

Management Report

Terrebonne Domestic Water District
For the period ended July 31, 2023

Prepared on

August 8, 2023

For management use only

Table of Contents

Profit and Loss	3
Balance Sheet.....	5

Profit and Loss

July 2023

	Total
INCOME	
40500 Investments	
45050 Interest Income	2,546.53
Total 40500 Investments	2,546.53
40550 OR-LB-20 Water Income	
41100 Water	58,300.18
41200 Service Fees	970.00
Total 40550 OR-LB-20 Water Income	59,270.18
Total Income	61,816.71
GROSS PROFIT	
	61,816.71
EXPENSES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	11,266.67
61030 Payroll Taxes	944.52
61040 Employee Health ins	585.85
61070 Employee Retirement	1,075.00
61080 Workers Comp	252.90
Total 61000 OR-LB- 30 Personnel Services	14,124.94
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	4,327.14
62012 Utilities - Other	20.77
Total 62010 Utilities	4,347.91
62020 Operating Supplies	256.57
62030 Testing expense	80.00
62040 Office Supplies	-459.94
62050 Postage, Mailing Service	216.00
62060 Legal	338.00
62070 Insurance	
62071 Insurance - Liability, D and O	789.58
62072 Property Insurance	136.75
Total 62070 Insurance	926.33
62080 Bookkeeping	744.00
62100 Vehicle Maintenance & Repair	67.96
62160 Bank Charges	
62161 Bank Service Fees	373.95
62162 Merchant Services Proc Fee	734.06
Total 62160 Bank Charges	1,108.01
62170 Billing support	59.95
62180 Computer Software	588.33

	Total
62190 Dues & Subscriptions	538.90
62200 Fuel	131.12
62220 Telephone, Telecommunications	767.90
62230 Refund	274.13
Total 62000 OR-LB-31 Operations	9,985.17
70000 Capital Outlay	
70100 System Improvements	5,596.27
Total 70000 Capital Outlay	5,596.27
Total Expenses	29,706.38
NET OPERATING INCOME	32,110.33
NET INCOME	\$32,110.33

Balance Sheet

As of July 31, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	7,793.16
10200 First Interstate -3877- General	27,862.06
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	99,731.70
10520 LGIP Investment Fund #5534	549,823.43
10530 LGIP - SDC Fund #6271	69,579.43
15340 LGIP Deposit Fund #6272	13,714.72
Total 10500 LGIP Investments	732,849.28
Total Bank Accounts	768,504.50
Other Current Assets	
11500 Water Bills Receivable	36,126.29
14000 Inventory	6,451.05
14200 Prepaid Expenses	8,063.58
Total Other Current Assets	50,640.92
Total Current Assets	819,145.42
Fixed Assets	
15000 Equipment	85,813.68
15100 Water System	3,565,410.59
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15600 Vehicles	
15610 Chevy Silverado HD2500 2011	39,993.00
Total 15600 Vehicles	39,993.00
15900 Accumulated Depreciation	-1,225,589.75
Total Fixed Assets	2,581,492.52
TOTAL ASSETS	\$3,400,637.94
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	943.44
Total Accounts Payable	943.44
Other Current Liabilities	
24000 Payroll Liabilities	0.00
OR Employment Taxes	86.50

	Total
OR Paid Family and Medical Leave	67.60
OR Statewide Transit Taxes	12.00
Total 24000 Payroll Liabilities	166.10
24300 Payroll payable	1,918.62
25000 Customer deposits payable	37,288.67
Total Other Current Liabilities	39,373.39
Total Current Liabilities	40,316.83
Total Liabilities	40,316.83
Equity	
32000 Retained Earnings S	1,428,059.63
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Income	32,110.33
Total Equity	3,360,321.11
TOTAL LIABILITIES AND EQUITY	\$3,400,637.94

