



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

Regular Public Board Meeting Agenda April 8th, 2025

Regular public board meetings of the Terrebonne Domestic Water District are held at 6:00 PM at the TDWD district office on the second Tuesday of each month. Any additional meetings or changes to this schedule will be posted to the TDWD website and Facebook page. Any questions concerning meetings or schedules can be addressed at 1-541-548-2727.

Public Comments: Members of the public wishing to address the board are asked to fill out a form stating the subject and the members' address. The speaker will be given 3 minutes to speak. The board would request that all members of the public maintain a measure of decorum and respect the noted time limit.

Minutes of Last Board Meeting: Secretary Jim Wilhelm will review the minutes from the last meeting

Treasurer's Report: Treasurer Kevin Byrne will review the financial report and checks as signed for the previous month.

President's Report: President Eric Fisher to report or comment as needed.

Water Manager's Report: Dan Bruce will present his report to the board.

Business to be Discussed:

1. ODOT HWY 97 Project.
2. Policy review

Next Regular Board Meeting: May 13th, 2025 @ 6:00pm

In accordance with Oregon Open Meeting laws, all meetings of the Terrebonne Domestic Water District, exempting some executive meetings, are open to the public. In addition to this all records of meetings and financial dealings are available for inspection. See Resolution 2014-01 for details.

Join Zoom Meeting

<https://us02web.zoom.us/j/89847042644?pwd=Av6aSThzK8ZMRb3NXwxSLyNwEmHtEI.1>

Meeting ID: 898 4704 2644

Passcode: 090683

Dial by your location +1 253 215 8782 US (Tacoma)



**TERREBONNE DOMESTIC
WATER DISTRICT**

Terrebonne Domestic Water District

8300 5th Terrebonne OR 97760
Phone: 54-548-2727
Email : tdwd@bendbroadband.com
Website: <https://tdwd.org/>

Position #1 Velda Aldose
Position #2 Jim Wilhelm
Position #3 Kevin Byrne
Position #4 Eric Fisher
Position #5 Matt Banton

Regular Public Board Meeting March 11th, 2025

The Regular Public Board Meeting was **called to order** at 1800 hours on March 11th, 2025 with 5 directors present: Eric Fisher, Jim Wilhelm, Kevin Byrne, Velda Aldous and Matt Banton. Also present was District Manager Dan Bruce. No members of the public were present. There were no members of the public on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the January public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Matt.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$30,539 in income, \$23,628 of expenses and **\$6,911** of net income for the month of February. Current accounts showed onhand funds of \$809,316. Jim asked that the board address having all the district's funds in one account or having each fund have its one account. Eric directed that the board move this question to the new business section of the meeting and discuss it there. Matt made a motion that the board accept the financial report and the checks as presented, seconded by Velda.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

President's Report: Eric reminded the board members that are up for election that they needed to get their paperwork into the county clerk's office this month.

District Manager's Report: Dan presented his report to the board (see report). Dan informed the board that all items on his report are on the "Business to be Discussed" section of this meeting.

Business Discussed:

ODOT HWY 97 Project: Dan noted that the HWY 97 project continues to move forward with few problems involving the District. Dan noted that there is an issue getting the correct fire hydrants. Dan is working with the contractor to address this situation.

Consumer Leak: Dan presented a letter from a customer that was asking for assistance with a large water bill that was the result of an undetected leak. Eric read the letter into the record (see letter). After some discussion it was agreed that the customer covered all the requirements of the District's leak policy. Jim made a motion that the board reduce the customers water bill by \$75, about half of customers bill, seconded by Velda.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Payroll Direct Deposit. Dan informed the board that after a discussion with Jenn and our bookkeeper, they are requesting that the district move to direct deposit for their paychecks. Velda made a motion that the board move to direct deposit for employees payroll checks, seconded by Velda.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Policy Review: Dan informed the board that he is in the process of refining a "Customer Conduct Policy". This item will be added to next month's meeting.

