



**TERREBONNE  
DOMESTIC  
WATER  
DISTRICT**

## **Regular Public Board Meeting Agenda September 9th, 2025**

**Regular public board meetings of the Terrebonne Domestic Water District are held at 6:00 PM at the TDWD district office on the second Tuesday of each month. Any additional meetings or changes to this schedule will be posted to the TDWD website and Facebook page. Any questions concerning meetings or schedules can be addressed at 1-541-548-2727.**

**Public Comments:** Members of the public wishing to address the board are asked to fill out a form stating the subject and the members' address. The speaker will be given 3 minutes to speak. The board would request that all members of the public maintain a measure of decorum and respect the noted time limit.

**Minutes of Last Board Meeting:** Secretary Jim Wilhelm will review the minutes from the last meeting

**Treasurer's Report:** Treasurer Kevin Byrne will review the financial report and checks as signed for the previous month.

**President's Report:** President Eric Fisher to report or comment as needed.

**Water Manager's Report:** Dan Bruce will present his report to the board.

**Business to be Discussed:**

1. ODOT HWY 97 Project.
2. Deschutes county "Terrebonne planning meeting"

**Next Regular Board Meeting:** October 14<sup>th</sup>, 2025 @ 6:00pm

In accordance with Oregon Open Meeting laws, all meetings of the Terrebonne Domestic Water District, exempting some executive meetings, are open to the public. In addition to this all records of meetings and financial dealings are available for inspection. See Resolution 2014-01 for details.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87988035229?pwd=PoeVXMtbZ8J1P6YPNQA8V9WsT7OW5x.1>

**Meeting ID: 879 8803 5229**

**Passcode: 714191**

**Dial by your location +1 253 215 8782 US (Tacoma)**



**TERREBONNE DOMESTIC  
WATER DISTRICT**

## Terrebonne Domestic Water District

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Phone: 54-548-2727  
Email : [tdwd@bendbroadband.com](mailto:tdwd@bendbroadband.com)  
Website: <https://tdwd.org/>

Position #1 Velda Aldous  
Position #2 Jim Wilhelm  
Position #3 Kevin Byrne  
Position #4 Eric Fisher  
Position #5 Matt Banton

## Regular Public Budget Meeting August 12th, 2025

The Regular Public Board Meeting was **called to order** at 18:00 hours on July 8th, 2025, with 5 directors present: Matt Banton, Jim Wilhelm, Kevin Byrne and Velda Aldous. Also present was District Manager Dan Bruce. There were no members of the public attending or on Zoom. Eric Fisher joined the meeting at 18:12 hours.

**Agenda:** Kevin presented the agenda to the board (see agenda).

**Minutes:** Minutes for the July public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Matt.

**VOTES:** Jim-yea, Matt-yea, Kevin-yea, Velda-yea. The motion passed unanimously.

**Treasurer's Report:** The current financial report was reviewed by the board, (see report). Kevin reported \$64,651 in income, \$32,409 of expenses and **\$32,423** of net income for the month of February. Current accounts showed on hand funds of **\$855,740**. Jim made a motion that the board accepted the financial report and the checks as presented, seconded by Velda.

**VOTES:** Jim-yea, Matt-yea, Kevin-yea, and Velda-yea. The motion passed unanimously.

**President's Report:** (Eric joined the meeting at this time) Eric had no report at this time.

**District Manager's Report:** Dan presented his report to the board (see report).

**District Engineer:** Dan informed the board that he had been communicating with a new engineering company, Oson Engineering, based out of Idaho. After talking with this company Dan is nearing an agreement that will greatly decrease our engineering costs. Jim questioned if we needed to put this program out to bid as we do with construction bids? Dan responded that the trigger point for this type of contract is \$100,000 whereas construction is \$10,000 for requiring a bid. Dan informed the board that he will still "shop" this contract around before he commits.

**Lien on Property:** Dan relayed to the board that he had recently filed a lien on a property in our district. This property had an outstanding balance of about \$900 and was in the process of being sold. Because the district does not have a recorded method of recovering any fees

associated with this process it was recommended that the board update its Rate Resolution and establish these fees. It was recommended by Jim that we also review our SDC fees and any other fees that may need updating. It was agreed that Dan would draw up a new Recommended Rate Resolution for the board to review.

**Business Discussed:** Items noted on agenda:

**ODOT HWY 97 Project:** Dan informed the board that there was a recent change with the contractor for this project. Up to this point we have had a good relationship with the contractor. Dan feels in the long run this should make no difference, but he will have to start over setting up that relationship.

