eligible for. Dan believes we will be able to make more solid plans on future projects sometime in April to June.

Letter From Customer: Dan presented to the board a letter he had received from a customer of the district Todd Schauviller, 8259 6th Street, (see letter). Todd was asking for relief from a large bill, \$757, that resulted from a leak that occurred while we were absent. Todd has a remaining balance of \$437.09 on his bill. After much discussion Kevin made a motion that the board forgive Todd's remaining balance of \$437.09, second by Debbi. All in favor, motion passed.

Policy for Leak Forgiveness: It was suggested that the district put in place a "leak forgiveness" policy that would spell our requirements for any debt forgiveness. The board will gather information and ideas for a further meeting. (43)

Policy for Allowing Press in Executive Sessions: Kevin suggested that the board adopt a written policy of who is to be considered "Press" in an executive session. Eric noted at this time anyone can be considered "Press" by having any media accounts. It was agreed the board would look into this issue using SDAO and our lawyer as sources. (44)

New Board Members: Art again reminded the board that they will need to continue to look for new members over the next several months as we will have open seats.

Next Regular Board Meeting: April 11th, 2023 @ 6:00pm @ TDWD district office.

Meeting Adjourned: 6:56 pm

Submitted By: Jim Wilhelm
Secretary TDWD

Recorded Action Points