Other Business Discussed: Moving Districts Fund to Separate Accounts: Jim was requesting that the board approve having a separate LGIP "accounts" for each of the District's "funds". After some discussion, it was agreed that having separate accounts allowed the board to better track the status of each account. Kevin made a motion that the board continue to have the four accounts and to allot interest accumulated by that account to stay in that account, seconded by Velda.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. Motion passed unanimously.

Good of the Order: Eric asked the board if anyone had any other items for the "Good of the Order". Matt asked Dan about the status of the lot line adjustment on the District's property on C Street. Dan said he will look into getting this completed and the board voiced its desire to have this project move forward.

Next Regular Board Meeting: April, 8th, 2025 @ 1800 hours @ TDWD district office.

Meeting Adjourned: 1834 hours

Submitted By: Jim Wilhelm

Secretary TDWD

Recorded Action Points

Management Report

Terrebonne Domestic Water District
For the period ended March 31, 2025

Prepared on
April 8, 2025

For management use only

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Statement of Activity

March 2025

	Total
REVENUE	
40500 Investments	
45050 Interest Income	3,067.84
Total 40500 Investments	3,067.84
40550 OR-LB-20 Water Income	
41100 Water	26,121.10
41200 Service Fees	785.00
41300 Backflow Fees	5,850.00
Total 40550 OR-LB-20 Water Income	32,756.10
Total Revenue	35,823.94
GROSS PROFIT	
	35,823.94
EXPENDITURES	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	12,821.25
61030 Payroll Taxes	1,099.66
61040 Employee Health ins	631.00
61070 Employee Retirement	1,224.21
61080 Workers Comp	671.70
Total 61000 OR-LB- 30 Personnel Services	16,447.82
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	2,306.97
62012 Utilities - Other	141.39
Total 62010 Utilities	2,448.36
62020 Operating Supplies	62.28
62040 Office Supplies	86.58
62050 Postage, Mailing Service	406.20
62070 Insurance	
62071 Insurance - Liability, D and O	311.67
62072 Property Insurance	786.50
Total 62070 Insurance	1,098.17
62080 Bookkeeping	864.80
62110 Education	
62212 Conference, Convention, Meeting	425.00
Total 62110 Education	425.00
62150 Backflow Expense	4,602.50
62160 Bank Charges	
62161 Bank Service Fees	141.62
62162 Merchant Services Proc Fee	537.56

	Total
Total 62160 Bank Charges	679.18
62170 Billing support	1,520.00
62180 Computer Software	175.16
62200 Fuel	198.99
62220 Telephone, Telecommunications	408.54
62230 Refund	1.81
Total 62000 OR-LB-31 Operations	12,977.57
70000 Capital Outlay	
70100 System Improvements	44.97
Total 70000 Capital Outlay	44.97
Total Expenditures	29,470.36
NET OPERATING REVENUE	6,353.58
NET REVENUE	\$6,353.58

Statement of Financial Position

As of March 31, 2025

Total

ASSETS	
Current Assets	
Bank Accounts	
10100 Bank-4506	10,515.42
10200 First Interstate -3877- General	15,702.03
10500 LGIP Investments	20,506.69
10510 LGIP - Debit Service #4845	602,149.43
10520 LGIP Investment Fund #5534	7,923.44
10530 LGIP - SDC Fund #6271	151,906.94
15340 LGIP Deposit Fund #6272	782,486.50
Total 10500 LGIP Investments	
Total Bank Accounts	
Other Current Assets	
11500 Water Bills Receivable	4,277.70
14000 Inventory	6,451.05
14200 Prepaid Expenses	12,397.15
Total Other Current Assets	
Total Current Assets	
Fixed Assets	
15000 Equipment	85,813.68
15100 Water System	3,565,410.59
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15600 Vehicles	39,993.00
15610 Chevy Silverado HD2500 2011	39,993.00
Total 15600 Vehicles	
15900 Accumulated Depreciation	-1,585,100.16
Total Fixed Assets	
TOTAL ASSETS	
\$3,053,811.96	
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	1,915.89
Total Accounts Payable	
Other Current Liabilities	
24300 Payroll payable	1,918.62
25000 Customer deposits payable	38,988.67

