



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting

December 12th, 2023

The Regular Public Board Meeting was **called to order** at 1800 hours on December 12th, with 4 directors present: Eric Fisher, Jim Wilhem, Kevin Byrne and Debbi Wilhelm. Also present was District Manager Dan Bruce and the following members of the public: Velda Aldous, Matt Banton, Rich Rogers and Steve Frandsen. There were no members of the public on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the November public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Kevin. **VOTES:** Eric-yea, Jim-yea, Debbi-yea, Kevin-yea. Motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$36,980 in income, \$22,474 of expenses and \$14,233 of net income for the month of November. Current accounts showed onhand funds of \$897,066. It was noted that income was high for the month of November and Dan believes that is due to our billing error last billing period. Dan noted that we may see a correction next month. Kevin made a motion that the board accept the financial report and the checks as presented, seconded by Debbi. **VOTES:** Eric-yea, Jim-yea, Debbi-yea, Kevin-yea. Motion passed unanimously.

Chairman's Report: Chairman has nothing to report at this time.

District Manager's Report: Dan presented his report to the board. (see report)

SDAO Conference: Dan reminded the board that the SDAO board member training in Seaside will be opening for registration next month. The board agreed to reserve 2 spots so that our board members may attend.

District Audit: Dan has been in contact with John at Reveal concerning our outstanding audits. John will be putting us in contact with someone that can help us recruit a new auditor. The district, the State and the County all understand the problem a lot of small districts are having in this area. We will continue to keep the State and the Country informed of our progress.

Business Discussed: ODOT Hwy 97 and 11th Street: Dan informed the board that we are still in limbo with the ODOT contract for these projects. The latest contract sent to us by ODOT is still not acceptable to the district. Jim noted that he had reviewed the contract and did not see the items we had asked for. At this point Dan has arranged a meeting between our lawyer and

the ODOT lawyer so they can hopefully come to an understanding. The board is still in agreement that we will not accept a contract that leaves the district open to unlimited cost overruns.

Board Member Recruitment: A letter of interest from Matt Bandon was read into the record. (see letter of interest). All other members of the public showing interest had already attended at least one meeting and had their letter read into the record.

Eric thanked everyone that was in attendance for coming to the meeting and taking interest in being on the board. It was noted that the board would be selecting one new member tonight and that another position would be open in the near future. It was also noted that the vote for a new board member would be an open vote and that the vote must be unanimous.

Votes: Eric-Velda Aldous, Jim-Velda Aldous, Debbi-Velda Aldous, Kevin-Velda Aldous. Velda Aldous was elected to the board unanimously.

Eric swore in Velda and paperwork was completed and signed. (see paperwork)

December Billing: Jim made a presentation to the board in favor of forgiving residential customers' water bills for the month of December. After some discussion Jim made a motion that all customers would receive a credit of our average monthly base rate of \$40.50 on their December billing second by Kevin. **Votes:** Eric-yea, Jim-yea, Debbi-yea, Kevin-yea, Velda-yea. Motion passed unanimously. Jim presented a proposed letter, addressed to the public, explaining this decision. (see letter) It was agreed that after making some proposed changes we would include this letter with the December billing.

Other Business Discussed: Interest Rates: Jim reminded the board that the current interest the district charges for paying SDC fees over time is set at 1%. It was suggested that the board review this interest rate in light of the current interest rates others are charging. It was agreed that Dan would look at the procedures necessary to adjust the rate.(46)

Holiday Bonus for Staff: Jim noted that in the past we have awarded the district's staff a holiday bonus at this time of year. After some discussion Debbi made a motion that the board award Dan and Jennifer a \$500 bonus for the work they have done this year, second by Velda.

Votes: Eric-yea, Jim-yea, Debbi-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Eric then presented the cards and bonuses to Dan and thanked him for his work. Eric noted that there is a difference between a "job and service" and he believes Dan serves the district and its customers well.

Next Regular Board Meeting: January 8th, 2024 @ 1800 hours @ TDWD district office.

Meeting Adjourned:1802 hours

Submitted By: Jim Wilhelm
Secretary TDWD

Recorded Action Points