**Deschutes County "Terrebonne Planning Meeting":** Dan had recently forwarded a letter of invitation for TDWD to attend a meeting with Deschutes County (see letter). The board did voice some concern about this meeting based on the fact that the county has not been helpful to us in the past. The board agreed that in addition to Dan, Eric and Matt will attend this meeting. It was agreed that they will meet some time before this meeting to review our positions.

**Year End Fiscal Review:** This item will be pushed to next month's meeting.

**Good of the Order:** None at this time.

**Next Regular Board Meeting:** August 9th, 2025 @ 18:00 hours @ TDWD district office.

**Meeting Adjourned:** 18:46 hours

**Submitted By:** Jim Wilhelm

**Secretary TDWD**

**Recorded Action Points**

# Management Report

Terrebonne Domestic Water District  
For the period ended August 31, 2025

Prepared on  
**September 9, 2025**

For management use only

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# Statement of Activity

August 2025

	<b>Total</b>
<b>REVENUE</b>	
40500 Investments	
45050 Interest Income	3,104.33
<b>Total 40500 Investments</b>	<b>3,104.33</b>
40550 OR-LB-20 Water Income	
41100 Water	70,523.45
41300 Backflow Fees	1,262.70
<b>Total 40550 OR-LB-20 Water Income</b>	<b>71,786.15</b>
<b>Total Revenue</b>	<b>74,890.48</b>
<b>GROSS PROFIT</b>	
<b>EXPENDITURES</b>	
61000 OR-LB- 30 Personnel Services	
61020 Payroll Expenses	13,587.33
61030 Payroll Taxes	1,082.14
61040 Employee Health ins	631.00
61070 Employee Retirement	1,300.81
<b>Total 61000 OR-LB- 30 Personnel Services</b>	<b>16,601.28</b>
62000 OR-LB-31 Operations	
62010 Utilities	
62011 Utilities - Electric	5,815.53
62012 Utilities - Other	142.40
<b>Total 62010 Utilities</b>	<b>5,957.93</b>
62020 Operating Supplies	1,229.48
62030 Testing expense	744.00
62050 Postage, Mailing Service	387.42
62070 Insurance	
62071 Insurance - Liability, D and O	311.67
62072 Property Insurance	786.50
<b>Total 62070 Insurance</b>	<b>1,098.17</b>
62080 Bookkeeping	864.80
62100 Vehicle Maintenance & Repair	105.95
62110 Education	
62114 Travel	1,068.74
62212 Conference, Convention, Meeting	620.00
<b>Total 62110 Education</b>	<b>1,688.74</b>
62140 Auditing	7,500.00
62160 Bank Charges	
62161 Bank Service Fees	191.95
62162 Merchant Services Proc Fee	1,012.85

	<b>Total</b>
<b>Total 62160 Bank Charges</b>	<b>1,204.80</b>
62170 Billing support	140.80
62180 Computer Software	125.17
62190 Dues & Subscriptions	156.00
62200 Fuel	192.34
62220 Telephone, Telecommunications	619.52
<b>Total 62000 OR-LB-31 Operations</b>	<b>22,015.12</b>
<b>Total Expenditures</b>	<b>38,616.40</b>
<b>NET OPERATING REVENUE</b>	<b>36,274.08</b>
<b>NET REVENUE</b>	<b>\$36,274.08</b>

# Statement of Financial Position

As of August 31, 2025

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
10100 Bank-4506	12,488.23
10200 First Interstate -3877- General	78,797.36
10500 LGIP Investments	
10510 LGIP - Debit Service #4845	20,905.16
10520 LGIP Investment Fund #5534	593,814.50
10530 LGIP - SDC Fund #6271	8,077.39
15340 LGIP Deposit Fund #6272	174,893.92
<b>Total 10500 LGIP Investments</b>	<b>797,690.97</b>
<b>Total Bank Accounts</b>	<b>888,976.56</b>
<b>Other Current Assets</b>	
11500 Water Bills Receivable	31,466.09
14000 Inventory	6,451.05
14200 Prepaid Expenses	9,229.93
<b>Total Other Current Assets</b>	<b>47,147.07</b>
<b>Total Current Assets</b>	<b>936,123.63</b>
<b>Fixed Assets</b>	
15000 Equipment	85,813.68
15100 Water System	3,607,121.81
15200 Water Rights Asset	77,553.00
15300 Land	35,512.00
15400 Easements & Permits	2,800.00
15600 Vehicles	
15610 Chevy Silverado HD2500 2011	39,993.00
<b>Total 15600 Vehicles</b>	<b>39,993.00</b>
15900 Accumulated Depreciation	-1,585,100.16
<b>Total Fixed Assets</b>	<b>2,263,693.33</b>
<b>TOTAL ASSETS</b>	<b>\$3,199,816.96</b>