	Total
Total Other Current Liabilities	40,907.29
Total Current Liabilities	42,823.18
Total Liabilities	42,823.18
Equity	
32000 Retained Earnings S	1,011,173.09
32500 Debt Service fund bal	105,905.63
32600 SDC Revenues	59,031.00
33000 Retained Earnings M	1,735,214.52
Net Revenue	99,664.54
Total Equity	3,010,988.78
TOTAL LIABILITIES AND EQUITY	\$3,053,811.96

Terrebonne Domestic Water District

Statement of Activity Comparison

July 2024 - March 2025

	TOTAL	
	JUL 2024 - MAR 2025	JUL 2023 - MAR 2024 (PY)
Revenue		
40500 Investments		
45050 Interest Income	27,715.99	28,686.53
Total 40500 Investments	27,715.99	28,686.53
40550 OR-LB-20 Water Income		
41100 Water	342,362.04	323,780.31
41200 Service Fees	8,973.02	6,877.09
41300 Backflow Fees	5,850.00	6,097.50
Total 40550 OR-LB-20 Water Income	357,185.06	336,754.90
41600 System Development Fees	0.00	235.00
Total Revenue	\$384,901.05	\$365,676.43
GROSS PROFIT	\$384,901.05	\$365,676.43
Expenditures		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	115,609.51	103,788.02
61030 Payroll Taxes	9,517.21	8,498.68
61040 Employee Health ins	5,679.00	5,272.65
61070 Employee Retirement	11,017.89	9,800.03
61080 Workers Comp	2,772.78	3,042.63
Total 61000 OR-LB- 30 Personnel Services	144,596.39	130,402.01
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	32,515.48	26,621.43
62012 Utilities - Other	2,871.95	1,691.53
Total 62010 Utilities	35,387.43	28,312.96
62020 Operating Supplies		
62020 Operating Supplies	2,138.82	3,617.99
62024 Repair and Maintenance		1,940.46
Total 62020 Operating Supplies	2,138.82	5,558.45
62030 Testing expense		
62030 Testing expense	645.00	986.00
62040 Office Supplies		
62040 Office Supplies	579.68	848.31
62050 Postage, Mailing Service		
62050 Postage, Mailing Service	3,254.46	3,331.44
62060 Legal		
62060 Legal	10,797.70	3,451.25
62070 Insurance		
62070 Insurance		
62071 Insurance - Liability, D and O	3,425.01	5,982.51
62072 Property Insurance	6,645.00	2,963.26
Total 62070 Insurance	10,070.01	8,945.77
62080 Bookkeeping		
62080 Bookkeeping	7,763.69	6,898.78
62100 Vehicle Maintenance & Repair		
62100 Vehicle Maintenance & Repair	985.33	881.76

Terrebonne Domestic Water District

Statement of Activity Comparison

July 2024 - March 2025

	TOTAL	
	JUL 2024 - MAR 2025	JUL 2023 - MAR 2024 (PY)
62110 Education		
62114 Travel	155.56	1,597.58
62212 Conference, Convention, Meeting	1,490.00	790.00
Total 62110 Education	1,645.56	2,387.58
62140 Auditing	597.50	
62150 Backflow Expense	4,602.50	6,365.00
62160 Bank Charges		
62161 Bank Service Fees	1,334.99	1,970.37
62162 Merchant Services Proc Fee	7,162.55	5,647.96
Total 62160 Bank Charges	8,497.54	7,618.33
62170 Billing support	3,478.44	1,210.33
62180 Computer Software	3,414.35	2,291.57
62190 Dues & Subscriptions	2,154.78	2,571.13
62200 Fuel	1,873.09	1,674.45
62210 Printing and Copying	33.75	115.00
62220 Telephone, Telecommunications	4,422.04	4,450.51
62230 Refund	882.46	1,505.09
Total 62000 OR-LB-31 Operations	103,224.13	89,403.71
70000 Capital Outlay		
70100 System Improvements	32,283.70	30,533.88
70200 Equipment	5,132.29	
Total 70000 Capital Outlay	37,415.99	30,533.88
Total Expenditures	\$285,236.51	\$250,339.60
NET OPERATING REVENUE	\$99,664.54	\$115,336.83
NET REVENUE	\$99,664.54	\$115,336.83