Terrebonne Domestic Water District

Profit and Loss YTD Comparison

July 2023

	TOTAL	
	JUL 2023	JUL 2022 (PY)
Income		
40500 Investments		
45050 Interest Income	2,546.53	533.39
Total 40500 Investments	2,546.53	533.39
40550 OR-LB-20 Water Income		
41100 Water	58,300.18	62,723.83
41200 Service Fees	970.00	0.00
41300 Backflow Fees	0.00	
41500 Debt Reduction Charge		0.00
Total 40550 OR-LB-20 Water Income	59,270.18	62,723.83
41600 System Development Fees	0.00	0.00
Total Income	\$61,816.71	\$63,257.22
GROSS PROFIT	\$61,816.71	\$63,257.22
Expenses		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	11,266.67	7,552.63
61030 Payroll Taxes	944.52	739.59
61040 Employee Health ins	585.85	
61070 Employee Retirement	1,075.00	635.83
61080 Workers Comp	252.90	200.00
Total 61000 OR-LB- 30 Personnel Services	14,124.94	9,128.05
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	4,327.14	2,984.41
62012 Utilities - Other	20.77	83.46
Total 62010 Utilities	4,347.91	3,067.87
62020 Operating Supplies	256.57	345.23
62030 Testing expense	80.00	702.44
62040 Office Supplies	-459.94	1,049.11
62050 Postage, Mailing Service	216.00	25.66
62060 Legal	338.00	995.00
62070 Insurance		
62071 Insurance - Liability, D and O	789.58	89.00
62072 Property Insurance	136.75	763.58
Total 62070 Insurance	926.33	852.58
62080 Bookkeeping	744.00	736.00
62100 Vehicle Maintenance & Repair	67.96	

Terrebonne Domestic Water District

Profit and Loss YTD Comparison

July 2023

	TOTAL	
	JUL 2023	JUL 2022 (PY)
62160 Bank Charges		
62161 Bank Service Fees	373.95	103.43
62162 Merchant Services Proc Fee	734.06	507.73
Total 62160 Bank Charges	1,108.01	611.16
62170 Billing support	59.95	171.19
62180 Computer Software	588.33	14.99
62190 Dues & Subscriptions	538.90	
62200 Fuel	131.12	89.06
62220 Telephone, Telecommunications	767.90	473.92
62230 Refund	274.13	92.72
Total 62000 OR-LB-31 Operations	9,985.17	9,226.93
70000 Capital Outlay		
70100 System Improvements	5,596.27	
Total 70000 Capital Outlay	5,596.27	
80000 Interest Expense		4,534.35
Total Expenses	\$29,706.38	\$22,889.33
NET OPERATING INCOME	\$32,110.33	\$40,367.89
NET INCOME	\$32,110.33	\$40,367.89