## LIABILITIES AND EQUITY

### Liabilities

#### Current Liabilities

##### Accounts Payable

20000 Accounts Payable 5,411.73

**Total Accounts Payable 5,411.73**

##### Other Current Liabilities

24000 Payroll Liabilities 0.00

Health Insurance -68.00

	<b>Total</b>
<b>Total 24000 Payroll Liabilities</b>	<b>-68.00</b>
24300 Payroll payable	1,918.62
25000 Customer deposits payable	39,488.67
26000 Interest Payable	15,672.40
<b>Total Other Current Liabilities</b>	<b>57,011.69</b>
<b>Total Current Liabilities</b>	<b>62,423.42</b>
<b>Total Liabilities</b>	<b>62,423.42</b>
<b>Equity</b>	
32000 Retained Earnings S	864,804.72
32500 Debt Service fund bal	70,334.82
32600 SDC Revenues	89,831.00
33000 Retained Earnings M	2,043,906.41
Net Revenue	68,516.59
<b>Total Equity</b>	<b>3,137,393.54</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$3,199,816.96</b>

# Terrebonne Domestic Water District

## Statement of Activity

July - August, 2025

	TOTAL	
	JUL - AUG, 2025	JUL - AUG, 2024 (PY)
<b>Revenue</b>		
40500 Investments		
45050 Interest Income	6,196.58	6,080.54
<b>Total 40500 Investments</b>	<b>6,196.58</b>	<b>6,080.54</b>
40550 OR-LB-20 Water Income		
41100 Water	130,499.01	131,411.49
41200 Service Fees	0.00	1,279.35
41300 Backflow Fees	2,846.08	0.00
<b>Total 40550 OR-LB-20 Water Income</b>	<b>133,345.09</b>	<b>132,690.84</b>
41600 System Development Fees	0.00	0.00
<b>Total Revenue</b>	<b>\$139,541.67</b>	<b>\$138,771.38</b>
<b>GROSS PROFIT</b>	<b>\$139,541.67</b>	<b>\$138,771.38</b>
<b>Expenditures</b>		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	27,174.66	25,642.50
61030 Payroll Taxes	2,196.04	2,107.37
61040 Employee Health ins	1,262.00	1,262.00
61070 Employee Retirement	2,601.62	2,448.42
61080 Workers Comp	0.00	671.70
<b>Total 61000 OR-LB- 30 Personnel Services</b>	<b>33,234.32</b>	<b>32,131.99</b>
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	11,697.74	11,555.47
62012 Utilities - Other	336.19	657.78
<b>Total 62010 Utilities</b>	<b>12,033.93</b>	<b>12,213.25</b>
62020 Operating Supplies	1,527.00	1,042.37
62030 Testing expense	744.00	168.00
62040 Office Supplies	35.98	
62050 Postage, Mailing Service	387.42	688.24
62060 Legal	664.50	4,500.00
62070 Insurance		
62071 Insurance - Liability, D and O	623.34	830.00
62072 Property Insurance	1,573.00	1,428.50
<b>Total 62070 Insurance</b>	<b>2,196.34</b>	<b>2,258.50</b>
62080 Bookkeeping	1,729.60	1,687.00
62090 Directors Fees	2,490.00	
62100 Vehicle Maintenance & Repair	105.95	9.49

# Terrebonne Domestic Water District

## Statement of Activity

July - August, 2025

	TOTAL	
	JUL - AUG, 2025	JUL - AUG, 2024 (PY)
62110 Education		
62114 Travel	1,068.74	155.56
62212 Conference, Convention, Meeting	620.00	
<b>Total 62110 Education</b>	<b>1,688.74</b>	<b>155.56</b>
62140 Auditing	7,500.00	597.50
62160 Bank Charges		
62161 Bank Service Fees	332.20	280.71
62162 Merchant Services Proc Fee	1,843.29	1,964.57
<b>Total 62160 Bank Charges</b>	<b>2,175.49</b>	<b>2,245.28</b>
62170 Billing support	248.45	684.38
62180 Computer Software	1,460.34	968.34
62190 Dues & Subscriptions	594.54	
62200 Fuel	419.41	691.25
62210 Printing and Copying	157.50	148.75
62220 Telephone, Telecommunications	1,422.45	934.55
62230 Refund	209.12	422.39
<b>Total 62000 OR-LB-31 Operations</b>	<b>37,790.76</b>	<b>29,414.85</b>
70000 Capital Outlay		
70100 System Improvements		101.60
<b>Total 70000 Capital Outlay</b>		<b>101.60</b>
<b>Total Expenditures</b>	<b>\$71,025.08</b>	<b>\$61,648.44</b>
<b>NET OPERATING REVENUE</b>	<b>\$68,516.59</b>	<b>\$77,122.94</b>
<b>NET REVENUE</b>	<b>\$68,516.59</b>	<b>\$77,122.94</b>