Terrebonne Domestic Water District

Statement of Activity Comparison

March 2025

	TOTAL	
	MAR 2025	MAR 2024 (PY)
Revenue		
40500 Investments		
45050 Interest Income	3,067.84	3,722.86
Total 40500 Investments	3,067.84	3,722.86
40550 OR-LB-20 Water Income		
41100 Water	26,121.10	25,325.78
41200 Service Fees	785.00	837.89
41300 Backflow Fees	5,850.00	0.00
Total 40550 OR-LB-20 Water Income	32,756.10	26,163.67
41600 System Development Fees	0.00	0.00
Total Revenue	\$35,823.94	\$29,886.53
GROSS PROFIT	\$35,823.94	\$29,886.53
Expenditures		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	12,821.25	11,683.34
61030 Payroll Taxes	1,099.66	1,002.39
61040 Employee Health ins	631.00	585.85
61070 Employee Retirement	1,224.21	1,116.67
61080 Workers Comp	671.70	252.90
Total 61000 OR-LB- 30 Personnel Services	16,447.82	14,641.15
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	2,306.97	1,927.57
62012 Utilities - Other	141.39	20.77
Total 62010 Utilities	2,448.36	1,948.34
62020 Operating Supplies	62.28	2,351.65
62030 Testing expense		284.00
62040 Office Supplies	86.58	59.33
62050 Postage, Mailing Service	406.20	567.06
62070 Insurance		
62071 Insurance - Liability, D and O	311.67	415.00
62072 Property Insurance	786.50	714.25
Total 62070 Insurance	1,098.17	1,129.25
62080 Bookkeeping	864.80	771.00
62100 Vehicle Maintenance & Repair		435.00
62110 Education		
62114 Travel		14.45
62212 Conference, Convention, Meeting	425.00	
Total 62110 Education	425.00	14.45
62150 Backflow Expense	4,602.50	

Terrebonne Domestic Water District

Statement of Activity Comparison

March 2025

	TOTAL	
	MAR 2025	MAR 2024 (PY)
62160 Bank Charges		
62161 Bank Service Fees	141.62	190.98
62162 Merchant Services Proc Fee	537.56	425.52
Total 62160 Bank Charges	679.18	616.50
62170 Billing support	1,520.00	169.12
62180 Computer Software	175.16	144.16
62190 Dues & Subscriptions		97.50
62200 Fuel	198.99	555.88
62220 Telephone, Telecommunications	408.54	359.44
62230 Refund	1.81	224.59
Total 62000 OR-LB-31 Operations	12,977.57	9,727.27
70000 Capital Outlay		
70100 System Improvements	44.97	
Total 70000 Capital Outlay	44.97	
Total Expenditures	\$29,470.36	\$24,368.42
NET OPERATING REVENUE	\$6,353.58	\$5,518.11
NET REVENUE	\$6,353.58	\$5,518.11

Terrebonne Domestic Water District
Budget vs. Actuals: FY 2024 - 2025 - FY25 P&L
 July 2024 - June 2025