Terrebonne Domes
Budget vs. Actuals: FY 2023
July 2023 -

Account	Jul 2023			Aug 2023			Sep 2023			Oct 2023			Nov 2023			Dec 2023					
	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget			
4000 Investments	2,548.53	1,083.33	100.00%	1,483.20	238.07%	1,083.33	1,083.33	1,083.33	100.00%	1,083.33	1,083.33	100.00%	1,083.33	1,083.33	100.00%	1,083.33	1,083.33	100.00%	1,083.33	1,083.33	100.00%
4600 Interest Income	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total 4000 Investments	\$ 2,548.53	\$ 1,083.33	100.00%	\$ 1,483.20	238.07%	\$ 1,083.33	\$ 1,083.33	\$ 1,083.33	100.00%	\$ 1,083.33	\$ 1,083.33	100.00%	\$ 1,083.33	\$ 1,083.33	100.00%	\$ 1,083.33	\$ 1,083.33	100.00%	\$ 1,083.33	\$ 1,083.33	100.00%
4100 Water	58,300.18	64,068.00	89.43%	4,224.89	64,492.89	99.70%	53,025.00	53,025.00	100.00%	38,475.00	38,475.00	100.00%	24,337.00	24,337.00	100.00%	24,250.00	24,250.00	100.00%	24,250.00	24,250.00	100.00%
4120 Service Fees	970.00	1,104.17	87.85%	0.00	0.00	0.00%	1,104.17	1,104.17	100.00%	1,104.17	1,104.17	100.00%	1,104.17	1,104.17	100.00%	1,104.17	1,104.17	100.00%	1,104.17	1,104.17	100.00%
4130 Backflow Fees	0.00	488.33	0.00%	0.00	0.00%	0.00%	488.33	488.33	100.00%	488.33	488.33	100.00%	488.33	488.33	100.00%	488.33	488.33	100.00%	488.33	488.33	100.00%
Total 4050 ORL-B-20 Water Income	\$ 58,270.18	\$ 65,560.50	89.04%	\$ 4,224.89	\$ 65,560.50	99.70%	\$ 53,025.00	\$ 53,025.00	100.00%	\$ 38,475.00	\$ 38,475.00	100.00%	\$ 24,337.00	\$ 24,337.00	100.00%	\$ 24,250.00	\$ 24,250.00	100.00%	\$ 24,250.00	\$ 24,250.00	100.00%
4100 System Development Fees	0.00	0.00	0.00%	0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Income	\$ 61,816.71	\$ 67,833.83	91.14%	\$ 4,224.89	\$ 67,833.83	91.14%	\$ 53,025.00	\$ 53,025.00	100.00%	\$ 38,475.00	\$ 38,475.00	100.00%	\$ 24,337.00	\$ 24,337.00	100.00%	\$ 24,250.00	\$ 24,250.00	100.00%	\$ 24,250.00	\$ 24,250.00	100.00%
Gross Profit	\$ 61,816.71	\$ 67,833.83	91.14%	\$ 4,224.89	\$ 67,833.83	91.14%	\$ 53,025.00	\$ 53,025.00	100.00%	\$ 38,475.00	\$ 38,475.00	100.00%	\$ 24,337.00	\$ 24,337.00	100.00%	\$ 24,250.00	\$ 24,250.00	100.00%	\$ 24,250.00	\$ 24,250.00	100.00%
Expense																					
6100 ORL-B-30 Personnel Services	0.00	0.00	0.00%	0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
6011 Utilities - Electric	11,266.67	11,748.00	95.90%	11,748.00	11,748.00	100.00%	11,748.00	11,748.00	100.00%	11,748.00	11,748.00	100.00%	11,748.00	11,748.00	100.00%	11,748.00	11,748.00	100.00%	11,748.00	11,748.00	100.00%
6100 Payroll Expenses	944.52	1,038.50	90.90%	893.73	1,039.50	85.98%	1,039.50	1,039.50	100.00%	1,039.50	1,039.50	100.00%	1,039.50	1,039.50	100.00%	1,039.50	1,039.50	100.00%	1,039.50	1,039.50	100.00%
6100 Payroll Taxes	595.85	591.07	100.80%	1,171.70	591.07	198.03%	591.07	591.07	100.00%	591.07	591.07	100.00%	591.07	591.07	100.00%	591.07	591.07	100.00%	591.07	591.07	100.00%
6100 Employee Health Ins	1,075.00	1,106.83	97.16%	1,106.83	1,106.83	100.00%	1,106.83	1,106.83	100.00%	1,106.83	1,106.83	100.00%	1,106.83	1,106.83	100.00%	1,106.83	1,106.83	100.00%	1,106.83	1,106.83	100.00%
6100 Employee Retirement	252.00	258.33	97.56%	258.33	258.33	100.00%	258.33	258.33	100.00%	258.33	258.33	100.00%	258.33	258.33	100.00%	258.33	258.33	100.00%	258.33	258.33	100.00%
6100 Workers Comp	0.00	0.00	0.00%	0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
Total 6100 ORL-B-30 Personnel Services	\$ 14,124.84	\$ 14,833.33	95.22%	\$ 14,471.10	\$ 14,833.33	97.57%	\$ 14,833.33	\$ 14,833.33	100.00%	\$ 14,833.33	\$ 14,833.33	100.00%	\$ 14,833.33	\$ 14,833.33	100.00%	\$ 14,833.33	\$ 14,833.33	100.00%	\$ 14,833.33	\$ 14,833.33	100.00%
6200 ORL-B-31 Operations	0.00	0.00	0.00%	0.00	0.00%	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