# Terrebonne Domestic Water District

## Statement of Activity

August 2025

	TOTAL	
	AUG 2025	AUG 2024 (PY)
<b>Revenue</b>		
40500 Investments		
45050 Interest Income	3,104.33	3,042.63
<b>Total 40500 Investments</b>	<b>3,104.33</b>	<b>3,042.63</b>
40550 OR-LB-20 Water Income		
41100 Water	70,523.45	65,440.80
41200 Service Fees	0.00	1,095.00
41300 Backflow Fees	1,262.70	0.00
<b>Total 40550 OR-LB-20 Water Income</b>	<b>71,786.15</b>	<b>66,535.80</b>
41600 System Development Fees	0.00	0.00
<b>Total Revenue</b>	<b>\$74,890.48</b>	<b>\$69,578.43</b>
<b>GROSS PROFIT</b>	<b>\$74,890.48</b>	<b>\$69,578.43</b>
<b>Expenditures</b>		
61000 OR-LB- 30 Personnel Services		
61020 Payroll Expenses	13,587.33	12,821.25
61030 Payroll Taxes	1,082.14	1,023.52
61040 Employee Health ins	631.00	631.00
61070 Employee Retirement	1,300.81	1,224.21
61080 Workers Comp	0.00	0.00
<b>Total 61000 OR-LB- 30 Personnel Services</b>	<b>16,601.28</b>	<b>15,699.98</b>
62000 OR-LB-31 Operations		
62010 Utilities		
62011 Utilities - Electric	5,815.53	5,851.28
62012 Utilities - Other	142.40	561.39
<b>Total 62010 Utilities</b>	<b>5,957.93</b>	<b>6,412.67</b>
62020 Operating Supplies	1,229.48	468.99
62030 Testing expense	744.00	84.00
62050 Postage, Mailing Service	387.42	350.00
62070 Insurance		
62071 Insurance - Liability, D and O	311.67	415.00
62072 Property Insurance	786.50	714.25
<b>Total 62070 Insurance</b>	<b>1,098.17</b>	<b>1,129.25</b>
62080 Bookkeeping	864.80	843.50
62100 Vehicle Maintenance & Repair	105.95	
62110 Education		
62114 Travel	1,068.74	23.84
62212 Conference, Convention, Meeting	620.00	
<b>Total 62110 Education</b>	<b>1,688.74</b>	<b>23.84</b>
62140 Auditing	7,500.00	

# Terrebonne Domestic Water District

## Statement of Activity

August 2025

	TOTAL	
	AUG 2025	AUG 2024 (PY)
62160 Bank Charges		
62161 Bank Service Fees	191.95	145.04
62162 Merchant Services Proc Fee	1,012.85	1,028.15
<b>Total 62160 Bank Charges</b>	<b>1,204.80</b>	<b>1,173.19</b>
62170 Billing support	140.80	449.26
62180 Computer Software	125.17	119.17
62190 Dues & Subscriptions	156.00	
62200 Fuel	192.34	315.31
62220 Telephone, Telecommunications	619.52	543.37
62230 Refund		231.74
<b>Total 62000 OR-LB-31 Operations</b>	<b>22,015.12</b>	<b>12,144.29</b>
<b>Total Expenditures</b>	<b>\$38,616.40</b>	<b>\$27,844.27</b>
<b>NET OPERATING REVENUE</b>	<b>\$36,274.08</b>	<b>\$41,734.16</b>
<b>NET REVENUE</b>	<b>\$36,274.08</b>	<b>\$41,734.16</b>