Revenue	Jul 2024		Aug 2024		Sep 2024		Oct 2024		Nov 2024		Dec 2024		Jan 2025	
	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget	Actual	% of Budget
	Budget	over Budget	Budget	over Budget	Budget	over Budget	Budget	over Budget	Budget	over Budget	Budget	over Budget	Budget	over Budget
4050 Investments	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
4050 Interest Income	3,027.91	116.84%	497.91	17.22%	2,600.00	97.00%	3,307.10	122.00%	2,600.00	97.00%	3,164.11	120.89%	3,164.11	120.89%
Total 4050 Investments	\$ 3,027.91	\$ 3,027.91	\$ 497.91	\$ 497.91	\$ 2,600.00	\$ 2,600.00	\$ 3,307.10	\$ 3,307.10	\$ 2,600.00	\$ 2,600.00	\$ 3,164.11	\$ 3,164.11	\$ 3,164.11	\$ 3,164.11
4050 ORL-B-20 Water Income	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
4100 Water	66,970.69	101.51%	64,400.00	96.31%	64,400.00	96.31%	64,400.00	96.31%	64,400.00	96.31%	64,400.00	96.31%	64,400.00	96.31%
4100 Water Fees	184.35	83.33%	83.33%	39.81%	83.33%	39.81%	83.33%	39.81%	83.33%	39.81%	83.33%	39.81%	83.33%	39.81%
4100 Backflow Fees	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total 4050 ORL-B-20 Water Income	\$ 66,970.69	\$ 66,970.69	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00	\$ 64,400.00
4160 System Development Fees	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total Revenue	\$ 68,998.68	\$ 68,998.68	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00
Expenses	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Gross Profit	\$ 68,998.68	\$ 68,998.68	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00	\$ 65,400.00
6100 ORL-B-20 Personnel Services	12,821.25	100.00%	12,821.25	100.00%	12,821.25	100.00%	12,821.25	100.00%	12,821.25	100.00%	12,821.25	100.00%	12,821.25	100.00%
6100 Payroll Expenses	1,083.65	1,077.00%	1,077.00	1,000.00%	1,077.00	1,000.00%	1,077.00	1,000.00%	1,077.00	1,000.00%	1,077.00	1,000.00%	1,077.00	1,000.00%
6100 Payroll Taxes	631.00	633.33%	2.33	0.37%	633.33	633.33%	633.33	633.33%	633.33	633.33%	633.33	633.33%	633.33	633.33%
6100 Employee Health Ins	1,224.21	1,224.21%	1,224.21	1,000.00%	1,224.21	1,000.00%	1,224.21	1,000.00%	1,224.21	1,000.00%	1,224.21	1,000.00%	1,224.21	1,000.00%
6100 Retirement	671.70	316.50	316.50	47.28%	316.50	47.28%	316.50	47.28%	316.50	47.28%	316.50	47.28%	316.50	47.28%
6100 Workers Comp	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total 6100 ORL-B-20 Personnel Services	\$ 3,652.61	\$ 3,652.61	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00	\$ 3,333.00
6200 ORL-B-21 Operations	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
6200 Utilities	5,704.19	3,000.00%	2,704.19	150.00%	3,000.00	52.62%	4,220.70	73.84%	3,000.00	52.62%	3,216.84	55.27%	3,216.84	55.27%
6201 Utilities - Electric	86.30	208.33%	-111.94	-26.77%	208.33	48.56%	361.76	83.33%	208.33	48.56%	161.39	37.50%	208.33	48.56%
6201 Utilities - Other	\$ 5,617.89	\$ 5,617.89	\$ 2,816.13	\$ 2,816.13	\$ 3,791.67	\$ 3,791.67	\$ 4,858.94	\$ 4,858.94	\$ 3,791.67	\$ 3,791.67	\$ 3,055.45	\$ 3,055.45	\$ 3,055.45	\$ 3,055.45
Total 6201 Utilities	\$ 5,704.19	\$ 5,704.19	\$ 2,704.19	\$ 2,704.19	\$ 3,000.00	\$ 3,000.00	\$ 4,220.70	\$ 4,220.70	\$ 3,000.00	\$ 3,000.00	\$ 3,216.84	\$ 3,216.84	\$ 3,216.84	\$ 3,216.84
6200 Operating Supplies	973.38	416.67%	416.67	175.00%	416.67	175.00%	416.67	175.00%	416.67	175.00%	416.67	175.00%	416.67	175.00%
6200 Fuel	84.00	250.00%	168.00	500.00%	168.00	500.00%	168.00	500.00%	168.00	500.00%	168.00	500.00%	168.00	500.00%
6200 Office Supplies	389.24	416.67%	416.67	430.00%	416.67	430.00%	416.67	430.00%	416.67	430.00%	416.67	430.00%	416.67	430.00%
6200 Postage, Mailing Service	4,500.00	1,250.00%	1,250.00	33.33%	1,250.00	33.33%	1,250.00	33.33%	1,250.00	33.33%	1,250.00	33.33%	1,250.00	33.33%