6200 Utilities	4,327.14	2,760.00	157.14%	1,571.14	157.35%	1,000.00%	2,760.00	2,760.00	100.00%	2,760.00	2,760.00	100.00%	2,760.00	2,760.00	100.00%	2,760.00	2,760.00	100.00%	2,760.00	2,760.00	100.00%
6201 Utilities - Electric	2,037.14	1,067.00	190.92%	1,067.00	100.00%	100.00%	1,067.00	1,067.00	100.00%	1,067.00	1,067.00	100.00%	1,067.00	1,067.00	100.00%	1,067.00	1,067.00	100.00%	1,067.00	1,067.00	100.00%
6201 Utilities - Other	2,290.00	1,693.00	135.26%	504.14	30.38%	30.38%	1,693.00	1,693.00	100.00%	1,693.00	1,693.00	100.00%	1,693.00	1,693.00	100.00%	1,693.00	1,693.00	100.00%	1,693.00	1,693.00	100.00%
Total 6200 Utilities	\$ 4,327.14	\$ 2,760.00	157.14%	\$ 1,571.14	\$ 157.35%	\$ 1,000.00%	\$ 2,760.00	\$ 2,760.00	100.00%	\$ 2,760.00	\$ 2,760.00	100.00%	\$ 2,760.00	\$ 2,760.00	100.00%	\$ 2,760.00	\$ 2,760.00	100.00%	\$ 2,760.00	\$ 2,760.00	100.00%
6200 Operating Supplies	290.57	416.67	69.73%	416.67	100.00%	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%
6200 Tending Expense	80.00	291.67	27.43%	291.67	100.00%	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%
6200 Office Supplies	459.84	291.67	157.69%	120.00	41.14%	41.14%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%
6200 Postage, Mailing Service	216.00	333.33	64.80%	333.33	100.00%	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%	333.33	333.33	100.00%
6200 Legal	338.00	1,290.00	26.20%	1,290.00	100.00%	100.00%	1,290.00	1,290.00	100.00%	1,290.00	1,290.00	100.00%	1,290.00	1,290.00	100.00%	1,290.00	1,290.00	100.00%	1,290.00	1,290.00	100.00%
6207 Insurance	789.58	108.33	728.87%	108.33	100.00%	100.00%	108.33	108.33	100.00%	108.33	108.33	100.00%	108.33	108.33	100.00%	108.33	108.33	100.00%	108.33	108.33	100.00%
6207 Property Insurance	828.75	916.67	90.30%	916.67	100.00%	100.00%	916.67	916.67	100.00%	916.67	916.67	100.00%	916.67	916.67	100.00%	916.67	916.67	100.00%	916.67	916.67	100.00%
Total 6207 Insurance	\$ 828.75	\$ 916.67	90.30%	\$ 916.67	\$ 100.00%	\$ 100.00%	\$ 916.67	\$ 916.67	100.00%	\$ 916.67	\$ 916.67	100.00%	\$ 916.67	\$ 916.67	100.00%	\$ 916.67	\$ 916.67	100.00%	\$ 916.67	\$ 916.67	100.00%
6200 Bookkeeping	744.00	833.33	89.29%	833.33	100.00%	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%
6200 Directors Fees	0.00	202.50	0.00%	202.50	100.00%	100.00%	202.50	202.50	100.00%	202.50	202.50	100.00%	202.50	202.50	100.00%	202.50	202.50	100.00%	202.50	202.50	100.00%
6210 Vehicle Maintenance & Repair	0.00	126.00	0.00%	126.00	100.00%	100.00%	126.00	126.00	100.00%	126.00	126.00	100.00%	126.00	126.00	100.00%	126.00	126.00	100.00%	126.00	126.00	100.00%
6210 Education	0.00	83.33	0.00%	83.33	100.00%	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%
6211 Travel	0.00	83.33	0.00%	83.33	100.00%	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%
6212 Conferences, Convention, Meeting	0.00	133.33	0.00%	133.33	100.00%	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%
Total 6210 Education	\$ 0.00	\$ 266.67	\$ 0.00	\$ 266.67	\$ 100.00%	\$ 100.00%	\$ 266.67	\$ 266.67	\$ 100.00%	\$ 266.67	\$ 266.67	\$ 100.00%	\$ 266.67	\$ 266.67	\$ 100.00%	\$ 266.67	\$ 266.67	\$ 100.00%	\$ 266.67	\$ 266.67	\$ 100.00%
6220 Contract Labor	416.67	416.67	100.00%	416.67	100.00%	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%
6210 Auditing	416.67	416.67	100.00%	416.67	100.00%	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%	416.67	416.67	100.00%
6210 Backflow Expense	483.33	483.33	100.00%	483.33	100.00%	100.00%	483.33	483.33	100.00%	483.33	483.33	100.00%	483.33	483.33	100.00%	483.33	483.33	100.00%	483.33	483.33	100.00%
6210 Bank Charges	833.33	833.33	100.00%	833.33	100.00%	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%	833.33	833.33	100.00%
6210 Bank Service Fees	373.85	373.85	100.00																		