**Terrebonne Domestic Water**  
**Budget vs. Actuals: FY 2024, 2C**  
 July 2024 - June 2025

Revenue	Jul 2024			Aug 2024			Sep 2024			Oct 2024			Nov 2024			Dec 2024		
	Actual	over Budget	% of Budget	Actual	over Budget	% of Budget	Actual	over Budget	% of Budget	Actual	over Budget	% of Budget	Actual	over Budget	% of Budget	Actual	over Budget	% of Budget
	Budget			Budget			Budget			Budget			Budget			Budget		
4600 Investments	3,037.91	-2,900.00	-95.48%	3,037.91	-2,900.00	-95.48%	3,037.91	-2,900.00	-95.48%	3,037.91	-2,900.00	-95.48%	3,037.91	-2,900.00	-95.48%	3,037.91	-2,900.00	-95.48%
4600 Interest Income	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
<b>Total 4600 Investments</b>	<b>\$ 3,037.91</b>	<b>\$ -2,900.00</b>	<b>-95.48%</b>	<b>\$ 3,037.91</b>	<b>\$ -2,900.00</b>	<b>-95.48%</b>	<b>\$ 3,037.91</b>	<b>\$ -2,900.00</b>	<b>-95.48%</b>	<b>\$ 3,037.91</b>	<b>\$ -2,900.00</b>	<b>-95.48%</b>	<b>\$ 3,037.91</b>	<b>\$ -2,900.00</b>	<b>-95.48%</b>	<b>\$ 3,037.91</b>	<b>\$ -2,900.00</b>	<b>-95.48%</b>
4050 OR-LB-20 Water Income	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
4100 Water	66,970.69	64,988.00	97.19%	65,440.00	64,400.00	98.41%	63,020.00	63,520.00	100.65%	60,470.00	60,470.00	100.00%	59,730.00	59,730.00	100.00%	58,330.00	58,330.00	100.00%
4120 Backflow Fees	184.33	833.33	452.15%	221.12	1,095.00	494.76%	383.33	453.69	118.59%	1,465.15	1,465.15	100.00%	1,465.15	1,465.15	100.00%	1,465.15	1,465.15	100.00%
4130 Backflow Fees	0.00	508.33	0.00%	0.00	508.33	0.00%	0.00	508.33	0.00%	0.00	508.33	0.00%	0.00	508.33	0.00%	0.00	508.33	0.00%
<b>Total 4050 OR-LB-20 Water Income</b>	<b>\$ 66,155.02</b>	<b>\$ 65,329.33</b>	<b>98.92%</b>	<b>\$ 65,661.12</b>	<b>\$ 65,408.00</b>	<b>99.77%</b>	<b>\$ 63,403.33</b>	<b>\$ 64,978.15</b>	<b>102.49%</b>	<b>\$ 61,195.15</b>	<b>\$ 61,195.15</b>	<b>100.00%</b>	<b>\$ 60,200.15</b>	<b>\$ 60,200.15</b>	<b>100.00%</b>	<b>\$ 58,800.15</b>	<b>\$ 58,800.15</b>	<b>100.00%</b>
4100 System Development Fees	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
<b>Total Revenue</b>	<b>\$ 66,155.02</b>	<b>\$ 65,329.33</b>	<b>98.92%</b>	<b>\$ 65,661.12</b>	<b>\$ 65,408.00</b>	<b>99.77%</b>	<b>\$ 63,403.33</b>	<b>\$ 64,978.15</b>	<b>102.49%</b>	<b>\$ 61,195.15</b>	<b>\$ 61,195.15</b>	<b>100.00%</b>	<b>\$ 60,200.15</b>	<b>\$ 60,200.15</b>	<b>100.00%</b>	<b>\$ 58,800.15</b>	<b>\$ 58,800.15</b>	<b>100.00%</b>
Gross Profit	\$ 66,155.02	\$ 65,329.33	98.92%	\$ 65,661.12	\$ 65,408.00	99.77%	\$ 63,403.33	\$ 64,978.15	102.49%	\$ 61,195.15	\$ 61,195.15	100.00%	\$ 60,200.15	\$ 60,200.15	100.00%	\$ 58,800.15	\$ 58,800.15	100.00%
Expenses:																		
6100 OR-LB - 30 Personnel Services	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
6120 Payroll Expenses	12,821.25	12,821.25	100.00%	12,821.25	12,821.25	100.00%	12,821.25	12,821.25	100.00%	12,821.25	12,821.25	100.00%	12,821.25	12,821.25	100.00%	12,821.25	12,821.25	100.00%
6120 Payroll Taxes	1,008.85	1,077.00	106.82%	1,023.53	1,077.00	105.23%	1,077.00	1,077.00	100.00%	1,023.53	1,077.00	105.23%	1,077.00	1,077.00	100.00%	1,077.00	1,077.00	100.00%
6140 Employee Health Ins	631.00	633.33	100.37%	631.00	633.33	100.37%	633.33	633.33	100.00%	633.33	633.33	100.00%	633.33	633.33	100.00%	633.33	633.33	100.00%
6170 Employee Retirement	1,224.21	1,224.21	100.00%	1,224.21	1,224.21	100.00%	1,224.21	1,224.21	100.00%	1,224.21	1,224.21	100.00%	1,224.21	1,224.21	100.00%	1,224.21	1,224.21	100.00%
6180 Workers Comp	671.70	316.50	47.13%	316.50	316.50	47.13%	316.50	316.50	47.13%	316.50	316.50	47.13%	316.50	316.50	47.13%	316.50	316.50	47.13%
<b>Total 6100 OR-LB-30 Personnel Services</b>	<b>\$ 16,432.81</b>	<b>\$ 16,072.33</b>	<b>97.88%</b>	<b>\$ 16,089.98</b>	<b>\$ 16,072.33</b>	<b>97.88%</b>	<b>\$ 16,072.33</b>	<b>\$ 16,072.33</b>	<b>97.88%</b>	<b>\$ 16,072.33</b>	<b>\$ 16,072.33</b>	<b>97.88%</b>	<b>\$ 16,072.33</b>	<b>\$ 16,072.33</b>	<b>97.88%</b>	<b>\$ 16,072.33</b>	<b>\$ 16,072.33</b>	<b>97.88%</b>
6200 OR-LB-31 Operations	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	0.00%
6200 Utilities	9,704.19	3,000.00	30.91%	5,815.28	3,000.00	30.91%	5,270.18	3,000.00	30.91%	4,292.70	3,000.00	30.91%	3,698.08	3,000.00	30.91%	3,164.11	3,000.00	30.91%
6201 Utilities - Electric	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%