6200 Legal	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
6200 Insurance	415.00	467.67%	415.00	467.67%	415.00	467.67%	415.00	467.67%	415.00	467.67%	415.00	467.67%	415.00	467.67%
6200 Property Insurance	714.25	804.83%	804.83%	112.69%	804.83%	112.69%	804.83%	112.69%	804.83%	112.69%	804.83%	112.69%	804.83%	112.69%
Total 6200 Insurance	\$ 1,129.25	\$ 1,129.25	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66	\$ 1,219.66
6200 Bookkeeping	843.50	833.33%	10.17	1.00%	833.33	79.00%	843.50	80.00%	833.33	79.00%	843.50	80.00%	833.33	79.00%
6200 Director Fees	207.50	207.50%	207.50	207.50%	207.50	207.50%	207.50	207.50%	207.50	207.50%	207.50	207.50%	207.50	207.50%
6200 Vehicle Maintenance & Repair	9.49	128.00%	-115.51	-1533.33%	128.00	1666.67%	128.00	1666.67%	128.00	1666.67%	128.00	1666.67%	128.00	1666.67%
6210 Education	83.33	83.33%	83.33	83.33%	83.33	83.33%	83.33	83.33%	83.33	83.33%	83.33	83.33%	83.33	83.33%
6210 Travel	131.72	166.67%	34.25	41.67%	166.67	200.00%	166.67	200.00%	166.67	200.00%	166.67	200.00%	166.67	200.00%
6212 Conference, Convention, Meeting	133.33	133.33%	133.33	133.33%	133.33	133.33%	133.33	133.33%	133.33	133.33%	133.33	133.33%	133.33	133.33%
Total 6210 Education	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72	\$ 131.72
6210 Contract Labor	507.50	416.67%	416.67	333.33%	416.67	333.33%	416.67	333.33%	416.67	333.33%	416.67	333.33%	416.67	333.33%
6210 Backflow Expenses	358.33	358.33%	358.33	358.33%	358.33	358.33%	358.33	358.33%	358.33	358.33%	358.33	358.33%	358.33	358.33%
6210 Bank Charges	156.67	83.33%	83.33	41.67%	83.33	41.67%	83.33	41.67%	83.33	41.67%	83.33	41.67%	83.33	41.67%
6210 Merchant Services Proc Fee	986.42	986.42%	1,028.15	1,032.00%	1,028.15	1,032.00%	1,028.15	1,032.00%	1,028.15	1,032.00%	1,028.15	1,032.00%	1,028.15	1,032.00%
Total 6210 Bank Charges	\$ 1,072.00	\$ 1,072.00	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15	\$ 1,111.15
6270 Billing support	235.12	291.67%	291.67	364.58%	291.67	364.58%	291.67	364.58%	291.67	364.58%	291.67	364.58%	291.67	364.58%
6270 Computer Software	849.17	128.00%	724.17	106.39%	1,119.17	167.14%	1,119.17	167.14%	1,119.17	167.14%	1,119.17	167.14%	1,119.17	167.14%
6270 Dues & Subscriptions	291.67	291.67%	291.67	291.67%	291.67	291.67%	291.67	291.67%	291.67	291.67%	291.67	291.67%	291.67	291.67%
6220 Fuel	375.84	250.00%	129.54	86.36%	250.00	166.67%	250.00	166.67%	250.00	166.67%	250.00	166.67%	250.00	166.67%
6220 Printing and Copying	148.75	148.75%	148.75	148.75%	148.75	148.75%	148.75	148.75%	148.75	148.75%	148.75	148.75%	148.75	148.75%
6220 Telephone, Telecommunications	391.18	541.67%	541.67	750.00%	541.67	750.00%	541.67	750.00%	541.67	750.00%	541.67	750.00%	541.67	750.00%
6220 Retail	180.05	166.67%	23.88	2.19%	166.67	150.00%	166.67	150.00%	166.67	150.00%	166.67	150.00%	166.67	150.00%
Total 6200 ORL-B-21 Operations	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06	\$ 7,127.06
7000 Capital Outlay	101.00	48,022.67%	-47,921.67	-47,921.67%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
7020 Equipment	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total 7000 Capital Outlay	\$ 101.00	\$ 101.00	\$ -47,921.67	\$ -47,921.67	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Expenditures	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17	\$ 24,830.17
Net Operating Revenue	\$ 46,388.78	\$ 46,388.78	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16
Other Expenditures	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
8010 Contingency	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%
Net Other Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Net Revenue	\$ 46,388.78	\$ 46,388.78	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16	\$ 41,744.16

