



**TERREBONNE DOMESTIC
WATER DISTRICT**

Terrebonne Domestic Water District

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Position #1 Velda Aldous
Position #2 Jim Wilhelm
Position #3 Kevin Byrne
Position #4 Eric Fisher
Position #5 Matt Banton

Regular Public Budget Meeting August, 12th 2025

The Regular Public Board Meeting was **called to order** at 18:00 hours on July 8th, 2025 with 5 directors present: Matt Banton, Jim Wilhelm, Kevin Byrne and Velda Aldous. Also present was District Manager Dan Bruce. There were no members of the public attending or on Zoom. Eric Fisher joined the meeting at 18:12 hours.

Agenda: Kevin presented the agenda to the board (see agenda).

Minutes: Minutes for the July public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Matt.

VOTES: Jim-yea, Matt-yea, Kevin-yea, Velda-yea. The motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$64,651 in income, \$32,409 of expenses and **\$32,423** of net income for the month of February. Current accounts showed onhand funds of **\$855,740**. Jim made a motion that the board accept the financial report and the checks as presented, seconded by Velda.

VOTES: Jim-yea, Matt-yea, Kevin-yea, and Velda-yea. The motion passed unanimously.

President's Report: (Eric joined the meeting at this time) Eric had no report at this time.

District Manager's Report: Dan presented his report to the board (see report).

District Engineer: Dan informed the board that he had been communicating with a new engineering company, Oson Engineering, based out of Idaho. After talking with this company Dan is nearing an agreement that will greatly decrease our engineering costs. Jim questioned if we needed to put this program out to bid as we do with construction bids? Dan responded that the trigger point for this type of contract is \$100,000 whereas construction is \$10,000 for requiring a bid. Dan informed the board that he will still "shop" this contract around before he commits.

Lien on Property: Dan relayed to the board that he had recently filed a lien on a property in our district. This property had an outstanding balance of about \$900 and was in the process of being sold. Because the district does not have a recorded method of recovering any fees

associated with this process it was recommended that the board update its Rate Resolution and establish these fees. It was recommended by Jim that we also review our SDC fees and any other fees that may need updating. It was agreed that Dan would draw up a new Recommended Rate Resolution for the board to review.

Business Discussed: Items noted on agenda:

ODOT HWY 97 Project: Dan informed the board that there was a recent change with the contractor for this project: Up to this point we have had a good relationship with the contractor. Dan feels in the long run this should make no difference but he will have to start over t setting up that relationship.

Deschutes County “Terrebonne Planning Meeting”: Dan had recently forwarded a letter of invitation for TDWD to attend a meeting with Deschutes County (see letter). The board did voice some concern about this meeting based on the fact that the county has not been helpful to us in the past. The board agreed that in addition to Dan, Eric and Matt will attend this meeting. It was agreed that they will meet some time before this meeting to review our positions.

Year End Fiscal Review: This item will be pushed to next month's meeting.

Good of the Order: None at this time.

Next Regular Board Meeting: August, 9th, 2025 @ 18:00 hours @ TDWD district office.

Meeting Adjourned: 18:46 hours

Submitted By: Jim Wilhelm

Secretary TDWD

Recorded Action Points