6202 Utilities - Other	59.39	208.33	350.93%	111.84	467.74	788.23%	166.83	258.33	435.06%	367.78	208.33	350.93%	367.78	208.33	350.93%	367.78	208.33	350.93%
<b>Total 6201 Utilities</b>	<b>\$ 6,900.68</b>	<b>\$ 3,208.33</b>	<b>46.49%</b>	<b>\$ 6,447.87</b>	<b>\$ 3,208.33</b>	<b>49.61%</b>	<b>\$ 6,037.01</b>	<b>\$ 3,208.33</b>	<b>52.81%</b>	<b>\$ 5,460.48</b>	<b>\$ 3,208.33</b>	<b>58.91%</b>	<b>\$ 5,460.48</b>	<b>\$ 3,208.33</b>	<b>58.91%</b>	<b>\$ 5,460.48</b>	<b>\$ 3,208.33</b>	<b>58.91%</b>
6200 Operating Supplies	416.67	158.71	38.10%	468.99	416.67	94.70%	30.00	416.67	94.70%	30.00	416.67	94.70%	30.00	416.67	94.70%	30.00	416.67	94.70%
6200 Printing Expense	84.00	250.00	297.62%	168.00	330.00	390.00%	84.00	250.00	297.62%	168.00	330.00	390.00%	84.00	250.00	297.62%	168.00	330.00	390.00%
6240 Office Supplies	338.24	416.67	123.19%	291.67	291.67	86.24%	338.24	416.67	123.19%	291.67	291.67	86.24%	338.24	416.67	123.19%	291.67	291.67	86.24%
6240 Postage, Mailing Services	4,500.00	1,250.00	27.78%	1,250.00	1,250.00	27.78%	1,250.00	1,250.00	27.78%	1,250.00	1,250.00	27.78%	1,250.00	1,250.00	27.78%	1,250.00	1,250.00	27.78%
6250 Insurance	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%	714.25	867.57	121.38%
6270 Property Insurance	1,129.20	\$ 1,425.00	126.22%	\$ 1,425.00	\$ 1,425.00	126.22%	\$ 1,425.00	\$ 1,425.00	126.22%	\$ 1,425.00	\$ 1,425.00	126.22%	\$ 1,425.00	\$ 1,425.00	126.22%	\$ 1,425.00	\$ 1,425.00	126.22%
6280 Bookkeeping	843.50	1,017.10	120.64%	843.50	1,017.10	120.64%	843.50	1,017.10	120.64%	843.50	1,017.10	120.64%	843.50	1,017.10	120.64%	843.50	1,017.10	120.64%
6290 Director Fees	207.50	207.50	100.00%	207.50	207.50	100.00%	207.50	207.50	100.00%	207.50	207.50	100.00%	207.50	207.50	100.00%	207.50	207.50	100.00%
62100 Vehicle Maintenance & Repair	9.49	125.00	1317.67%	115.51	759.00	6570.36%	125.00	125.00	100.00%	125.00	125.00	100.00%	125.00	125.00	100.00%	125.00	125.00	100.00%
62110 Education	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%	83.33	83.33	100.00%
62114 Travel	131.72	166.67	126.46%	33.64	166.67	49.48%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%	166.67	166.67	100.00%
62212 Conference, Convention, Meeting	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%	133.33	133.33	100.00%
<b>Total 6210 Education</b>	<b>\$ 131.72</b>	<b>\$ 383.33</b>	<b>290.82%</b>	<b>\$ 234.84</b>	<b>\$ 383.33</b>	<b>290.82%</b>	<b>\$ 375.00</b>	<b>\$ 383.33</b>	<b>290.82%</b>	<b>\$ 383.33</b>	<b>\$ 383.33</b>	<b>290.82%</b>	<b>\$ 383.33</b>	<b>\$ 383.33</b>	<b>290.82%</b>	<b>\$ 383.33</b>	<b>\$ 383.33</b>	<b>290.82%</b>
62120 Contract Labor	2,916.67	-2,916.67	0.00%	2,916.67	-2,916.67	0.00%	2,916.67	-2,916.67	0.00%	2,916.67	-2,916.67	0.00%	2,916.67	-2,916.67	0.00%	2,916.67	-2,916.67	0.00%
62160 Auditing	597.50	4,166.67	6973.09%	3,569.17	4,166.67	1165.30%	4,166.67	4,166.67	100.00%	4,166.67	4,166.67	100.00%	4,166.67	4,166.67	100.00%	4,166.67	4,166.67	100.00%
62100 Backlog Expense	388.33	388.33	100.00%	388.33	388.33	100.00%	388.33	388.33	100.00%	388.33	388.33	100.00%	388.33	388.33	100.00%	388.33	388.33	100.00%
62100 Bank Charges	833.33	-833.33	0.00%	833.33	-833.33	0.00%	833.33	-833.33	0.00%	833.33	-833.33	0.00%	833.33	-833.33	0.00%	833.33	-833.33	0.00%
62161 Bank Service Fees	138.67	138.67	100.00%	145.04	145.04	104.54%	138.67	138.67	100.00%	138.67	138.67	100.00%	138.67	138.67	100.00%	138.67	138.67	100.00%
62161 Merchant Services Proc Fee	806.42	806.42	100.00%	1,028.15	1,028.15	127.50%	824.48	824.48	100.00%	824.48	824.48	100.00%	824.48	824.48	100.00%	824.48	824.48	100.00%
<b>Total 62100 Bank Charges</b>	<b>\$ 833.33</b>	<b>\$ 234.84</b>	<b>28.18%</b>	<b>\$ 1,172.19</b>	<b>\$ 833.33</b>	<b>70.99%</b>	<b>\$ 1,346.99</b>	<b>\$ 833.33</b>	<b>61.99%</b>	<b>\$ 824.48</b>	<b>\$ 833.33</b>	<b>101.14%</b>	<b>\$ 824.48</b>	<b>\$ 833.33</b>	<b>101.14%</b>	<b>\$ 824.48</b>	<b>\$ 833.33</b>	<b>101.14%</b>
62170 Billing support	234.12	291.67	124.60%	449.25	291.67	64.70%	179.57	291.67	132.37%	216.82	291.67	132.37%	216.82	291.67	132.37%	216.82	291.67	132.37%
62180 Computer Software	849.17	724.17	85.28%	679.34	119.17	14.00%	58.34	729.15	100.00%	604.17	719.17	118.91%	438.00	594.17	85.94%	452.00	594.17	85.94%
62190 Dues & Subscriptions	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%	291.67	291.67	100.00%
62200 Fuel	375.84	250.00	66.53%	159.38	315.31	83.18%	38.55	250.0										