Terrebonne Domestic Water District

Check Detail

March 12 - April 8, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506						
04/01/2025	Expenditure		MCHNT PMNT PROC		C	-93.25
				MCHNT PMNT PROC SETTLEMENT XXXXXXXX1135 693		93.25
04/07/2025	Expenditure		WEBPAYMENT GATEWAY SERVICES		C	-101.67
				GATEWAY SERVICES WEBPAYM / GATEWAY SERVICES WEBPAYMENT		101.67
10200 First Interstate -3877- General						
03/14/2025	Expenditure		FIRST INTERSTATE BANK		R	-141.62
				SERVICE CHARGES FEBRUARY 2025		141.62
03/25/2025	Bill Payment (Check)		H.D. FOWLER COMPANY			-44.97
						-44.97
03/25/2025	Bill Payment (Check)		ED STAUB & SONS PETROLEUM			-121.61
						-121.61
03/25/2025	Bill Payment (Check)		Olson, LLC			-
						4,602.50
						-
						4,602.50
03/28/2025	Expenditure		PACIFIC POWER		R	-
				ROCKYMTN/PACIFIC POWER BILL XXXXX8991ACH PAY		2,306.97
						2,306.97
03/31/2025	Check	270	FIRST INTERSTATE BANK		R	-236.90
				RETURNED DEPOSIT ITEM		-236.90
04/02/2025	Check	4344	US POSTAL SERVICE		C	-338.24
				CHECK 4344		338.24
04/03/2025	Bill Payment (Check)		AMERICAN BUSINESS SOFTWARE INC			-59.60
						-59.60
04/03/2025	Bill Payment (Check)		MASTERCARD (FIB) #2575			-116.44
						-116.44
04/03/2025	Bill Payment (Check)		Country Supplier			-86.58
						-86.58
04/03/2025	Bill Payment (Check)		CB Foss Trucking Inc			-1.81
						-1.81
04/03/2025	Bill Payment (Check)		REVEAL ACCOUNTING SOLUTIONS			-864.80
						-864.80
04/03/2025	Bill Payment (Check)		MASTERCARD (FIB) #1292			-155.66
						-155.66