Terrebonne Domestic Water District

Check Detail

July 12 - August 8, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506						
07/20/2023	Expense		WEBPAYMENT GATEWAY SERVICES		R	-60.27
				GATEWAY SERVICES WEBPAYMENT		60.27
08/01/2023	Expense		MRCNT PMNT PROC		C	-283.20
				MRCNT PMNT PROC SETTLEMENT 561101001135 693		283.20
10200 First Interstate -3877- General						
07/12/2023	Expense		FIRST INTERSTATE BANK		R	-200.00
				ACH SETTLEMENT ELEC DEBIT 1080788		200.00
07/14/2023	Tax Payment		OR Department of Revenue	Tax Payment for Period: 07/08/2023-07/11/2023	R	-749.94
				OR Income Tax		-749.94
07/14/2023	Tax Payment		IRS	Tax Payment for Period: 07/08/2023-07/11/2023	R	-
				Federal Taxes (941/943/944)		2,695.85
						-
						2,695.85
07/17/2023	Expense		FIRST INTERSTATE BANK		R	-121.52
				SERVICE CHARGES JUNE 2023		121.52
07/18/2023	Expense		FIRST INTERSTATE BANK		R	-52.43
				ACH SETTLEMENT ELEC DEBIT 1080788		52.43
07/19/2023	Tax Payment		OR Department of Revenue	Tax Payment for Period: 04/01/2023-06/30/2023	R	-252.98
				OR Employment Taxes		-252.98
				OR Employment Taxes		-0.07
				OR Employment Taxes		-0.07
07/19/2023	Tax Payment		OR Department of Revenue	Tax Payment for Period: 04/01/2023-06/30/2023	R	-32.31
				OR Statewide Transit Taxes		-32.31
07/19/2023	Tax Payment		Department of Family and Medical Leave	Tax Payment for Period: 04/01/2023-06/30/2023	R	-197.25
				OR Paid Family and Medical Leave		-197.25
07/27/2023	Check	3858	US POSTAL SERVICE	Hubdoc - https://app.hubdoc.com/document/435396535 - INV3858	C	-216.00
				United States Post Office - 3858		216.00
07/31/2023	Bill Payment (Check)	3860	AMERICAN BUSINESS SOFTWARE INC			-59.95
						-59.95
07/31/2023	Bill Payment (Check)	3861	CENTRATTEL TELEPHONE ANSWERING SERVICE			-229.80
						-229.80
07/31/2023	Bill Payment (Check)	3862	Deschutes County Clerk			-538.90
						-538.90
07/31/2023	Bill Payment (Check)	3863	Devon Smith			-86.83
						-86.83
07/31/2023	Bill Payment (Check)	3864	ED STAUB & SONS PETROLEUM			-131.12
						-131.12

Terrebonne Domestic Water District

Check Detail

July 12 - August 8, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/31/2023	Bill Payment (Check)	3865	EDGE ANALYTICAL INC			-80.00
						-80.00
07/31/2023	Bill Payment (Check)	3866	James Eitzen			-60.50
						-60.50
07/31/2023	Bill Payment (Check)	3867	Kris Attlesperge & Elijah Polich			-30.75
						-30.75
07/31/2023	Bill Payment (Check)	3868	LES SCHWAB TIRE CENTER			-67.96
						-67.96
07/31/2023	Bill Payment (Check)	3869	Linley & Joshua Laughlin			-96.05
						-96.05
07/31/2023	Bill Payment (Check)	3870	LOCAL GOVERNMENT LAW GROUP PC			-338.00
						-338.00
07/31/2023	Bill Payment (Check)	3871	PACIFIC POWER			-
						4,327.14
						-
						4,327.14
07/31/2023	Bill Payment (Check)	3872	Parametrix			-
						5,575.27
						-
						5,575.27
08/07/2023	Payroll Check	3883	Daniel J. Bruce	Pay Period: 08/01/2023-08/31/2023		-
						5,603.92
				Gross Pay - This is not a legal pay stub		7,683.34
				Employer Taxes		592.61
				Employer Retirement Contribution		716.67
				Edward Jones SEP		213.13
				Edward Jones SEP - Company Contribution		716.67
				OR Paid Family and Medical Leave		46.10
				OR Statewide Transit Taxes		7.47
				OR Employment Taxes		6.75
				OR Income Tax		511.28
				Federal Taxes (941/943/944)		1,887.30
08/07/2023	Payroll Check	3884	Jennifer A. Komiskey	Pay Period: 08/01/2023-08/31/2023		-
						2,675.89
				Gross Pay - This is not a legal pay stub		3,583.33
				Employer Taxes		301.12
				Employer Retirement Contribution		358.33
				Employer Health Ins. Contribution		585.85
				Edward Jones SEP		107.50
				Health Insurance		0.00
				Dental Insurance		0.00
				Edward Jones SEP - Company Contribution		358.33
				Health Insurance - Company Contribution		531.00