# Terrebonne Domestic Water District

## Check Detail

August 13 - September 9, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
10100 Bank-4506						
09/02/2025	Expenditure		MRCHNT PMNT PROC		C	-253.95
				MRCHNT PMNT PROC SETTLEMENT XXXXXXXX1135 693		253.95
09/03/2025	Expenditure		WEBPAYMENT GATEWAY SERVICES		C	-74.98
				GATEWAY SERVICES WEBPAYMENT		74.98
09/08/2025	Expenditure		WEBPAYMENT GATEWAY SERVICES		C	-54.63
				GATEWAY SERVICES WEBPAYM / GATEWAY SERVICES WEBPAYMENT		54.63
10200 First Interstate -3877- General						
08/15/2025	Expenditure		FIRST INTERSTATE BANK		R	-139.25
				SERVICE CHARGES JULY 2025		139.25
08/26/2025	Bill Payment (Check)	4465	ED STAUB & SONS PETROLEUM		C	-37.30
						-37.30
08/26/2025	Bill Payment (Check)	4466	Eurofins (Formerly Edge Analytical)		C	-744.00
						-744.00
08/26/2025	Bill Payment (Check)	4467	Chris Mahr & Associates		C	-
						7,500.00
						-
						7,500.00
08/26/2025	Expenditure		PACIFIC POWER		R	-
				ROCKYMTN/PACIFIC POWER BILL XXXXX0710ACH PAY		5,815.53
						5,815.53
08/28/2025	Expenditure		FIRST INTERSTATE BANK		R	-52.70
				ACH SETTLEMENT ELEC DEBIT 1080788		52.70
09/02/2025	Check	282	FIRST INTERSTATE BANK		C	-200.00
				RETURNED DEPOSIT ITEM		-200.00
09/04/2025	Check	4464	US POSTAL SERVICE		C	-370.27
				CHECK 4464		370.27

