



**TERREBONNE DOMESTIC
WATER DISTRICT**

Terrebonne Domestic Water District

8300 5th Terrebonne OR 97760
Phone: 541-548-2727
Email : tdwd@bendbroadband.com
Website: tdwd.org

Position #1 Velda Aldous
Position #2 Jim Wilhelm
Position #3 Kevin Byrne
Position #4 Eric Fisher
Position #5 Matt Banton

Regular Public Board Meeting November, 12th 2025

The Regular Public Board Meeting was **called to order** at 18:00 hours on November 12th, 2025 with 5 directors present: Eric Fisher, Matt Banton, Jim Wilhelm, Kevin Byrne and Velda Aldous. Also present was District Manager Dan Bruce and Jim Newton from Geoengineering who was attending on Zoom. There were no members of the public attending or on Zoom.

Agenda: Eric presented the agenda to the board (see agenda).

Minutes: Minutes for the September public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented with the VERY FEW SPELLING ERRORS being corrected, seconded by Matt.

VOTES: Eric Fisher-yea, Jim-yea, Matt-yea, Kevin-yea, Velda-yea. The motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$44,169 in income, \$27,178 of expenses and **\$16,999** of net income for the month of August. Current accounts showed onhand funds of **\$955,608**. Velda made a motion that the board accept the financial report and the checks as presented, seconded by Matt.

VOTES: Eric Fisher-yea, Jim-yea, Matt-yea, Kevin-yea, and Velda-yea. The motion passed unanimously.

President's Report: Eric was not present so no report at this time although he did thank the board for conducting last month's meeting in his absence.

District Manager's Report: Dan presented his report to the board (see report).

Audits: Dan explained to the board that he, our bookkeeper John and our auditors will be meeting next week concerning our next audit to be completed. He has been told that we should have this next audit done by the end of this year. If all goes according to plan we have 2 more audits done by June of 26. Eric projected some skepticism noting " We have heard that before...we will see".

Cyber Grant: Dan noted that he has been in contact with Jason Coker concerning our cyber grant. Dan was informed that because of the government shutdown these grants are on hold.

Business Discussed: Items noted on agenda:

Water Rights: Jim presented to the board an update to the District's plan for possible water rights acquisition (see update). Jim explained to the board that the State has made an adjustment to the allowable volume of water rights we may acquire in the purchase. The District can contest this change but we will have to move quickly to prepare a response to the change. Kevin made a motion that the board authorize Dan to spend up to \$30,000 to test the 2 wells that are attached to the water rights. If for any reason this dollar amount needs to be raised it must be further authorized by both Eric Fisher and Jim Wilhelm before any further money can be spent, seconded Velda.

VOTES: Eric Fisher-yea, Jim-yea, Matt-yea, Kevin-yea, and Velda-yea. The motion passed unanimously.

ODOT HWY 97 Project: Dan's quote is "They have it hard". No further comment.

Well Protection: Dan reviewed the efforts that District has made over the last year to get protection around the District's wells from Deschutes County. Reflecting on the last letter we received from the county they are not in a position to grant the District any protection. Also in that letter the county is suggesting that our well in the middle of C Street is somehow illegal. The board agreed with Dan that we need to press forward with our efforts to get this issue corrected. The District will gather information then begin increasing direct effort to get the protection in place. Dan will keep the board informed.

Executive Session: Eric read the executive session opening statement and the board went into executive session at 18:32 hours.

Regular Session: The board returned to regular session at 18:41 hours.

Other Business: The board agreed that Jennifer should have her wages raised since she has completed her six month probation period. The board also agreed to have new language added to the employee handbook concerning probation time.

For the Good of the Order: Eric asked if anyone had anything to add for the good of the order. There was no further discussion.

Next Regular Board Meeting: November 12th, 2025 @ 18:00 hours @ TDWD district office.

Meeting Adjourned: 18:47 hours

Submitted By: Jim Wilhelm

Secretary TDWD

Recorded Action Points