Terrebonne Domestic Water District

Check Detail

July 12 - August 8, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Dental Insurance - Company Contribution		54.85
				OR Paid Family and Medical Leave		21.50
				OR Statewide Transit Taxes		3.48
				OR Employment Taxes		28.91
				OR Income Tax		238.66
				Federal Taxes (941/943/944)		808.51
08/08/2023	Check	3875	EDWARD JONES	FBO: Jennifer Komiskey \$358.33 - Employer Contribution, \$107.5 Employee Contribution		-465.83
				Employer portion		-358.33
				Employee portion		-107.50
08/08/2023	Check	3876	EDWARD JONES	FBO: Daniel Bruce \$716.67 - Employer Contribution, \$213.13 Employee Contribution		-929.80
				Employer portion		-716.67
				Employee portion		-213.13
08/08/2023	Bill Payment (Check)	3873	AT&T MOBILITY			-376.00
						-376.00
08/08/2023	Bill Payment (Check)	3874	CENTRATTEL TELEPHONE ANSWERING SERVICE			-249.80
						-249.80
08/08/2023	Bill Payment (Check)	3877	MASTERCARD (FIB) #1292			-32.05
						-32.05
08/08/2023	Bill Payment (Check)	3878	MASTERCARD (FIB) #2575			-254.58
						-254.58
08/08/2023	Bill Payment (Check)	3879	REPUBLIC SERVICES #675			-20.77
						-20.77
08/08/2023	Bill Payment (Check)	3880	REVEAL ACCOUNTING SOLUTIONS			-744.00
						-744.00
08/08/2023	Bill Payment (Check)	3881	TDS			-162.10
						-162.10
08/08/2023	Bill Payment (Check)	3882	TERREBONNE HARDWARE			-1.99
						-1.99



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

The Terrebonne Domestic Water District is a special district serving the residents of the Terrebonne area. The district supplies clean water to over 600 homes and businesses within the district's one mile square boundaries.

The district is overseen by the district manager, Dan Bruce and governed by a five member elected board. It is this governing board that we are writing to you about today ...we are in need of prospective board members. At this time we have one empty seat and may have another seat available in the near future.

The time board members spend each month at meetings is minimule but the job they do is vital to the operation of the district. The board meets once a month for about an hour to discuss district business and to help the district manager with direction and opinions. We need your voice to join us in this endeavor.

At this time the district is accepting letters of interest for the open position and letters of interest for any future positions. Prospective board members will meet with the board for consideration and would be appointed as needed. All appointed board members would need to be elected to their seat in the next open election.

If you have any questions please contact Dan Bruce at the district office and for an idea of what the board does visit the district web site.

Dan Bruce - District Manager
Terrebonne Domestic Water District
541-548-2727, tdwd@bendbroadband.com , tdwd.org

Proposed Changes to Leak Policy

- 1. Add title to be “Leak Debt Forgiveness Policy”**
- 2. Have policy reflect that it is for bills over 4x times average monthly change.**
- 3. Remove any reference to “large bills”**
- 4. Move #3 to #1 as the first statement.**
- 5. Remove reference to forgiving half of the bill.**
- 6. Change reference to paying over 6 months to “extended period of time.**



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Leak Debt Forgiveness Policy

These guidelines shall be used by the district's board of directors when addressing a customer's bill that exceeds four (4) times the usual monthly bill.

- 1. It shall be noted that the customer is legally responsible for all water delivered AFTER the district water meter.**
- 2. Any decision to remediate, in any way, a water bill will be the sole preview of Terrebonne Domestic Water District Board of Directors.**
- 3. All decisions to reduce a customer's water bill will be made on a case by case basis after a review by the Board.**
- 4. The board will not consider reducing a water bill if the bill is due to common overuse issues: Over indoor use of water, over watering, running toilet or sink or other issues within the control of the customer.**
- 5. As a general rule the Board will only reduce a water bill if the bill is a result of an undetected leak due to damage to the customers plumbing.**
- 6. The Board will require a written explanation as to the circumstances of the leak as well as confirmation that the leak has been repaired.**
- 7. The district may at its discretion, allow a customer to pay a water bill over an extended period of time.**
- 8. Any customer participation in this process, that results in a water bill reduction, shall be a time event for said customer.**



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

District Managers Update

August 8th, 2023

- I have nothing to report outside of this month's agenda items.

District Account Holdings

First Interstate Bank

\$68,569.90

LGIP 4845, Debt Service

\$99,731.70

LGIP 5534, Savings Fund

\$549,823.43

LGIP 6271, SDC Fund

\$69,579.43

LGIP 6272, Deposit Fund

\$13,714.72

Total All Accounts

\$801,419.18