# Terrebonne Domestic Water District

## Check Detail

August 13 - September 9, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/05/2025	Payroll Check	DD	Jennifer A. Komiskey	Pay Period: 09/01/2025-09/30/2025	C	-
				Direct Deposit		3,253.13
						-
						3,253.13
09/05/2025	Payroll Check	DD	Daniel J. Bruce	Pay Period: 09/01/2025-09/30/2025	C	-
				Direct Deposit		6,700.90
						-
						6,700.90
09/05/2025	Tax Payment		QuickBooks Payroll	Tax Payment	C	-
				Federal Taxes (941/943/944)		4,325.18
				OR Income Tax		-
				OR Employment Taxes		3,281.89
				OR Statewide Transit Taxes		-902.40
				OR Paid Family and Medical Leave		-46.16
						-13.20
						-81.53
09/05/2025	Bill Payment (Check)		PACIFIC POWER GROUP LLC			-985.00
						-985.00
09/05/2025	Bill Payment (Check)		ONE CALL CONCEPTS INC			-21.56
						-21.56
09/05/2025	Bill Payment (Check)		MASTERCARD (FIB) #2575			-
						1,925.88
						-
						1,925.88
09/05/2025	Bill Payment (Check)		REVEAL ACCOUNTING SOLUTIONS			-864.80
						-864.80
09/05/2025	Bill Payment (Check)		MASTERCARD (FIB) #1292			-409.49
						-409.49
09/05/2025	Bill Payment (Check)		AT&T MOBILITY			-124.78
						-124.78

# Terrebonne Domestic Water District

## Check Detail

August 13 - September 9, 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
09/05/2025	Bill Payment (Check)		SPECIAL DISTRICTS INSURANCE SERVICES			-665.00
						-665.00
09/05/2025	Bill Payment (Check)		AMERICAN BUSINESS SOFTWARE INC			-70.40
						-70.40
09/09/2025	Bill Payment (Check)		TDS			-167.38
						-167.38
09/09/2025	Bill Payment (Check)		ED STAUB & SONS PETROLEUM			-155.04
						-155.04
09/09/2025	Bill Payment (Check)		REPUBLIC SERVICES #675			-22.40
						-22.40
09/09/2025	Bill Payment (Check)		CENTRATEL TELEPHONE ANSWERING SERVICE			-305.80
						-305.80

# TDWD Year End Recap 2024-25

<b>Income:</b>	Projected	Actual	over/short	%
<b>Total</b>	507,300	523,221	<b>15,920</b>	<b>3.14%</b>
Interest Income	31,200	36,700	5,524	17.00%
Sales water	460,000	468,745	8,747	1.90%
<b>Personnel:</b>				
<b>Total</b>	192,868	191,925	<b>-943</b>	<b>-0.49%</b>
<b>Operations:</b>				
<b>Total</b>	248,160	138,420	<b>-107790</b>	<b>-44%</b>
Contact Labor	35,000	0	-35,000	-100%
Audits	50,000	6,597	-43402	-87%
Water Rights	25,000	0	-25,000	-100%
<b>Cap X</b>				
<b>Total</b>	576,272	61,361	<b>-514,910</b>	<b>-89%</b>



**TERREBONNE  
DOMESTIC  
WATER  
DISTRICT**

## **District Managers Update**

**September 9<sup>th</sup>, 2025**

- I have met with Jim Newton recently about everything the district has going. We have discussed that there are so many variables in things affecting us that we must get answers to a lot of questions to complete the master plan, water needs projections, SDC study and future capital improvements.
- The next audit draft was promised to be in our hands by the 15<sup>th</sup>. The previous auditor did not include his adjusting journal entries, and they could not get the final balances to match because of that. It took some pressure from myself and the county's attorney to get the prior auditor to turn over the adjustment like he should have to begin with. Now we are finally done with Chris Mahr we can move forward more quickly!
- Engineering is moving along we have been getting quotes for surveying recently. So far things are working out well and we might add in more areas that need to be replaced. My goal is to only plan for what we can reasonably replace in the next 5 years or so.

### **District Account Holdings**

**First Interstate Bank**

**\$89,356.63**

**LGIP 4845, Debt Service**

**\$20,905.16**

**LGIP 5534, Savings Fund**

**\$593,814.50**

**LGIP 6271, SDC Fund**

**\$8,077.39**

**LGIP 6272, Deposit Fund**

**\$174,893.92**

**Total All Accounts**

**\$887,047.60**