Terrebonne Domestic Water District

Check Detail

March 12 - April 8, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
04/03/2025	Bill Payment (Check)		SPECIAL DISTRICTS INSURANCE SERVICES			-631.00
						-631.00
04/04/2025	Tax Payment		QuickBooks Payroll	Tax Payment	C	-
				Federal Taxes (941/943/944)		4,124.57
						-
						3,075.51
				OR Income Tax		-837.38
				OR Employment Taxes		-122.31
				OR Statewide Transit Taxes		-12.45
				OR Paid Family and Medical Leave		-76.92
04/06/2025	Payroll Check		Jennifer A. Komiskey	Pay Period: 04/01/2025-04/30/2025		-
				Gross Pay - This is not a legal pay stub		3,253.13
				Employer Taxes		4,359.83
				Employer Retirement Contribution		374.50
				Employer Health Ins. Contribution		435.98
				Edward Jones SEP		631.00
				Health Insurance		130.80
				Dental Insurance		0.00
				Edward Jones SEP - Company Contribution		0.00
				Health Insurance - Company Contribution		435.98
				Dental Insurance - Company Contribution		574.00
				OR Paid Family and Medical Leave		57.00
				OR Statewide Transit Taxes		26.16
				OR Employment Taxes		4.23
				OR Income Tax		42.70
				Federal Taxes (941/943/944)		272.64
						1,004.67
04/06/2025	Payroll Check		Daniel J. Bruce	Pay Period: 04/01/2025-04/30/2025		-
				Gross Pay - This is not a legal pay stub		6,175.96
				Employer Taxes		8,461.42
				Employer Retirement Contribution		725.18
				Edward Jones SEP		788.23
				Edward Jones SEP - Company Contribution		236.47
				OR Paid Family and Medical Leave		788.23
				OR Statewide Transit Taxes		50.76
				OR Employment Taxes		8.22
				OR Income Tax		79.61
				Federal Taxes (941/943/944)		564.74
						2,070.84
04/08/2025	Bill Payment (Check)		Eurofins (Formerly Edge Analytical)			-126.00
						-126.00
04/08/2025	Bill Payment (Check)		AMERICAN BUSINESS SOFTWARE INC			-70.40
						-70.40
04/08/2025	Check		EDWARD JONES	FBO: Daniel Bruce \$788.23 - Employer Contribution, \$236.47 Employee Contribution		-
				Employer portion		1,024.70
				Employee portion		-788.23
						-236.47
04/08/2025	Check		EDWARD JONES	FBO: Jennifer Komiskey \$435.98- Employer Contribution, \$130.80		-
						-566.78

Terrebonne Domestic Water District

Check Detail

March 12 - April 8, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				Employee Contribution		
				Employer portion		-435.98
				Employee portion		-130.80
04/08/2025	Bill Payment (Check)		REPUBLIC SERVICES #675			-21.39
						-21.39
04/08/2025	Bill Payment (Check)		TDS			-167.01
						-167.01
04/08/2025	Bill Payment (Check)		AT&T MOBILITY			-109.49
						-109.49
04/08/2025	Bill Payment (Check)		CENTRATel TELEPHONE ANSWERING SERVICE			-238.95
						-238.95



**TERREBONNE
DOMESTIC
WATER
DISTRICT**

District Managers Update

April 8th, 2025

- I have been working with Jim Newton lately to get water right permits and extensions submitted ASAP. There is a bill that is slated to pass that would increase fees by 135-150%. Some fees are already \$3-\$4k. We have also been working on our WMCP that is due this year. After these are both submitted, we will be adding the addendum to the 2006 master plan that was never submitted and get that submitted to the state.
- I have been looking for a contractor to help us with the office remodel for our new meeting room. Not a lot of interest from contractors at this point. I have the name of one that was given to me with a good recommendation and will be contacting them. If anyone knows a good contractor, please let me know.
- As a heads up we may have to move a power service that was placed too close to one of our water mains. I brought it to the attention of the property owner ahead of time, but they placed and energized the lines anyways. I'm currently working with them to resolve this ASAP. I will let everyone know if it becomes an issue.

District Account Holdings

First Interstate Bank

\$31,011.64

LGIP 4845, Debt Service

\$20,506.69

LGIP 5534, Savings Fund

\$602,149.43

LGIP 6271, SDC Fund

\$7,923.44

LGIP 6272, Deposit Fund

\$151,906.94

Total All Accounts

\$813,498.14