



**TERREBONNE DOMESTIC
WATER DISTRICT**

Terrebonne Domestic Water District

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Position #1 Velda Aldous
Position #2 Jim Wilhelm
Position #3 Kevin Byrne
Position #4 Eric Fisher
Position #5 Matt Banton

Regular Public Board Meeting

January, 13th 2026

The Regular Public Board Meeting was **called to order** at 18:02 hours on January 13th, 2025 with 3 directors present: Jim Wilhelm, Kevin Byrne and Matt Banton (attended on Zoom). Also present was District Manager Dan Bruce There were no members of the public attending or on Zoom.

Agenda: Kevin presented the agenda to the board (see agenda).

Minutes: Minutes for the December public board meeting were reviewed by the board. (see minutes). Jim made a motion that the board accept the minutes as presented, seconded by Velda.

VOTES: Jim-yea, Kevin-yea, Matt-yea. The motion passed unanimously.

Treasurer's Report: The current financial report was reviewed by the board, (see report). Kevin reported \$30,511 in income, \$33,455 of expenses and **-\$2,943** of net income for the month of November. Current accounts showed onhand funds of **\$973,268**. Jim, made a motion that the board accept the financial report and the checks as presented, seconded by Matt.

VOTES: Jim-yea, Kevin-yea, and Matt-yea. The motion passed unanimously.

President's Report: There was no President's report at this meeting.

District Manager's Report: Dan presented his report to the board (see report).

Travis Well Water Rights: Dan noted that the district has finally received the certificate for the water rights to the Travis well (F Street property). These water rights will be transferred to well 4.

OAWU Conference: Dan will be attending the OAWU, Oregon Association of Water Utilities, in March to update his training.

Water Rights: Dan continues to work with Jim Newton on our search for new water rights. The rights we have been pursuing continue to be part of the search.

Business Discussed: Items noted on agenda:

ODOT HWY 97 Project: Dan noted that he continues to have problems with the contractors working on our water lines. The Contractors are having trouble getting clean tests on the new lines they have put in. Dan will continue to monitor the contractor.

SDAO Conference: Registration for the 2026 SDAO conference is now open. It was agreed that Eric and Matt would attend if possible.

Document Retention: Jim informed the board that he would be working with Dan to update our retention process of district paperwork. As it stands now we have records that are old and are not required to be retained. Jim will keep the board undated on the progress of this effort.

Other Business: Audit and County Meeting:

Audits: Dan was questioned about why the board has not received any audits as was planned in December. Dan informed the board that our bookkeeper, John, has been remiss in contacting our auditors with updated information. Dan will be working with John to correct this problem.

County Meeting: Dan informed the board that the county has again reached to him concerning another attempt to have a Terrebonne planning meeting. It was agreed that we would have two board members attend this meeting along with Dan. Dan will forward the meeting information to Eric and Kevin.

Next Regular Board Meeting: February 10th, 2026 @ 18:00 hours @ TDWD district office.

Meeting Adjourned: 18:30 hours

Submitted By: Jim Wilhelm

Secretary TDWD

Recorded Action Points