



**TERREBONNE DOMESTIC
WATER DISTRICT**

Terrebonne Domestic Water District

8300 5th Terrebonne OR 97760
Phone: 541-548-2727
Email : tdwd@bendbroadband.com
Website: tdwd.org

Position #1 Velda Aldous
Position #2 Jim Wilhelm
Position #3 Kevin Byrne
Position #4 Eric Fisher
Position #5 Matt Banton

Regular Public Board Meeting September, 9th 2025

The Regular Public Board Meeting was **called to order** at 18:00 hours on September 9th, 2025 with 5 directors present: Eric Fisher, Matt Banton, Jim Wilhelm, Kevin Byrne and Velda Aldous. Also present was District Manager Dan Bruce. There were no members of the public attending or on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the July public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Velda.

VOTES: Eric-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. The motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$74,890 in income, \$38,616 of expenses and **\$36,274** of net income for the month of August. Current accounts showed onhand funds of **\$887,048**. Matt made a motion that the board accept the financial report and the checks as presented, seconded by Kevin.

VOTES Eric-yea: Jim-yea, Matt-yea, Kevin-yea, and Velda-yea. The motion passed unanimously.

President's Report: Eric had no report at this time.

District Manager's Report: Dan presented his report to the board (see report).

Jim Newton Meeting: Dan informed the board that he had been in meetings with Jim Newton concerning the district's master plan that will address future water needs, an SDC study and future capital improvements. It is Dan's opinion that we can not complete the master plan until we have the proposed meeting with the county. Dan will try to have Jim Newton attend our meeting in October to review water rights.

Audit 2020-21: After some extra effort and with some help from the county, we have at last received the necessary information from Chris Mahr to complete our audit. With the receipt of this information our new auditor has informed us that we should have our first audit from them by the 15th of this month.

Engineering: Dan informed the board that he is now getting quotes for surveying. Dan's plan is to have an engineering plan that will cover the district for the next 5 years.

Business Discussed: Items noted on agenda:

ODOT HWY 97 Project: The new company, Knife River, is still trying to get up to speed on the HWY 97 project. Because they are taking over in the middle of the project and have to take over someone else's project they are struggling a bit. We are having to redo some of the work we have already done on this project. The new completion date for the project is 2027.

Deschutes County "Terrebonne Planning Meeting": This meeting was postponed due to the fire in Sisters. The county is trying to reschedule the meeting for October but Dan has informed them that he will be out of town on vacation for 3 of the weeks in October. It was agreed to by the board that we would not be able to attend this meeting unless Dan is available. At this point it is up to the county to reschedule as needed.

Year End Fiscal Review: Jim presented a short financial review of the fiscal 2024-25 results to the board. (see review). Jim noted that sales were up over projection, despite the district having forgiven December's base rate. Personnel costs were right on the money and operation costs were less than the projection. Overall an accurate projection and great results.

Good of the Order: Dan requested that the board move the November board meeting from Tuesday the 11th to Wednesday the 12th due to Veteran's days falling on Tuesday. The board agreed to move the meeting.

Next Regular Board Meeting: August, 9th, 2025 @ 18:00 hours @ TDWD district office.

Meeting Adjourned: 18:26 hours

Submitted By: Jim Wilhelm

Secretary TDWD

Recorded Action Points